

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Thursday, July 10, 2008
10:00 a.m.**

**Council Chambers
Fort Vermilion, Alberta**

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF THE PREVIOUS MINUTES:	3.	a) Minutes of the June 25, 2008 Regular Council Meeting	7
BUSINESS ARISING OUT OF THE MINUTES:	4.	a) b)	
DELEGATIONS:	5.	a) ISL Engineering 1:30 p.m. - <i>projects update</i> b) Jake Doerksen 1:00 p.m. (ADDITION) - <i>GIS/mapping</i> <i>reg. scrap</i> - <i>45 St.</i> <i>MH Subdivision</i>	
GENERAL REPORTS:	6.	a) Municipal Planning Commission Meeting Minutes - June 5, 2008	17
		b) Parks & Recreation Committee Meeting Minutes - May 5, 2008	43
		c)	
PUBLIC HEARINGS:	7.	a)	
TENDERS:	8.	a)	
COUNCIL COMMITTEE, CAO	9.	a) Council Committee Reports	

Jake Dorkeser, Applied Apr. 22

- Cornerstone Church
penalty - devlpmt permit

- Const. Started May 19th

- need call June 11th
re: seating capacity

- need permit June 11th

- requesting that the fine be
waived.

**AND DIRECTORS
REPORTS:**

b) CAO and Director Reports 51

**CORPORATE
SERVICES:**

10. a) La Crete Agricultural Society – Letter of Support 61
- b) Alberta Forest Products Association AGM & Conference 65
- c) Fort Vermilion Park 71
- d) L & P Disposal Ltd. – Request for Fuel Surcharge 75
- e) GIS Municipal Utilities, Road Network, and Rural Addressing Project 79
- f) La Crete Agricultural Society – Request to Forgive Taxes 81
- g) Regional Partnership Initiative (REDI) 87
- h) October Council Meetings & Organizational Meeting 97
- i) Financial Update per June 30, 2008 99
- j) *Ad / Promo*
- k)

**OPERATIONAL
SERVICES:**

11. a) Wolf Lake Road/A. J. Friesen Road 113
- b) County Spot Graveling 115
- c) Farm Access Road – SE 12-104-16-W5 117
- d) Rubber Tire Backhoe 119
- e) High Level Golf Course Paving 121
- f) 2009 Resource Road Applications 123
- g)
- h)

**PLANNING,
EMERGENCY, AND
ENFORCEMENT
SERVICES:**

- 12. a) Development Permit 152-DP-08 Plan 2938RS, Block 3, Lot 2 (4805-50th St.) Direct Control 2 "DC2" (Fort Vermilion) 125
- b) Municipal Development Plan Update 135
- c) Zama Five Lot Subdivision on Aspen Drive 163
- d) La Crete Rodeo Club 167
- e) Biodegradable Products 171
- f) *Boats*

**INFORMATION /
CORRESPONDENCE:**

- 13. a) Information/Correspondence Items 173

**IN CAMERA
SESSION:**

- 14. a) Personnel
- b) Special Projects
- c) AUPE
- d) Ambulance
- e) Provincial Government
- f) Wadlin Lake

g) *Resource Road*

h) *HU MOU.*

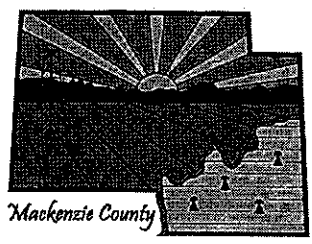
*= 2 Phases of
Zama
Access
- Hwy 88 Connectors
Background Road
Crests
B.Hills.*

**NEXT MEETING
DATE:**

- 15. a) Regular Council Meeting
Wednesday, July 23, 2008
4:00 p.m.
Heritage Centre, La Crete, AB

ADJOURNMENT:

- 16. a) Adjournment



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 10, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Minutes of the June 25, 2008 Regular Council Meeting

BACKGROUND / PROPOSAL:


Minutes of the June 25, 2008 Regular Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the June 25, 2008 Regular Council meeting be adopted as presented.

Author: C. Gabriel Review by: _____ CAO 

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, June 25, 2008
4:00 p.m.
Town of High Level Council Chambers
High Level, AB**

PRESENT:

Greg Newman	Reeve
Walter Sarapuk	Deputy Reeve
Peter Braun	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor
Ed Froese	Councillor
Bill Neufeld	Councillor
Ray Toews	Councillor
Lisa Wardley	Councillor
Stuart Watson	Councillor

ABSENT:

ADMINISTRATION:

William (Bill) Kostiw	Chief Administrative Officer
Joulia Whittleton	Director of Corporate Services
Ryan Becker	Director of Planning & Emergency Services
Carol Gabriel	Executive Assistant

ALSO PRESENT: Lacey Reid, The Echo

Minutes of the Regular Council meeting for Mackenzie County held on June 25, 2008 at the Town of High Level Council Chambers in High Level, Alberta.

CALL TO ORDER: 1. a) **Call to Order**

Reeve Newman called the meeting to order at 4:05 p.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION 08-06-454 **MOVED** by Councillor Wardley

That the agenda be adopted as amended with the addition/deletion of:

12. c) Fort Vermilion Park

Delete item 5. a) La Crete Day Care Delegation

CARRIED

**ADOPTION OF THE
PREVIOUS MINUTES:**

3. a) **Minutes of the June 10, 2008 Regular Council Meeting**

MOTION 08-06-455

MOVED by Councillor Toews

That the minutes of the June 10, 2008 Regular Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:**

4. a) **None**

GENERAL REPORTS:

6. a) **Municipal Planning Commission Meeting Minutes – May 20, 2008**

MOTION 08-06-456

MOVED by Councillor Braun

That the Municipal Planning Commission meeting minutes of May 20, 2008 be received for information.

CARRIED

PUBLIC HEARINGS:

7. a) **None**

TENDERS:

8. a) **None**

**COUNCIL COMMITTEE,
CAO AND DIRECTORS
REPORTS:**

9. a) **None**

**CORPORATE
SERVICES:**

10. a) **CAO Evaluation & Status**

MOTION 08-06-457

MOVED by Councillor D. Driedger

That the Chief Administrative Officer evaluation and status be received for information.

CARRIED

10. b) **Extension to CAMRIF Project (La Crete)**

MOTION 08-06-458
Requires 2/3

MOVED by Councillor Braun

That Mackenzie County approve the extension to the CAMRIF project in La Crete and that the budget be amended to include an additional \$900,000 coming from the Roads Reserve.

CARRIED

10. c) Bylaw 679/08 Authorizing Imposition of a Local Improvement Tax for Curb, Gutter and Sidewalk on 102 & 103 Street and 93 Avenue from Plan 962-0266, Block 1, Lots 2, 19 & 20; Plan 962-3343, Block 2, Lots 4 - 10; and Plan 012-4176, Block 3, Lots 1-9 & 21; Plan 032-3561, Block 7, Lots 2, 3, 4 & 1MR in the Hamlet of La Crete

MOTION 08-06-459

MOVED by Councillor Froese

That first reading be given to Bylaw 679/08 being a bylaw authorizing imposition of a local improvement tax for curb, gutter and sidewalk on 102 Street, 103 Street and 93 Avenue: Plan 9620266, Block 1, Lots 2, 19, & 20; Plan 9623343, Block 2, Lots 4 -10; Plan 0124176, Block 3, Lots 1-9, & 21; Plan 0323561, Block 7, Lots 2, 3, 4 & 1MR in the Hamlet of La Crete.

CARRIED

10. d) Fuel Tenders

MOTION 08-06-460

MOVED by Councillor Neufeld

That administration continue purchasing 1/3 of their fuel supply each from UFA, La Crete Co-op and Neufeld Petroleum.

CARRIED

10. e) REDI Destination Marketing Fund

MOTION 08-06-461

MOVED by Councillor Braun

That the REDI Destination Marketing Fund be tabled until a formal request is received.

CARRIED

10. f) Edmonton City Centre Airport

MOTION 08-06-462

MOVED by Councillor Toews

That a letter be sent to the Mayor of the City of Edmonton and each Councillor expressing our concerns about the future of the City Centre Airport and indicate our interest for involvement in the process.

CARRIED

**OPERATIONAL
SERVICES:**

11. a) Zama Access Road Phase 2 (Resource Road Program)

MOTION 08-06-463

MOVED by Councillor Wardley

That administration be authorized to proceed with tendering the Zama Access Road Phase 2 (Resource Road Program) project with construction completion in September 2009.

CARRIED

11. b) Water Management & Road Projects

MOTION 08-06-464

MOVED by Councillor Watson

That the water management and road projects be received for information.

CARRIED

11. c) Mackenzie Housing Roads & Storm Water Project

MOTION 08-06-465

MOVED by Councillor Braun

That the Mackenzie Housing roads and storm water project be tabled to the next meeting.

CARRIED

**PLANNING,
EMERGENCY, AND
ENFORCEMENT
SERVICES:**

12. a) Bylaw 678/08 Anti-Litter Bylaw

MOTION 08-06-466

MOVED by Councillor Wardley

That first reading be given to Bylaw 678/08, being a Bylaw of Mackenzie County for the prevention of littering as amended.

CARRIED

**12. b) Offer to Purchase – Lot 48, Plan 012-2639 (Hutch Lake
Recreational Subdivision)**

MOTION 08-06-467

MOVED by Councillor Watson

That the offer to purchase the Hutch Lake Lot 48, Plan 012-2639 be rejected.

CARRIED

MOTION 08-06-468

MOVED by Deputy Reeve Sarapuk

That administration revisit and update the Hutch Lake lot prices and bring them back for Council review and approval.

CARRIED

12. c) Fort Vermilion Park (ADDITION)

MOTION 08-06-469
Requires Unanimous

MOVED by Councillor Toews

That the County investigate the rezoning and purchase of FORTVER Range 2 Riverlot 8 in the Hamlet of Fort Vermilion for green space.

DEFEATED

**INFORMATION/
CORRESPONDENCE:**

13. a) Information/Correspondence Items

MOTION 08-06-470

MOVED by Councillor Braun

That the information/correspondence items be accepted for information purposes.

CARRIED

IN CAMERA SESSION:

MOTION 08-06-471

MOVED by Councillor Toews

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 4:59 p.m.

14. a) Personnel

14. b) Special Projects

- 14. c) Ambulance
- 14. d) AUPE Negotiations

CARRIED

MOTION 08-06-472

MOVED by Councillor Braun

That Council move out of camera at 5:22 p.m.

CARRIED

14. a) Personnel

MOTION 08-06-473

MOVED by Councillor Neufeld

That the organizational chart be adopted in principle.

CARRIED

14. b) Special Projects

MOTION 08-06-474

MOVED by Deputy Reeve Sarapuk

That the special projects update be received for information.

CARRIED

14. c) Ambulance

MOTION 08-06-475

MOVED by Councillor Froese

That the ambulance update be received for information.

CARRIED

14. d) AUPE Negotiations

MOTION 08-06-476

MOVED by Deputy Reeve Sarapuk

That the AUPE negotiations be received for information.

CARRIED

NEXT MEETING DATE:

15. a) Regular Council Meeting

Regular Council Meeting
Thursday, July 10, 2008

10:00 a.m.
Council Chambers, Fort Vermilion, AB

ADJOURNMENT: **16. a) Adjournment**

MOTION 08-06-477 **MOVED** by Councillor Braun

That the Regular Council meeting be adjourned at 5:25 p.m.

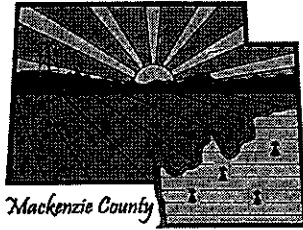
CARRIED

These minutes will be presented to Council for approval on Thursday, July 10, 2008.

Greg Newman, Reeve

Carol Gabriel, Executive Assistant

DRAFT



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 10, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Municipal Planning Commission Meeting Minutes June 5, 2008

BACKGROUND / PROPOSAL:

Information item. The adopted minutes of the June 5, 2008 meetings are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Municipal Planning Commission meeting minutes of June 5, 2008 be received for information.

Author: C. Gabriel Review By: _____ CAO [Signature]

**Mackenzie County
Municipal Planning Commission Meeting**

**North Point Center (County Office)
La Crete, Alberta**

Thursday, June 5, 2008 @ 10:00 a.m.

PRESENT

Peter Braun	Chair, Councillor
Ed Froese	Councillor
Manfred Gross	MPC Member
Ryan Becker	Director of Planning and Emergency Services
Marion Krahn	Development Officer
Vicky Krahn	Planning Administrative Support

ABSENT

Jack Eccles	Vice – Chair, MPC Member
Beth Kappelar	MPC Member

1. CALL TO ORDER

Peter Braun called the meeting to order at 10:08 a.m.

2. ADOPTION OF AGENDA

MOTION 08-122 MOVED by Manfred Gross

That the agenda be adopted with the following addition:

4q) Development Permit Application 77-DP-08
571950 Alberta Ltd. (Home Hardware); Retail Store Addition;
Relocation of Two Existing Buildings with Variance
Plan 892 1327, Block 5, Lot 15 and Plan 1160NY, Block 5,
Lots 6 and 7; La Crete

CARRIED

3. ADOPTION OF MINUTES

MOTION 08-123 **MOVED** by Ed Froese

That the minutes of the May 20, 2008 Municipal Planning Commission meeting be adopted as presented.

CARRIED

4. DEVELOPMENT

- a) **Development Permit Application 91-DP-08
Tombri Properties; Mobile Home and Ancillary Building
(Detached Garage with Size Variance)
Plan 062 4078, Block 2, Lot 3 (SE 32-110-19-W5M);
Inter-Municipal Development Plan Corridor**

MOTION 08-124 **MOVED** by Ed Froese

That Development Permit 91-DP-08 on Plan 062 4078, Block 2, Lot 3 (SE 32-110-19-W5M) in the name of Tombri Properties be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. A variance of 100 square feet for the total area of the Ancillary Building (Detached Garage) is hereby granted. The maximum area of the Ancillary Building (Detached Garage) shall be 780 square feet.
2. **The Ancillary Building (Detached Garage) is for personal purposes only and no commercial activity is permitted in this building or district.**
3. No Ancillary Building erected/or moved onto the site shall be used as a dwelling.
4. The Ancillary Building (Detached Garage) shall be constructed and finished with similar construction materials as the residence and shall compliment the natural features of the site and the aesthetics of the neighbouring houses to the satisfaction of the Development Authority.

5. The undercarriage of the mobile home shall be screened from view by skirting or such other means satisfactory to the Development Authority.
6. Minimum building setbacks are:
 - Front yard - 15.24 meters (50 feet), from Road Right of Way.
 - Rear yard - 15.2 meters (50 feet) from Canadian National Railway right of way,
 - Side yard – 7.6 meters (25 feet),
7. All sewage disposal systems to be in conformance with the Alberta Private Sewage Treatment and Disposal Regulations.
8. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 928-3983. Access to be constructed to Mackenzie County standards and at the developers expense.
9. No construction or development is allowed on any right-of-way.
10. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

- b) Development Permit Application 92-DP-08
Tombri Properties; Mobile Home and Ancillary Building
(Detached Garage with Size Variance)
Plan 062 4078, Block 2, Lot 6 (SE 32-110-19-W5M);
Inter-Municipal Development Plan Corridor**

MOTION 08-125 **MOVED** by Manfred Gross

That Development Permit 92-DP-08 on Plan 062 4078, Block 2, Lot 6 (SE 32-110-19-W5M) in the name of Tombri Properties be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. A variance of 100 square feet for the total area of the Ancillary Building (Detached Garage) is hereby granted. The

maximum area of the Ancillary Building (Detached Garage) shall be 780 square feet.

2. **The Ancillary Building (Detached Garage) is for personal purposes only and no commercial activity is permitted in this building or district.**
3. No Ancillary Building erected/or moved onto the site shall be used as a dwelling.
4. The Ancillary Building (Detached Garage) shall be constructed and finished with similar construction materials as the residence and shall compliment the natural features of the site and the aesthetics of the neighbouring houses to the satisfaction of the Development Authority.
5. The undercarriage of the mobile home shall be screened from view by skirting or such other means satisfactory to the Development Authority.
6. Minimum building setbacks are:
 - Front yard - 15.24 meters (50 feet), from Road Right of Way.
 - Rear yard - 15.2 meters (50 feet) from Canadian National Railway right of way,
 - Side yard – 7.6 meters (25 feet),
7. All sewage disposal systems to be in conformance with the Alberta Private Sewage Treatment and Disposal Regulations.
8. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 928-3983. Access to be constructed to Mackenzie County standards and at the developers expense.
9. No construction or development is allowed on any right-of-way.
10. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

**c) Development Permit Application 93-DP-08
Tombri Properties; Mobile Home and Ancillary Building
(Detached Garage with Size Variance)
Plan 062 4078, Block 2, Lot 4 (SE 32-110-19-W5M);
Inter-Municipal Development Plan Corridor**

MOTION 08-126 MOVED by Ed Froese

That Development Permit 93-DP-08 on Plan 062 4078, Block 2, Lot 4 (SE 32-110-19-W5M) in the name of Tombri Properties be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. A variance of 100 square feet for the total area of the Ancillary Building (Detached Garage) is hereby granted. The maximum area of the Ancillary Building (Detached Garage) shall be 780 square feet.
2. **The Ancillary Building (Detached Garage) is for personal purposes only and no commercial activity is permitted in this building or district.**
3. No Ancillary Building erected/or moved onto the site shall be used as a dwelling.
4. The Ancillary Building (Detached Garage) shall be constructed and finished with similar construction materials as the residence and shall compliment the natural features of the site and the aesthetics of the neighbouring houses to the satisfaction of the Development Authority.
5. The undercarriage of the mobile home shall be screened from view by skirting or such other means satisfactory to the Development Authority.
6. Minimum building setbacks are:
 - Front yard - 15.24 meters (50 feet), from Road Right of Way.
 - Rear yard - 15.2 meters (50 feet) from Canadian National Railway right of way,
 - Side yard – 7.6 meters (25 feet),
7. All sewage disposal systems to be in conformance with the Alberta Private Sewage Treatment and Disposal Regulations.

8. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 928-3983. Access to be constructed to Mackenzie County standards and at the developers expense.
9. No construction or development is allowed on any right-of-way.
10. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

- d) **Development Permit Application 94-DP-08
Tombri Properties; Mobile Home and Ancillary Building
(Detached Garage with Size Variance)
Plan 062 4078, Block 2, Lot 2 (SE 32-110-19-W5M);
Inter-Municipal Development Plan Corridor**

MOTION 08-127 **MOVED** by Manfred Gross

That Development Permit 94-DP-08 on Plan 062 4078, Block 2, Lot 2 (SE 32-110-19-W5M) in the name of Tombri Properties be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. A variance of 100 square feet for the total area of the Ancillary Building (Detached Garage) is hereby granted. The maximum area of the Ancillary Building (Detached Garage) shall be 780 square feet.
2. **The Ancillary Building (Detached Garage) is for personal purposes only and no commercial activity is permitted in this building or district.**
3. No Ancillary Building erected/or moved onto the site shall be used as a dwelling.
4. The Ancillary Building (Detached Garage) shall be constructed and finished with similar construction materials as the residence and shall compliment the natural features of the site and the aesthetics of the neighbouring houses to the satisfaction of the Development Authority.

5. The undercarriage of the mobile home shall be screened from view by skirting or such other means satisfactory to the Development Authority.
6. Minimum building setbacks are:
 - Front yard - 15.24 meters (50 feet), from Road Right of Way.
 - Rear yard - 15.2 meters (50 feet) from Canadian National Railway right of way,
 - Side yard – 7.6 meters (25 feet),
7. All sewage disposal systems to be in conformance with the Alberta Private Sewage Treatment and Disposal Regulations.
8. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 928-3983. Access to be constructed to Mackenzie County standards and at the developers expense.
9. No construction or development is allowed on any right-of-way.
10. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

- e) **Development Permit Application 97-DP-08
Daniel Dyck (Fort Vermilion School Division – Bus Garage);
Ancillary Building (Storage) with Variance
Plan 872 2339, Block 17, Lot 5; La Crete**

MOTION 08-128 MOVED by Ed Froese

That Development Permit 97-DP-08 on Plan 872 2339, Block 17, Lot 5 in the name of Daniel Dyck (Fort Vermilion School Division - Bus Garage) be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. A variance of 4.57 meters (15 feet) of the rear yard setback is hereby granted for the placement of the Ancillary Building (Storage).

2. Minimum structure setbacks: 9.1 meters (30 feet) front yard; 4.57 meters (15 feet) rear yard; 3.05 meters (10 feet) side yards, from the property lines.
3. The highest point of the Ancillary Building (Storage) shall be no more than 15 feet in height.
4. The undercarriage of the Ancillary Building (Storage) shall be screened from view by skirting or such other means satisfactory to the Development Authority.
5. The Ancillary Building (Storage) shall be constructed and finished with similar construction materials as the Bus Garage and shall compliment the natural features of the site. This condition shall be completed within one year of the permit approval date.
6. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 928-3983. Access to be constructed to Mackenzie County standards at the developer's expense.
7. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighboring properties.

CARRIED

- f) **Development Permit Application 98-DP-08
Daniel Dyck (Fort Vermilion School Division – Sandhills
Elementary School); Ancillary Building (Storage)
Plan 782 0147, Block 12; La Crete**

MOTION 08-129 MOVED by Manfred Gross

That Development Permit 98-DP-08 on Plan 782 0147, Block 12 in the name of Daniel Dyck (Fort Vermilion School Division # 52 – Sandhills Elementary School) be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Minimum structure setbacks: 7.6 meters (25 feet) front yard; 1.5 meters (5 feet) side yards; 7.6 meters (25 feet) rear yard, from the property lines.

2. The highest point of the Ancillary Building (Storage) shall be no more than 15 feet in height.
3. The undercarriage of the Ancillary Building (Storage) shall be screened from view by skirting or such other means satisfactory to the Development Authority.
4. The Ancillary Building (Storage) shall be constructed and finished with similar construction materials as the Sandhills Elementary School and shall compliment the natural features of the site. This condition shall be completed within one year of the permit approval date.
5. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 928-3983. Access to be constructed to Mackenzie County standards at the developer's expense.
6. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighboring properties.

CARRIED

- g) Development Permit Application 100-DP-08
Henry Derksen; Mobile Home with Variance; Renovation of
Part of the Existing House into an Attached Garage
Plan 1922NY, Block 5, Lot 9; La Crete**

MOTION 08-130 MOVED by Ed Froese

That Development Permit 100-DP-08 on Plan 1922NY, Block 5, Lot 9 in the name of Henry Derksen be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. A variance is hereby granted to allow the placement of the mobile home toward the west side of the lot.
2. The mobile home shall face 98th Avenue.
3. The front of the mobile home shall be 7.62 meters (25 feet) from the front property line. The minimum setbacks for the

side and rear yard are: 1.52 meters (5 feet) side yards; 2.4 meters (8 feet) rear yard, from the property lines.

4. The undercarriage of the mobile home shall be screened from view by skirting or such other means satisfactory to the Development Authority.
5. The architecture, construction materials and appearance of mobile home and attached garage shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
6. The outside of the attached garage is required to be renovated to include:
 - a. new siding to match the mobile home, and
 - b. new shingles to match the mobile homeThe renovations shall be done to the satisfaction and discretion of the Development Authority. The Developer has until June 5, 2009 to finish the renovations in accordance with this permit.
7. The existing house shall be renovated to resemble a car garage and shall contain car garage doors. No commercial sized garage doors are permitted.
8. Garage doors must be installed to open on the south side of the garage only. No garage doors are allowed on the north or east side of the building.
9. The Municipality has assigned the following address to the noted property 10010-98th Avenue. You are required to display the address (10010) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
10. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the owner.
11. Provide adequate off street parking as follows: The minimum parking shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking. *“One parking space, including the driveway area, shall occupy 300 square feet.”*

12. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

**h) Development Permit Application 110-DP-08
Derksen Mechanical; Tradesman's Business (Shop Addition)
Plan 022 7658, Block 21, Lot 6; La Crete**

MOTION 08-131 MOVED by Manfred Gross

That Development Permit 110-DP-08 on Plan 022 7658, Block 21, Lot 6 in the name of Derksen Mechanical be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Minimum structure setbacks: 9.1 meters (30 feet) front (west), north side and rear (east) yards, 3.0 meters (10 feet) south side yard, from the property lines.
2. The shop addition shall be constructed and finished with similar construction materials as the existing shop and shall compliment the natural features of the shop and site.
3. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the owner.
4. The Municipality has assigned the following address to the noted property 9705-98th Street. You are required to display the address (9705) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
5. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 45 square meters of building area, which in this case is 8 additional public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees. *"One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."*
6. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie

County at 928-3983. Access to be constructed to Mackenzie County standards at the developer's expense.

7. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighboring properties.

CARRIED

- i) **Development Permit Application 112-DP-08
Randy Krahn and Mark Dick; Automotive Sales with Variance
and Temporary Extension for Shop (Expires June 29, 2010)
Plan 052 4622, Block 23, Lot 6; La Crete**

MOTION 08-132 **MOVED** by Ed Froese

That Development Permit 112-DP-08 on Plan 052 4622, Block 23, Lot 6 in the name of Randy Krahn and Mark Dick, be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. A variance of the Mackenzie County Land Use Bylaw section 7.14, subsection A is hereby granted to allow an automotive equipment sales business.
2. A temporary extension is hereby granted to allow the existing building to remain on site till June 29, 2010.
3. PRIOR to any new construction taking place on the subject property contact the Development Department for a Development Permit.
4. Obtain approval and documentation as required by the Alberta Motor Vehicle Industry Council.
5. All conditions and requirements by the Alberta Motor Vehicle Industry Council are to be met to their specifications and standards.
6. If a sign is placed on the property the sign shall be located a minimum of:
 - a. 20 meters from regulatory signs.
 - b. Not less than 1.5 meters from the edge of the ditch backslope.
7. The sign shall:

- a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic.
 - b. Not unduly interfere with the amenities of the district.
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties.
 - d. Not create visual or aesthetic blight.
8. Illumination of the sign must not negatively affect, nor pose a safety hazard to, an adjacent site or street.
 9. Wiring and conduits of the sign must be concealed from view.
 10. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 928-3983. Access to be constructed to Mackenzie County standards at the developer's expense.
 11. The total site area (lot) shall have a positive surface drainage.

CARRIED

- j) **Development Permit Application 113-DP-08
Bob Fehr; 4 and 5 Foot Fence with Variance
Plan 002 4548, Block 26, Lot 8A; La Crete**

MOTION 08-133 MOVED by Manfred Gross

That Development Permit 113-DP-08 on Plan 002 4548, Block 26, Lot 8A in the name of Bob Fehr be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Approval of a fence with variance as noted in condition 2.
2. **Maximum height of fence: Four (4) feet front (east), south and west (rear) yards, five (5) feet north side yard.**
3. The fence must not encroach onto adjacent properties.
4. The Municipality has assigned the following address to the noted property 10502-102 Street. You are required to display the address (10502) to be clearly legible from the street and

be on a contrasting background. The minimum size of the characters shall be four inches in height.

CARRIED

- k) Development Permit Application 118-DP-08
Richard Harder; Ancillary Building (Detached Garage)
Plan 072 2976, Block 1, Lot 7 (NW 21-110-19-W5M);
Inter-Municipal Development Plan Corridor – Willie Driedger’s
Subdivision**

MOTION 08-134 MOVED by Ed Froese

That Development Permit 118-DP-08 on Plan 072 2976, Block 1, Lot 7 (NW 21 110-19-W5M) in the name of Richard Harder be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

- 1. All conditions and requirements by Alberta Transportation are to be met to their specifications and standards.**
- 2. This Ancillary Building (Detached Garage) is for personal purposes only and no commercial activity is permitted in this building or district.**
- 3. The developer shall enter into a Developers Agreement with the County prior to the commencement of construction of the Ancillary Building (Detached Garage). The Developers Agreement will be registered as a caveat against the land title.**
4. The Ancillary Building (Detached garage) shall be constructed and finished with similar construction materials as the residence and shall compliment the natural features of the site and the aesthetics of the neighbouring houses to the satisfaction of the Development Authority.
5. No Ancillary Building erected/or moved onto the site shall be used as a dwelling.
6. Minimum building setbacks are:

- Front yard (east) - 15.24 meters (50 feet), from Road Right of Way.
 - Rear yard (west) - 15.2 meters (50 feet),
 - South side yard - 15.2 meters (50 feet),
 - North side yard - 7.6 meters (25 feet), from the property lines,
 - or **setback requirements from Alberta Transportation, which ever is greater.**
6. All sewage disposal systems to be in conformance with the Alberta Private Sewage Treatment and Disposal Regulations.
 7. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 928-3983. Access to be constructed to Mackenzie County standards and at the developers expense.
 8. No construction or development is allowed on any right-of-way.
 9. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

Note: A cover letter is to be sent with the Notice of Decision stating that the Municipal Planning Commission gave this application careful consideration due to the Ancillary Building (Detached garage) being constructed prior to the Single Family Dwelling. The developer is to be made aware that the Municipal Planning Commission based their decision on the statement that the Single Family Dwelling, which is to be constructed in 2009, will be 2,407.02 square feet in size and that the size is to be upheld by the developer.

- I) **Development Permit Application 120-DP-08
Jake Doerksen (Cornerstone Church); Church Addition
SE 14-107-14-W5M; Blumenort**

MOTION 08-135 **MOVED** by Manfred Gross

That Development Permit 120-DP-07 on SE 14-107-14-W5M in the name of Jake Doerksen (Cornerstone Church) be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **Construction commenced prior to the approval of the Development permit, therefore the developer shall pay the penalty fee of 1% the construction value, totaling \$950.00.**
2. The applicant shall obtain approval from Alberta Transportation. All conditions and requirements set by Alberta Transportation are to be met to their specifications and standards.
3. Provide adequate off street parking as follows: The minimum parking standards are 1 stall per 4 seating spaces. Therefore you are required to provide and maintain 63 parking spaces. *“One parking space, including the driveway area, shall occupy 300 square feet.”*
4. Minimum building setbacks: 41.15 meters (135 feet) from any road allowances and 15.24 meters (50 feet) from any other property lines or setback requirements from Alberta Transportation, **which ever is greater**.
5. The architecture, construction materials and appearance of the Church Addition shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Officer.
6. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 928-3983. Access to be constructed to Alberta Transportation and Mackenzie County’s standards and at the developer’s expense.
7. The total site area (lot) shall have a positive surface drainage without adversely affect the neighbouring properties.

CARRIED

Note: A cover letter is to be sent with the Notice of Decision with an explanation as to the rationale for implementing the 1% penalty fee.

**m) Development Permit Application 122-DP-08
Timberbound Construction Ltd.; Contractor's Business (Shop)
Plan 872 2339, Block 17, Lot 3; La Crete**

MOTION 08-136 MOVED by Ed Froese

That Development Permit 122-DP-08 on Plan 872 2339, Block 17, Lot 3 in the name of Timberbound Construction Ltd., be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Minimum structure setbacks: 9.1 meters (30 feet) front yard; 9.1 meters (30 feet) rear yard; 3.05 meters (10 feet) side yards, from the property lines.
2. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the owner.
3. The Municipality has assigned the following address to the noted property 9601-99th Street. You are required to display the address (9601) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
4. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 400 square feet of building area, which in this case is 10 public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees. *"One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."*
5. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 928-3983. Access to be constructed to Mackenzie County standards at the developer's expense.
6. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighboring properties.

CARRIED

**n) Development Permit Application 123-DP-08
George Fehr; Ancillary Building (Detached Garage) with Variance
NW 16-106-15-W5M; La Crete Rural**

MOTION 08-137 **MOVED** by Manfred Gross

That Development Permit 123-DP-08 on NW 16-106-15-W5M in the name of George Fehr be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **Construction commenced prior to the issuance of the Development Permit therefore the developer shall pay the penalty fee of 1% of the construction value totaling \$200.00.**
2. A 5 foot variance of the building height is hereby granted. The maximum height of the Ancillary Building (Detached Garage) shall be 20 feet (6.1 meters).
3. The maximum area of the Ancillary Building (Detached Garage) shall be 1000 square feet.
4. This Ancillary Building (Detached Garage) is approved for residential purposes only.
5. No Ancillary Building erected/or moved onto the site shall be used as a dwelling.
6. Minimum building setbacks: 41.15 meters (135 feet) from any road allowances and 15.24 meters (50 feet) from any other property lines.
7. No construction or development is allowed on a right-of-way.

CARRIED

Note: A cover letter is to be sent with the Notice of Decision stating that the Ancillary Building (Detached Garage) is approved with a west property line setback of 41.15 meters (135 feet). If the Ancillary Building (Detached Garage) does not meet this requirement the developer will need to apply for a variance.

- o) Development Permit Application 125-DP-08
Pro-Tek Machining Ltd.; Manufacturing Firm (Machining and
Welding)
NE 11-106-15-W5M and Plan 892 1190, Block 1, Lot 1;
La Crete Rural**

MOTION 08-138 MOVED by Ed Froese

That Development Permit 125-DP-08 on NE 11-106-15-W5M and Plan 892 1190, Block 1, Lot 1 in the name of Pro-Tek Machining Ltd., be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. A variance of the Mackenzie County Land Use Bylaw section 7.3, subsection B is hereby granted to allow a Manufacturing Firm (Machining and Welding) within the existing detached garage/shop.
2. The existing detached garage/shop shall meet all Alberta Safety Code requirements for Commercial Buildings and any other requirements specified by Superior Safety Codes.
3. PRIOR to any new construction taking place on the subject property contact the Development Department for a Development Permit.
4. Obtain written approval from Alberta Transportation regarding the proposed development prior to commencement of the development.
5. All conditions and requirements by Alberta Transportation are to be met to their specifications and standards.
6. The sign shall be located a minimum of:
 - a. 200 meters from regulatory signs
 - b. 3 meters (9 feet) from the outer edge of the road or not less than 1.5 meters from the property line if on private property.
7. The sign shall be a minimum of 1.5 meters to a maximum of 2.5 meters in height above the shoulder of the road.
8. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie

County at 928-3983. Access to be constructed to Mackenzie County standards at the developer's expense.

9. The total site area (lot) shall have a positive surface drainage.

CARRIED

- p) **Development Permit Application 131-DP-08
Edward Wiebe; Single Family Dwelling with Attached Garage
Plan 052 0560, Block 5, Lot 1; La Crete**

MOTION 08-139 MOVED by Ed Froese

That Development Permit 131-DP-08 on Plan 052 0560, Block 5, Lot 1 in the name of Edward Wiebe be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of the low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the basement/crawl space and/or flooding of the basement/crawl space.**
2. The developer is required to obtain engineered plans, by a certified engineer, indicating the amount of fill dirt required to increase the height of the lands in order to avert any potential flooding of the basement/crawl space. The engineered plans must be submitted to the County for review and approval prior to the commencement of construction.
3. The developer shall provide an engineered water dissipation analysis, prepared by a certified engineer, prior to commencement of construction. This documentation must provide detailed information regarding the suitability of the lands for the proposed development. The analysis must be submitted to the County for review and approval prior to the commencement of construction.

4. The developer shall enter into a Developers Agreement with the County prior to the commencement of construction of the Single Family Dwelling with Attached garage due to the low lying lands and drainage. The Developers Agreement will be registered against the title.
5. Minimum building setbacks: 15.2 meters (50 feet) front yard (north); 7.6 meters (25 feet) rear yard (south); 4.6 meters (15 feet) side yards (east and west); from the property lines.
6. The architecture, construction material and appearance of the single family dwelling with attached garage shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
7. The Municipality has assigned the following address to the noted property 9506-88 Avenue. You are required to display the address (9506) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
8. Building to be connected to the Municipal water and sewer system and the cost of the connection fees will be borne by the owner where applicable.
9. Provide adequate off street parking as follows: The minimum parking shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking. *"One parking space, including the driveway area, shall occupy a minimum 300 square feet."*
10. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 928-3983. Access to be constructed to Mackenzie County standards at the developers expense.
11. No construction or development is allowed on a utility right-of-way.
12. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighboring properties.

CARRIED

- q) Development Permit Application 77-DP-08
571950 Alberta Ltd. (Home Hardware); Retail Store Addition;
Relocation of Two Existing Buildings with Variance
Plan 892 1327, Block 5, Lot 15 and Plan 1160NY, Block 5, Lots
6 and 7; La Crete**

MOTION 08-140 **MOVED** by Ed Froese

That Development Permit 77-DP-08 on Plan 892 1327, Block 5, Lot 15 and Plan 1160NY, Block 5, Lots 6 and 7 in the name of 571950 Alberta Ltd. be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Consolidation of Plan 892 1327, Block 5, Lot 15 and Plan 1160NY, Block 5, Lots 6 and 7 to create one lot.
2. The construction of the Retail Store Addition (Warehouse) shall be constructed in accordance with the Alberta Building Code.
3. Obtain written approval from Northern Lights Gas Co-op and ATCO Electric regarding the proposed development prior to commencement of the development.
4. All conditions and requirements by Northern Lights Gas Co-op and ATCO Electric are to be met to their specifications and standards.
5. A 7.62 meter (25 foot) variance, for the placement of Ancillary Buildings (Storage), of the rear yard setback (east) is hereby granted.
6. Minimum structure setbacks: 0 meters (0 feet) north side yard, 1.5 meters (5 feet) south side yards, 1.5 meters (5 feet) rear (east) yard (east boundary of Lot 15), (30.48 meters) 100 feet front (west) yard, from the property lines.
7. The Retail Store Addition (Warehouse) shall be constructed and finished with similar construction materials as the existing Retail Store and shall compliment the natural features of the Retail Store and site.

8. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the owner.
9. The Municipality has assigned the following address to the noted property 9901-100th Street. You are required to display the address (9901) to be clearly legible from 100th Street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
10. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 50 square meters of warehouse building area, which in this case is 38 additional public parking stalls, 1 space per three full time warehouse employees. *"One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."*
11. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 928-3983. Access to be constructed to Mackenzie County standards at the developer's expense.
12. No construction or development is allowed on utility right-of-way Plan 892 1328.
13. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighboring properties.

CARRIED

5. **SUBDIVISION**

There were no Subdivision items to discuss.

6. **MISCELLANEOUS ITEMS**

a) **Action List**

The Action List of May 20, 2008 was reviewed.

7. **IN CAMERA**

There were no In Camera items to discuss.

8. **NEXT MEETING DATES**

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ Wednesday, June 18, 2008 at 6:00 p.m. in Fort Vermilion

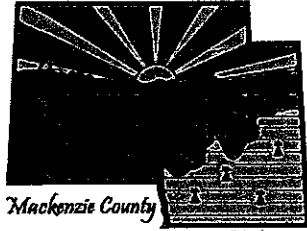
9. **ADJOURNMENT**

MOTION 08-141 **MOVED** by Manfred Gross

That the Municipal Planning Commission meeting be adjourned at 11:17 a.m.

CARRIED

These minutes were adopted this 18th day of June 2008.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 10, 2008
Presented By:	John Klassen, Director of Environmental Services
Title:	Parks and Recreation Committee Meeting Minutes May 5, 2008

BACKGROUND / PROPOSAL:

The adopted minutes of the May 5, 2008 Parks and Recreation Committee meeting are attached.

OPTIONS & BENEFITS:

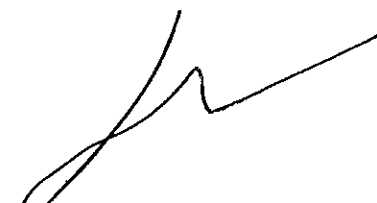
N/A

COSTS & SOURCE OF FUNDING:

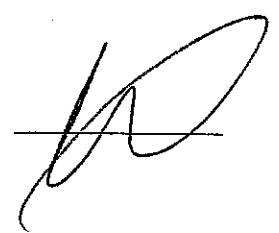
N/A

RECOMMENDED ACTION:

That the Parks and Recreation Committee meeting minutes of May 5, 2008 be received for information.


Author: C. Friesen

Review Date: _____

CAO 

**MACKENZIE COUNTY
PARKS AND RECREATION COMMITTEE**

**May 5, 2008
6:00 p.m.**

**Council Chambers
Fort Vermilion, Alberta**

MINUTES

PRESENT:	Lisa Wardley Peter Braun John W. Driedger Dicky Driedger	Chair, Councilor Councilor Councilor Councilor
ALSO PRESENT:	John Klassen Henry Klassen Connie Friesen Bill Kostiw	Director of Environmental Services Leadhand of Parks & Playgrounds Public Works Administrative Officer CAO
DELEGATION:	Roy Wiebe Anthony Thiessen	Representative of Pool Committee Representative of Pool Committee

CALL TO ORDER: 1. a) Call to Order

Councilor Wardley called the meeting to order at 6:20pm.

AGENDA: 2. a) Adoption of Agenda

MOTION 08-023 MOVED by Councilor Braun

That the agenda be adopted as amended with the addition of:

- 4. a) iv. RV Pump out
- 5. a) Delegation - Pool Committee

CARRIED

MINUTES: 3. a) Adoption of the March 26, 2008 minutes

MOTION 08-024 MOVED by Councilor J. W Driedger

That the minutes of the March 26, 2008 Parks & Recreation Committee Meeting be adopted as amended.

CARRIED

NEW BUSINESS: 4. a) Wadlin Lake Seasonal Campsite Application

The Committee suggested putting the removal date of the RV/cabin in the rules and regulations and adding the liability clause to the application form.

The Committee suggested including Section 4:18 of the current bylaw into Schedule B of the same Bylaw to include the penalty the owners' will receive if their RV/cabin is not removed by the deadline. The schedule is to then be brought back to Council.

i. Advertising Deadline

MOTION 08-025

MOVED by Councilor J. W Driedger

That the deadline for all applications of seasonal sites be June 10, 2008 at 4:30 pm in Fort Vermilion and La Crete.

CARRIED

ii. Meeting Date for Review of Applications

MOTION 08-026

MOVED by Councilor Braun

That the date to review all applications be June 11, 2008 at 10:00 am in La Crete in the Chamber of Commerce Meeting Room with an invitation for the public to attend at 11:00 am.

CARRIED

iii. How Many Sites?

That 7 lots be created at 40' x 60'. (Henry marked off 8 lots)

iv. RV Pump out

That the pump out be fixed.

b) Wadlin/Machesis Lake Signs

MOTION 08-027

MOVED by Councilor Dicky Driedger

That the pet signs be purchased for all parks and campgrounds within the County and the funding is to come from the 72 operating budget.

CARRIED

Delegation arrived at 7:28pm.

Councilor Wardley recessed the meeting at 7:28pm.

Councilor Wardley reconvened the meeting at 7:35pm.

Move down to 5. a) Delegation

c) Bridge Campground

MOTION 08-028

MOVED by Councilor D. Driedger

To receive the Bridge Campground agreement for information.

CARRIED

d) Tompkins Landing Campground (for info.)

MOTION 08-029

MOVED by Councilor D. Driedger

To receive the Tompkins Landing Campground for information.

CARRIED

e) Cost Estimates for Tourangeau Lake

MOTION 08-030

MOVED by Councilor Braun

To receive the cost estimates for Tourangeau Lake for information.

CARRIED

f) Budget Review

MOTION 08-031

MOVED by Councilor Braun

That administration prepare a summary spreadsheet of the 2008 Parks and Recreation budget and bring it back to the next Parks & Recreation Committee meeting.

That administration investigate more options for more fire pits and concrete benches instead of the second shelter that was budgeted for.

That administration purchase the concrete washrooms, picnic tables, bear bins, and rebuild the fence at the DA Thomas Park.

That administration bring back some more information on the Reinland Park washroom.

That administration purchase the first shelter to be put at Wadlin Lake campground.

CARRIED

g) Policy ADM040 Campgrounds and Playgrounds

MOTION 08-032

MOVED by Councilor D. Driedger

To defer Policy ADM040 to the Parks & Campgrounds Tour at a later date.

CARRIED

**ADDITIONAL
ITEMS:**

5. a) Delegation – Pool Committee 7:30pm

Introductions were made. Roy Wiebe and Anthony Thiessen were present on behalf of the Pool Committee to provide the Parks and Recreation Committee with a proposal.

The Pool Committee is requesting 50% of the feasibility study to get the project started.

The project cost for the building as per the Fairview Aquatic Center drawing that the Committee presented, in 2008 prices is \$8.6 million.

The potential site for the construction of the recreation center is west of the Northern Recreation complex in La Crete, although no decision has been made if the center would be built onto the existing complex.

The Parks and Recreation Committee suggested that the Pool Committee prepare a letter to be brought to Council to ask for the County to fund 50% for the feasibility study.

Delegation left at 8:22pm

MOTION 08-033

MOVED by Councilor D. Driedger

To receive the Pool Committee's presentation for information.

CARRIED

**NEXT MEETING
DATE:**

6. a) **Parks and Recreation Committee Meeting**

The next Parks and Recreation Committee meeting is scheduled for June 11, 2008 at 10 am in La Crete at the Chamber of Commerce meeting room.

ADJOURNMENT: 7.

a) **Adjournment**

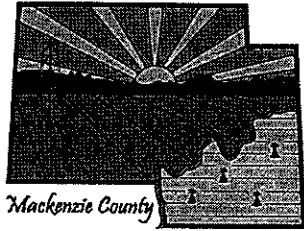
MOTION 08-034

MOVED by Councilor Braun

That the Parks and Recreation Committee meeting be adjourned at 10:00 pm.

CARRIED

These minutes were adopted this _____ day of _____ 2008.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 10, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	CAO & Director Reports

BACKGROUND / PROPOSAL:

See attached Director reports.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Director of Corporate Services, Director of Public Works & Agriculture, Director of Environmental Services, Director of Planning & Emergency Services, and the Chief Administrative Officer reports be accepted for information.

Author: W. Kostiw Reviewed By: _____ CAO 

To: William (Bill) Kostiw, Chief Administrative Officer
From: Joulia Whittleton, Director of Corporate Services

Page 1

Attended the following meetings:

June 3 – Managers meeting
June 6 – High Level ratepayers meeting
June 8 – Zama trip – personnel issues
June 10 – Council meeting and Fort Vermilion ratepayers meeting
June 11 – Managers meeting
June 12 – Zama ratepayers meeting
June 16 – Finance Committee meeting
June 18 – Managers meeting
June 25 – Council meeting in High Level
June 26 – Finance Committee meeting and La Crete ratepayers meeting

Personnel update:

No changes in personnel; continue with the staff training - ongoing and can be time consuming.

Administration, projects and activities:

⇒ 2008 Bursaries

Finance Committee reviewed applications and awarded \$2,000/each to the qualifying applicants. \$13,000 is remaining in the 2008 budget, therefore, a decision was made to re-advertise the bursaries with August 1, 2008 deadline.

⇒ Regional Partnership Initiative

A reconciliation of the project costs was done, a report was submitted to the Alberta Municipal Affairs and the auditors are being engaged in preparing the Review Engagement Report for this project (July 31, 2008 deadline).

⇒ 2007 Annual Report

The department assisted with the annual report preparation (financials).

⇒ 2008 Statistical Information Return

The 2008 SIR was prepared and submitted by June 30, 2008.

⇒ AUPE

To: William (Bill) Kostiw, Chief Administrative Officer
From: Joulia Whittleton, Director of Corporate Services

Page 2

The Finance Committee members have been actively working on preparing for the negotiations.

⇒ Expression of interest for the Zama multi-use facility

The expression of interest was not a successful venture. We will be preparing a grant application under the Major Community Facilities Program as soon as possible.

The following are some of the upcoming projects/activities (as per the Financial Management Plan presented to Council during the budget deliberations):

- Prepare and submit debenture borrowing applications by May 15 for the Zama projects (being delayed, probably will borrow by September)
- Offsite levy review (working together with other departments and an engineering firm)
- Tangible Capital Assets project – an ongoing project.
- Utilities rates review – July/August
- 2009 Budget – work on the new financial module

Respectfully submitted,



Joulia Whittleton

Director of Operations (North) Capital Projects Review

Regular Council Meeting

July 10, 2008

In brief review:

Zama Water treatment Plant, The walls have been 70% erected and some of the mechanical pumps and plumbing have been installed along with the raw water connection being 40% completed.

Zama Lagoon is still ongoing and they are currently working on the core elevation of the anaerobic cells along with scarifying and compacting the base, prepping for the liner construction.

Zama Raw Water Line, AGTL will be coming back in the near future for the deficiencies along with cleaning up of the site.

Zama Paving is currently under way and making good progress along Tower rd and they are also working on Aspen doing the base prep.

Zama Public Works Shop for the equipment is currently being looked into.

Fort Vermilion Mackenzie housing / 45th st is currently in progress working on the base prep for 45th st and we are still waiting on the final design and cost for Mackenzie housing.

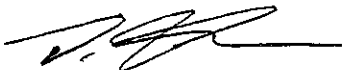
Fort Vermilion WTP upgrades is under way the electrical contractor has been on site running conduit for the chlorination up grade and the HVAC system

Fort Vermilion Lift Station we are still waiting for the generator, the other pump cannot be changed out until it is on site and operational.

Fort Vermilion Cladding we are waiting for nason to show up and install the Vestibule and install the sign in front of the WTP.

I have taken a contractor around the areas of high level rural and the Rocky Lane area to fix some of the drainage issues and this will be starting mid next week awaiting locates and material.

Mina Ward drainage some preliminary work has been completed and excavation will attentively start later this week.



David Crichton

Director of Public Works North

Mackenzie County

Director of Operations (South) Report For July 10, 2008 Regular Council Meeting

As the busy season is upon us with a lot of projects and maintenance underway we need to juggle tasks and priorities around so that permanent staff has an opportunity for some summer vacation time.

Utilities

- Jencol has informed the County that they will be on site July 10th to address deficiencies at the LC water plant.

Parks/Playgrounds and Facilities:

- The County should be receiving blue prints for the County office real soon.
- The Parks Committee received one application for a seasonal site at Wadlin Lake and looks like SRD will grant approval for the sites.
- The Tompkins campground group has started some site work at the future campground, although SRD has not given approval to do so at this time.
- The County received approval from SRD for the proposed upgrades at Wadlin Lake.

Solid Waste:

- Nothing new to report.

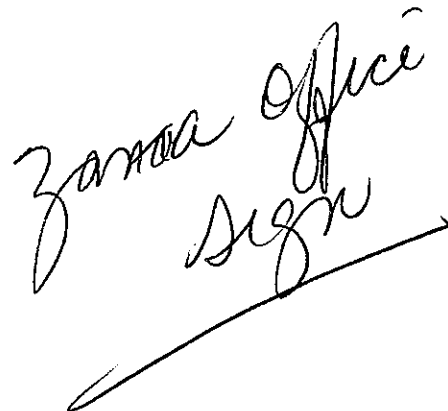
Public Works South:

- We are working towards addressing various drainage problems within the County.
- County dust control is complete with the exception of one private resident that was missed and one hamlet road that needs to be redone.
- All County road bans have been lifted.
- Regraveling should start shortly.
- Inspection was completed on the LC 99th street/North-South access project.
- The 109th street storm sewer installation has been completed.
- The storm sewer for La Crete CAMRIF project is complete.
- The County entrance and office signs have all been changed.

Attachments: NA



John Klassen
Director of Environmental Services
Mackenzie County





Planning & Emergency Services

Tel.: (780) 928-3983 Fax: (780) 928-3636 Cell.: (780) 841-7740

E-mail: rbecker@mackenziecounty.com

Planning & Emergency Services Report June 2008

The RFP for the Ambulance service has been reviewed by legal counsel and, after counsel review, should be ready to advertise. The process will be competitive and the residents of Mackenzie County will benefit from this process.

ISL has revised a cost estimate for preparing the County's Municipal Development Plan and is being presented at today's council meeting for approval. This update will enable the County to move forward in a logical and progressive manner.

Work continues on the Zama subdivision design and this project should be ready to go out for RFP in early August. A draft RFP has been prepared and research is being done to make sure the process captures all the relevant details.

I have been researching the littering bylaw, specifically the ban on polystyrene products (Styrofoam). As we will be only the second municipality in Canada to embark on the process we will need to continue to research alternative products and their availability and the cost impacts both on the business owners and consumers. The balance between the benefits to the environment and convenience needs to be discussed. I have been in contact with a council member from Turner Valley and the correspondence is attached.

I toured the High Level fire department and met with Rodney Schmidt to discuss the MOU with High Level and the County with respect to equipment needs. I feel that a positive working relationship exists between Rodney and I and we should be able to make some common sense decisions on which equipment needs to be purchased for a reasonable dollar.

I also met with Cpl. Dlin and discussed traffic issues and policing issues in general. I am happy with the increased level with respect to speed in the residential areas of both Fort Vermilion and La Crete.

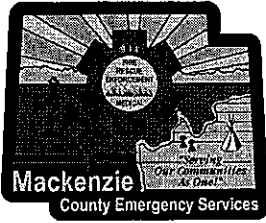
R.N.BECKER
Director, Planning & Emergency Services

Turner Valley Polystyrene Project

The **Town of Turner Valley** is advocating that the disposal of polystyrene be no longer permitted in the Regional landfill. In April of 2008 Councillors voted unanimously to prohibit the sale and disposal of polystyrene from within the **Town of Turner Valley**.

Our Region presently has no means to economically or efficiently recycle the polystyrene product. Polystyrene is a brittle synthetic polymer composed of repeated styrene units. Polystyrene is transparent and rigid because the benzene rings in each styrene unit prevent the polystyrene chains from arranging themselves into a tight crystalline structure. Polystyrene has a wide variety of uses, especially as solid foam for insulation and packaging.

Turner Valley continues with their strategy to educate businesses and residents on the landfill impacts. The overall strategy is to prohibit the use and disposal of polystyrene through education and voluntary substitution by bio degradable alternatives. During the process of education and voluntary participation there will also be a willingness to address any other technological solution, to polystyrene being removed from our land fill sites. Only as a last resort, the development and passing of a by-law to prohibit sales and disposal of polystyrene would be implemented. Should it be determined that industry can introduce acceptable and environmentally safe means to recycle this waste product in the immediate area, there may be no need for the prohibition.



Mackenzie County

Office of Mackenzie County Emergency Services
 Box 1690, 10107-94 Avenue La Crete, Alberta, T0H 2H0
 Tel.: (780) 928-3983 Fax: (780) 928-3636

Emergency Services – Operations Report June 2008

Statistics:

Fire/EMS Station	EHS Unit #	Monthly EMS Calls	YTD EMS Calls	YTD Fire Calls
La Crete	1491 / 1420	10	157	23* / 9**
Fort Vermilion	1685	8	63	9
High Level	1686	9	69	1
Zama	1684	3	21	1
Total Calls		30	310	34

Statistics based on submitted PCR's, Dispatch Protocols, and Fire Reports.

*La Crete Station 1 and Station 2 total response

**La Crete Station 2 responses (Tompkins/Bluehills)

Ambulance Units:

La Crete's ambulance unit 1491 passed provincial inspection.

Administration:

Updated BLS Medical Guidelines were reviewed and approved by our Medical Director for use by EMS and Fire personnel. Changes reflect the new CPR and spinal injury protocols within Canada.

The 2008/2009 FireSmart grant was submitted with the intent of completing the Zama Fire Guard.

Dispatch & Communications:

Communication systems are still under review and are awaiting updates regarding new service providers in our region as well as the provincial system.

Training and Education:

Incident Command training was completed in June with attendees from Roads, EMS, Enforcement, La Crete Fire and Fort Vermilion Fire.

"Protecting People and Property within Mackenzie County"

La Crete Fire – Rescue attended a training exercise at Neufeld Petroleum fuel station.

Fort Vermilion EMS attended the Rocky Lane Farmers Day for medical standby during the riding events.

Public Awareness:

Articles were prepared for the County Image regarding grass fire season and fire safety.

Both Fire and EMS were invited to the career day at the La Crete Public School, fire fighters and EMS practitioners gave tours of the emergency vehicles and presented their skills and equipment to the students.

EMS assisted the RCMP at a bike rodeo at the Reinland Private School in La Crete, students were instructed on the safe riding tips as they went through the bicycle obstacle course.

CAO REPORT TO COUNCIL
July 10, 2008

This report is a brief statement of the County's business activities, major projects and events.

It was certainly a great disappointment that Premier Stelmach is not coming to the County this week; however, he apparently is trying to reschedule. The rain and weather is causing some delays in projects but most are going well. In La Crete, the private sector developers and businesses have placed a lot of pavement which is good to see. Most of our engineered projects are covered in the enclosures or will be presented by them at this meeting. Highway 88 is almost impassible (Judge) and the Zama Access road is taking a beating by the large trucks and requires constant maintenance.

1. Major Projects

a. Gravel

- Gravel hauling tenders were awarded to Tree Tech and Knelsen Sand & Gravel. They will start as soon as weather permits.
- Gravel crushing will start in July and be undertaken in North Vermilion pit, West La Crete pit, and perhaps Mercredi or Fidler pits. We may also be crushing in Tompkins pit subject to Council approval and budgets.
- Gravel pit management is still a challenge and by August I hope to have a few options for Council's perusal. Gravel is our major challenge and largest single ongoing expense.

b. Resource Roads

- We are working on new applications for Resource Roads and have met with Alberta Transportation to discuss the grant requirements and status (agenda).

c. Storm Water Management

- These projects really need Council's attention in order to define scope of projects, project management and project funding.

d. Resource road applications will be resubmitted. Highway 88 connector will likely get approval for 2009 if the power plant project gets started. We will provide Council with the qualifying roads for approval.

2. Council Workshop

I think it's extremely important for Council to set aside ample time to thoroughly review County operations and Council's wishes for long term development. This workshop should be held in a place where minimal disruption will side track Council's deliberations. I have provided some of my thoughts for Council to review and perhaps incorporate into your workshop.

a. **Mission**

- Through effective, innovative, prudent, responsible leadership and consultation, Council's mission is to enhance the quality of life for our citizens and communities and protect the unique environment of our County.

b. **Core Values** (The Key Pillars of Good Government)

- **Citizens & Ratepayers First** – by providing affordable services and programs.
- **Accountability** – prudent management of the County's resources.
- **Responsiveness** – strive to provide excellent, timely service.

c. **Strategic Priorities/Plans**

- **Governance** – visionary leadership and productive partnerships build sustainable communities. The total team!
- **Infrastructure** – provide safe, well maintained roads, bridges, utilities and functional buildings by developing a long term capital plan (in the works).
- **Social Wellness** – strive to provide adequate primary health care through innovative partnerships and alliances.
- **Recreation & Culture** – provide for active and healthy lifestyles, accessible, affordable services and facilities and protect cultural heritage.
- **Organizational Structure & Capacity** – the ability to deliver cost effective, prudent, responsible services with minimal bureaucracy.
- **Senior Governments** – develop an effective partnership/alliance with governments.
- **Planning & Development Framework** – there is a need to balance the wishes of development/developers with the interests of the greater municipal and community interests or wellbeing.

d. The primary purposes of working towards a strategic plan are to:

- Reach Council agreement on key initiatives designed to advance both the individual Councillor agenda as well as the overall County plan – short term and long term.
- Define what results we want to see in each initiative.
- Engage or have dialogue with senior government and community leaders to help define achievable goals and objectives.
- Establish realistic and accountable timelines to get these initiatives implemented.
- Review and/or amend our mission or vision for Mackenzie County.
- Review the organization or municipal capacity to govern (Council) and manage (staff) the affairs of Mackenzie County.

Note: Council may follow this process or choose another course of action. Please advise.

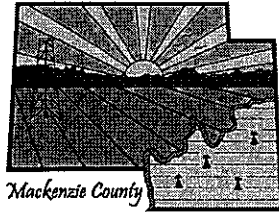
In summary, we certainly have and will continue to face challenges; however, that's part of getting the job done and moving forward. I am confident all our affairs are in order and the year 2008 will be productive and rewarding for the County.

Thank you.

William Kostiw
CAO

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Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266
www.mackenziecounty.com

July 4, 2008

The Honorable Ed Stelmach
Premier of Alberta
307 Legislature Building
10800-97 Avenue
Edmonton, AB
T5K 2B7

Dear Premier:

Thank you very much for arranging to meet with our County Council on July 11, 2008 at 4:30 p.m. in the Fort Vermilion office. We certainly appreciate all the support we have received by the provincial government over the past years and hope to see more help in the future.

The three main topics we wish to discuss with you are:

1. Health care in our region including the Hamlets of Fort Vermilion, La Crete, and Zama and the Towns of Rainbow Lake and High Level. There is a serious problem retaining doctors and other health care professionals which places a large, young and growing population at risk. We are also concerned about the ongoing support of our hospitals and health centres, we need them to be "operational".

Q. What can the province do to help or what do you suggest the municipalities do to solve the problem?

2. Highway 88 base and paving project is critical to our current businesses and communities. It is also crucial for future development in our area as well as the whole northwest. We have contractors who have submitted "tenders" to complete the job at great prices.

Q. When can we expect pavement on Highway 88?

Premier Stelmach

Page 2

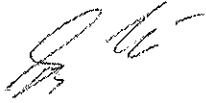
July 4, 2008

3. Zama City access road base paving from Highway 35 to Zama. This is the only all weather road to Zama and the significant resource development in the region.

Q. Will the province provide serious funding for the completion of this vital connector road to the tremendous resources in the real northwest Alberta?

Thank you again and we are really looking forward to your visit to our County.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'G Newman', with a horizontal line extending from the end.

Greg Newman
Reeve
Mackenzie County

pc: Frank Oberle, MLA – Peace River
Council

EXH File: 1008036

MEETING MINUTES Mackenzie County Projects Notes May 07, 2008

Attendees: Bill Kostiw (BK), Mackenzie County
Ryan Becker (RB), Mackenzie County
Grant Smith (GS), Mackenzie County
Mark Schonken (MSc), Mackenzie County
Mark Schwab (MS), EXH – Grimshaw
Mark Onaba (MO), EXH – La Crete

<u>Job No.</u>	<u>Project</u>	<u>Action By</u>
----------------	----------------	------------------

PROJECTS

1005016

Fort Vermilion South Drainage

- GM noted that there is more ditch cleaning than actual construction required for the project.
- GS mentioned that landowner (Richards) wants 7:1 slopes
- Greg Newman noted that the ditch should be scaled back to a 1.0m – 1.5m wide ditch bottom.
- County agreed to leave the back slopes at 3:1.
- County would like the entire ditch to be licensed.
- GS is looking at doing a ditch clean-out as opposed to new construction.
- No work is required from EXH at this time.
- Project to be reviewed in the spring.
- MO to tour project with County on Friday April 18.
- EXH provided summary letter to County on current status of project.
- MS to arrange a meeting with Terry Sawchuk to discuss project.
- GS noted that he would like to start construction in July 08.

Mark S.

*Grant meet
Sawchuk
on July 7 08
to finalize
Design.*

1007116
(Schedule
A)

**99 Street /North & South La Crete Accesses/94 Avenue
Project**

- Decision on whether to put paint lines on 99 Street to be revisited in the spring.
- MS noted that EXH had released hold back to Kneisen.

EXH.

Done

<u>Job No.</u> 1007116 (Schedule B)	<u>Project</u> South La Crete Access Base-Pave <ul style="list-style-type: none"> County agreed to increase ACP to 120mm, this would ensure the structure of the road was sufficient enough to accommodate traffic through the winter. (70mm fall, 50 mm spring) Project will be completed in 2008 Review alignments in the spring 	<u>Action By</u> EXH <i>Complete</i>
1007122	Hwy 697 Correction Line Drainage <ul style="list-style-type: none"> EXH to provide concept and cost estimate for a drainage study for entire area. Drainage study will include Twp 106-4. Rge Rd 13-4 and Twp 107-0 (Wolfe Lake Road) MS and MO to review project with JK, JW and GS. GS suggested spring run-off would be a good time to review. BK mentioned that he prefers design and tender preparation to occur right after spring run off and construction to commence after September 08. County and EXH to inspect project with local councilors on Friday April 18 08. BK noted that the County would like to reconstruct Wolfe Lake Road and do ditch cleaning starting a half a mile west of Hwy 697 and ending either 4 or 8 miles east of Hwy 697. EXH to provide 2 proposals (4 miles & 8 miles) 	EXH <i>Exh will do Min Survey on B.H. Plus Est Culverts + C/L + A.J.</i>
1007158	Twp. Rd 107-2 & Rge. Rd 13-2 Ditch Survey (Ed's Ditch)	No Action at this time.
1007160	Blumenort Intersection Treatment. <ul style="list-style-type: none"> MO will continue dealing with ATCO with regard to power pole relocations. ATCO estimated \$107,000 to install underground utilities. BK will send a copy of estimate to MO. County would like to improve sight lines to the east on Blumenort Road. County and EXH to inspect project with local councilors on Friday April 18 08. MO will forward Knelsen agreement to Dave Armstrong of EXH's Contracts group. MO noted that the Contractor would like to start construction on May 14 08 	Mark O. <i>Complete.</i>
1007166	Blumenort Rd & Rge Rd 14-2 Drainage (Grave yard int.) <ul style="list-style-type: none"> EXH to review plans with the concept of draining to the north John W. Driedger feels that draining water to the east would be a better option. 	<i>On Hold Complete</i>

Job No.
1007170

Project
Zama Access Road Base/Pave

- Project has been awarded to Knelsen Sand & Gravel Ltd.
- Construction to commence in the spring of 2008.
- County to negotiate with Contractor to get 50-100m of Aspen Drive paved within this contract.
- County would like to do intersectional treatments 15-20m deep.

Action By

In Const
EXH

1007175

Hwy 88 Connector RRP 2008

- Application was completed and forwarded to AIT on November 30 2007
- County and EXH to discuss tendering \$1,000,000 of grading for this project at next projects meeting.

Reapply
EXH

1007177

Zama Access Road Base/Pave Phase II

- Application was completed and forwarded to AIT on November 30 2007.
- Waiting for A.I.T. comments/approval.

Tendered
EXH

1007193

High Level Drainage

- County would like to extend survey 800 m to the north from previous survey.
- Extend survey 800 m south from intersection in east ditch.
- EXH to complete survey extension and draft design.
- BK mentioned that EXH should proceed to prepare a conceptual design and "B" type construction cost estimate for review

Road Project
Mark O.

1008065

Aspen Drive

- BK mentioned that an environmental waiver would be required for this project
- County has an engineering and construction budget of \$750,000 for this project
- BK would like to skip a section of the road, north of the school, as this area has not been developed yet
- MS mentioned that given the width of the existing road, we might have to core the road in order to achieve a subgrade width wide enough to accommodate an 8m finished road top width. Further more, widening the road could lead to potential drainage issues as the existing ditches could get filled in.
- RB to provide MO with Lidar drawings that could aid EXH in the design process
- EXH to prepare tender with schedules A & B with schedule B being a deletable schedule.
- MS noted that the contract has been tendered and will close on April 29 2008.

In Const.
EXH.

Job No.
3007003

Project
BF 86154 - Prairie Point Access

- Soft spot on road to be reviewed in the spring.
- BK noted that the culvert was frozen right up to the top and expressed some concerns for spring run off.

Action By

Nothing required at this time

4007029

102 Street/91 Avenue

- Existing surface drainage to storm sewer.
- County would like to surface drain as much as possible.
- County would like to include the tie in storm sewer extension, on 109 Ave, to this contract as a separate schedule
- BK noted that an environmental waiver is required for this project
- MS noted that the contract has been tendered and will close on April 29 2008.
- MS noted that the Contractor would like to start the underground work on May 14 and complete paving at a later date.

EXH

In Court
Extension
Being Negotiated
as per CARRI

4007029

98 Avenue

- Ensure the contract details the tie-ins of the street to driveway.
- County would like a 5' Sidewalk
- BK mentioned that he would like to stretch the distance between the street lights on 98 Avenue in order to save costs
- MO waiting for cost estimate from ATCO covering 3 line relocation options.
- Include sub sewer system issues, on the east of 98 Avenue at 100 Street, in this contract
- County would like a construction completion date of September 1 2009
- BK noted that the contract should be tendered as soon as it is ready.
- MO to discuss timelines with Rick Green

EXH

Being Tenured

4007049

Mackenzie County Subdivision Inspections

- Deficiency list to be reviewed in the spring with JK.
- JK to discuss upcoming inspections with Doug Schuler

John K.

4007162 - Heliport Road tendered
8 m top.

DISCUSSION

---- **Bridge File Maintenance Contract**

- RFQs have been received on March 12, 2008
- Griffin Contracting Ltd. was the low bidder at \$119,045.00

County

In Works.

<u>Job No.</u>	<u>Project</u>	<u>Action By</u>
	<ul style="list-style-type: none"> County awarded contract to Griffin Contracting 	
----	<p>BF 80988</p> <ul style="list-style-type: none"> RFQs have been received on March 12, 2008 Griffin Contracting was the low bidder at \$9,750.00 County to awarded contract to Griffin Contracting Michael Bird to provide insurance information to Mark Schonken. 	<p>✓ County</p>
----	<p>Hwy 697 Drainage (Buffalo Head Prairie Area)</p> <ul style="list-style-type: none"> A.I.T. has approved 50/50 funding to a maximum of \$50,000 for construction. County and EXH to inspect project with local councilors on Friday April 18 08. EXH awaiting further direction 	<p>EXH</p>
----	<p>Mustas Lake Center Subdivision – Design Review</p> <ul style="list-style-type: none"> County to review status of drainage with windrowed fill material BK noted that the County would be meeting with their lawyer on March 3 to discuss levy offsets in this subdivision 	<p>Nothing required at this time</p>
----	<p>Blue Hills Drainage</p> <ul style="list-style-type: none"> BK mentioned that the County had drainage issues in the Blue Hills area. MS to obtain previous proposal for review. 	<p>Mark S. <i>needs Department</i></p>
----	<p>Zama Town Hall</p> <ul style="list-style-type: none"> BK mentioned that EXH had provided Engineering Services to construct an addition to the Zama Recreational Hall 4-5 yrs ago. BK noted some drainage issues at the hall that the County would like EXH to review. 	<p>Mark S. <i>Discussion</i></p>
----	<p>Rosenberger Lines 3 & 7</p> <ul style="list-style-type: none"> BK noted that the County had \$27,000 left in the budget for this project. MO & GS to inspect outlet at the end of the channel. 	<p>Mark O. Grant S.</p>
----	<p>River Road South Reconstruction</p> <ul style="list-style-type: none"> BK mentioned that the County would like to reconstruct River Road to a 9 m graded top starting at the Jct. of 109 Avenue and going north for 2 miles. The County would also like to repair the drainage ditch about ½ mile north of 109 Avenue that drains water east River Road. EXH to provide a proposal letter to BK 	<p>EXH</p>

*Zama Bridge - Survey + Appl.
Km 17. West of 35*

Project No: **MAC550**
Meeting Date: **July 23, 2008**
Meeting Time: **11:00 AM**
Meeting No:

Project: **Various Mackenzie County Projects**
Client: **Mackenzie County**
Location: **Fort Vermilion, Mackenzie County Council Chambers**
Purpose: **County Projects Update and General Discussion**

- 1.0 Call to Order
- 2.0 Current Project Updates
 - 2.1 Mackenzie County GIS/Mapping
 - 2.2 Mackenzie County Regional SCADA
 - 2.3 Fort Vermilion 45th Street Upgrade
 - 2.4 Fort Vermilion Mackenzie Housing Subdivision
 - 2.5 Fort Vermilion Sewage Lift Station
 - 2.6 Zama Water Treatment Plant
 - 2.7 Zama Raw Water Supply Line
 - 2.8 Zama Wastewater Lagoon
 - 2.9 Mackenzie County Planning / Master Plans
 - 2.10 Mackenzie County Regional Water
- 3.0 Upcoming Project Updates
 - 3.1 Fort Vermilion River Road
 - 3.2 Fort Vermilion West Water Line
 - 3.3 La Crete Sewage Collection and Treatment Assessment / Master Plan
 - 3.4 Other projects
- 4.0 New Business
- 5.0 Next Meeting Date – September 3, 2008 at 11:00 AM
- 6.0 Adjourn

Project No: **MAC550**
 Meeting Date: **June 25, 2008**
 Meeting Time: **11:00 AM**
 Meeting No:
 Written By: **Deon H.J. Wilner**

Project: **Various Mackenzie County Projects**
 Client: **Mackenzie County**
 Location: **Town of High Level Offices, Boardroom 105**
 Purpose: **County Projects Update and General Discussion**
 In Attendance: **Greg Newman - Mackenzie County** **Ray Toews - Mackenzie County**
 Stuart Nelson - Mackenzie County **Bill Kostiw - Mackenzie County**
 Ryan Becker - Mackenzie County **Deon Wilner - ISL**
 Distribution: **Bill Kostiw - Mackenzie County** **Mark Sckonken - Mackenzie County**
 John Klassen - Mackenzie County **Dave Crichton - Mackenzie County**

The subjects discussed and decisions reached are summarized in the following record. Please notify the author of any errors or omissions. If no comments are received within 7 days this record is considered correct.

Item	Description	Action By
1.1	Current Projects	
	The following projects are currently active:	
	◇ Mackenzie County GIS/Mapping	<u>Proj. No.</u> 12093
	◇ Mackenzie County Regional SCADA	12270
	◇ Fort Vermillion 45 th Street Upgrade	12300 01
	◇ Fort Vermillion Mackenzie Housing Subdivision	12300 02
	◇ Fort Vermillion Sewage Lift Station	12326
	◇ Zama Water Treatment Plant	12411 01
	◇ Zama Raw Water Supply Line	12411 02
	◇ Zama Wastewater Treatment Lagoon	12411 03
	◇ Mackenzie County Planning / Master Plans	12518
	◇ Mackenzie County Regional Water	12520
1.2	Upcoming/Future Projects	
	The following projects are presently being considered:	
	◇ Fort Vermillion River Road	
	◇ Fort Vermillion West Water and Sewer	
	◇ La Crete Sewage Collection and Treatment Assessment / Master Plan	
2.1	Mackenzie County GIS/Mapping	
	This project has three components; Municipal Transportation GIS (\$30,195), Rural Municipal Addressing GIS (\$19,800), and Municipal Utilities GIS (\$49,500). Mackenzie County was able and applied for \$99,495 in funding for this project.	

Project No:
Meeting Date:
Meeting No:

MAC550
June 25, 2008

The Municipal Transportation GIS is approximately 50% complete and will require approximately four weeks to complete once the aerial photography has been received.

The Rural Municipal Addressing GIS is approximately 25% complete and will require approximately four weeks to complete after the Municipal Transportation GIS is complete.

The \$49,500 allocated for the Municipal Utilities GIS was a nominal amount, and arrived at by deducting the value of the other two components from the allotted funding amount. To date ISL has spent about \$80,000 on this component. The Utilities GIS is about 85% complete and will take approximately four weeks to complete.

Bill Tkachuk from ISL is working closely with Joulia Whittleton from Mackenzie County on this project.

2.2 Mackenzie County Regional SCADA

This PLC and SCADA screens component of this work has been commissioned and is deemed to be substantially complete (no reference to Substantial Performance). Nason contracting has ordered the parts for the chlorine system modifications and Redline Electric from La Crete (subcontractor) are busy doing the electrical for the HVAC modifications.

There are four credit change orders on this project that have been forwarded to the County for signature. ISL and the Nason is requesting that these be returned as soon as possible so that the credit may be applied to the next progress draw.

County

2.3 Fort Vermillion 45th Street Upgrade

ISL has laid out the necessary survey control for the contractor to start work. The contractor should be starting work on the project this week.

2.4 Fort Vermillion Mackenzie Housing Subdivision

Due to the very flat grades in and surrounding the subdivision and the required design standards, it is a challenge to design a cost effective drainage solution for the subdivision if the County wants the subdivision to be to an urban standard (curb & gutter, with underground storm sewers).

The County has made it very clear that they do not want a rural road cross section and ditch drainage. ISL will complete the drainage and road design based on an urban road cross section.

ISL

Project No: **MAC550**
Meeting Date: **June 25, 2008**
Meeting No:

ISL

As the contractor has already started work on 45th Street ISL needs to complete the design without delay. The design is to be reviewed by the County and the additions to the contract then priced by the contractor.

2.5 Fort Vermilion Sewage Lift Station

Nason is still pricing the revised fuel tank for the generator and the overhead crane rail inside the building. Once these are done and the materials ordered, Nason will remobilize to site to complete the work.

2.6 Zama Water Treatment Plant

Construction of the concrete / civil works is well underway. Meetings are held on site every two weeks. A lost time injury (young man falling down into the concrete reservoir below) has occurred and it is likely that this man will be paralyzed. OH&S has been on site on two occasions and will be preparing a report. This report will be forwarded to the County when it becomes available.

ISL has requested that Nason please provide written comments and an action plan to address the perceived lack of quality control and quality assurance by Nason.

Nason's president and directors visited the site on June 12, 2008 to review the project, County concerns and the lost time accident. Nason's president and directors are committed to bring this project back on track to ensure the project is built to the required standard and that the County is satisfied with the final product.

2.7 Zama Raw Water Supply Line

AGTL is in regular contact with Apache to monitor when the weather will be clearing and the soils dry up. Once conditions are favorable on site, AGTL will complete the few outstanding deficiencies on site.

2.8 Zama Wastewater Treatment Lagoon

Forest Trotter is well underway with the construction of the wastewater lagoons. Meetings are being held every two weeks on site to review progress and answer any questions the contractor may have. ISL has a full time representative on site to monitor this project and provide survey layout.

2.9 Mackenzie County Planning / Master Plans

ISL has provided a scope of work for the Municipal Development Plan and revised cost estimate to Ryan Becker at this meeting. The work on the Land Use Bylaw will

Project No:
Meeting Date:
Meeting No:

MAC550
June 25, 2008

follow once the work of the MDP is complete.

2.10 Mackenzie County Regional Water

Data collection and review of this data is well underway and ISL will start preparation of possible routing shortly. This work is slated for completion before the end of the year.

3.1 Fort Vermilion River Road

This work is slated for some time next year. ISL has done some of the survey work and could start the design over the winter.

3.2 Fort Vermilion West Water and Sewer

The County has asked ISL to prepare a scope of work and associated cost to design and administer the installation of a water and sewer line to the west part of Fort Vermilion (towards the Research Farm).

ISL

3.3 La Crete Sewage Collection and Treatment Assessment / Master Plan

ISL will prepare a draft scope of work for the wastewater work in La Crete and an associated cost. This will be a study only. The draft scope of work will be discussed and finalized with the County prior to work commencing.

ISL

4.0 Next Meeting

The next meeting is scheduled for **Wednesday, July 23, 2008 at 11:00 AM** at the Mackenzie County Council Chambers in Fort Vermilion.

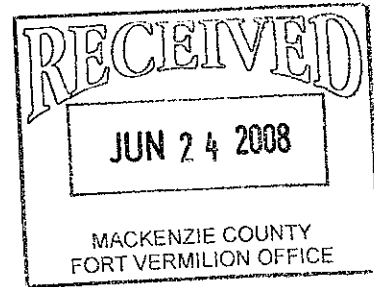
EXH Engineering Services

A Member of GENIVAR

9001 - 115 Street
Grande Prairie, Alberta T8V 5Z3
Telephone: (780) 538-2667
Fax: (780) 538-2951
Email: grandeprairie@exheng.com

June 12, 2008

William (Bill) Kostiw
Mackenzie County
Box 640
Fort Vermilion, Alberta T0H 1N0



Re: Annual Peace Region Client Golf Tournament

Dear William (Bill) Kostiw,

EXH Engineering Services would like to take this opportunity to invite you to attend our Annual Peace Region Client Golf Tournament to be held on Friday, July 25th at the Spruce Meadows Golf Course north of Sexsmith. This will be an 18 hole, best-ball tournament in teams of four. Registration is from 10:00 a.m. – 10:30 a.m., with shotgun start at 11:00am. As a token of our appreciation golf, supper, and beverages will be provided free of charge.

It would be greatly appreciated if you could respond by returning the enclosed registration sheet to the address shown below or fax it not later than Friday, July 18th.

EXH Engineering Services
Attn: Doug Buyar
9001 – 115 Street, Grande Prairie
Fax: 780-538-2951

If you have any questions or comments regarding this event, please feel free to contact Doug Buyar or Joanne Wozny at 780-538-2667 or by e-mail to dbuyar@exheng.com, jwozny@exheng.com.

I look forward to seeing you on the course!!

Sincerely,

Doug Buyar
Area Manager – Grande Prairie
EXH Engineering Services
A member of GENIVAR

Enclosures – Location Map, Registration

EXH Engineering Services

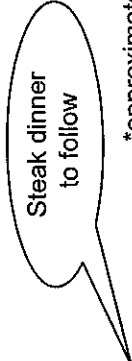
A Member of GENIVAR

Annual Peace Region Golf Tournament

Spruce Meadows Golf Course Friday, July 25, 2008
 Registration from 10:00 a.m. - 10:30 a.m. Shot gun start @ 11:00 a.m.

Name	Company Name	Skill Level			
		Beginner	So-So	Good	Golf

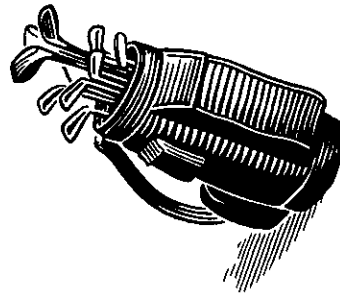
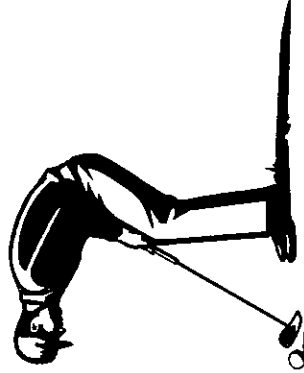
Golf Club Rental (Please Circle)	Yes	No
	Left/Right	



approximately 4:30 pm

Please return this form by July 18th to:
 Doug Buyar (Area Manager)
 or
 Joanne Wozny

Tel: 780-538-2667
 Fax: 780-538-2951
 dbuyar@exheng.com
 jwozny@exheng.com
 9001 - 115 Street, Grande Prairie, T8V 5Z3



This is a FUN event! Knowing how to GOLF is not required!

Carol Gabriel

From: John Klassen
Sent: Tuesday, July 08, 2008 10:29 AM
To: Bill Kostiw; Dave Crichton
Subject: FW: Regional Waterworks Meeting

FYI

John Klassen
Director Of Environmental Services
Mackenzie County
Phone (780) 928-3983
Fax (780) 928-3636
Cell (780) 841-1680

From: Derek Alexander [mailto:Derek.Alexander@gov.ab.ca]
Sent: Tuesday, July 08, 2008 9:10 AM
To: John Klassen
Cc: Rasel Hossain
Subject: RE: Regional Waterworks Meeting

Thank you, John.

I am looking forward to meeting with you and to discussing plans for building a future regional water supply system.

Best regards,

Derek Alexander, P. Eng.
Municipal Approvals Northern Region
Alberta Environment

 (780) 427-9064
 (780) 427-7824
 111 Twin Atria Building, 4999-98 Ave, Edmonton AB T6B2X3
 Derek.Alexander@gov.ab.ca

From: John Klassen [mailto:jklassen@mackenziecounty.com]
Sent: Tuesday, July 08, 2008 8:41 AM
To: Derek Alexander
Cc: Dave Crichton; Bill Kostiw
Subject: RE: Regional Waterworks Meeting

Derek sorry for responding so late, we have set a time to meet with you on July 16th at 10:00 am in the Fort Vermilion office I hope this works for you.

John Klassen
Director Of Environmental Services

Mackenzie County

Phone (780) 928-3983

Fax (780) 928-3636

Cell (780) 841-1680

From: Derek Alexander [mailto:Derek.Alexander@gov.ab.ca]

Sent: Friday, July 04, 2008 2:10 PM

To: John Klassen

Subject: Regional Waterworks Meeting

Hi John,

RE: Regional Water Supply System

Rasel confirmed his availability for a visit to Fort Vermillion (Mackenzie County) during the week of July 14, 2008.


Please re-confirm the date and time of our meeting with you and the County officials ASAP (not much time is left for our travel arrangements).


Best regards,


Derek Alexander, P. Eng.

Municipal Approvals Northern Region

Alberta Environment

 (780) 427-9064

 (780) 427-7824

 111 Twin Atria Building, 4999-98 Ave, Edmonton AB T6B2X3

 Derek.Alexander@gov.ab.ca

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Carol Gabriel

From: Wanita Mitchell
Sent: Monday, July 07, 2008 1:02 PM
To: Carol Gabriel
Subject: FW: Pengrowth Incident in Sousa

From: Pat Cabezas [mailto:pcabezas@telusplanet.net]
Sent: Monday, July 07, 2008 12:15 PM
To: Brandi Arndt; Willy Neudorf; Wanita Mitchell; Doug Bowes; Winter Petroleum; Trina Humenny; Terry Sawchuk; Taralee Stephenson; Suzanne Butterfield; Susan Gramlich; Stacey Wabick; Ronald Arnason; Cary Chonkolay; Carrie Robertson; Al Bessel; Andrea Denechoan; Bill Neufeld; Bill Richards; Brian Olson; Cliff Wallis; Dave Moyles; Dean Soucy; Dennis McCullough; DFO; Elaine Nepstad; Gail Tucker; Gary Sasseville; James Ahnassay; James Campbell; Jamie Yee; Jim Greer; K. Kruse; Ken Zurfluh; Kenneth Wright; Kevin Williams; Kim Morton; Lambert Maier; Lanny Coulson; M. Kabanuk; Maureen Brown; Norbert Raffael; Norm Vanvliet; Pat Cabezas; Pat Long; Paul Gregoire; Randy Fuglerud; Ray Gibson; Reg Arbuckle; Lynne Brinkworth; Randy Steele; Dennis Halliday; Joyce Hildebrand; Silvia Taylor; Stuart Watson (BJServices); David Cronkhite; Brent McGillivray; Monte Hurt; Don Boyce; Jeff McManus; Dave Pellegrin; Jim Broughton; Nolan Steinwand
Cc: Pat Cabezas
Subject: Fw: Pengrowth Incident in Sousa

Friends and Members of the Hay-Zama Committee.

Please find attached a note sent by Nolan Steinwand from Pengrowth Corporation.

Best regards

Pat Cabezas
----- Original Message -----
From: Steinwand, Nolan

Please be advised that Pengrowth representatives made a recent trip up to our wells in the Sousa field to check on their status. During a site visit to our 12-4-112-5 W5M location, a 1000 gallon propane bullet was found to have been moved from the site due to the increasing water levels. The propane tank was not located, nor retrieved during the site visit.

Our plan is to send additional Pengrowth representatives back to the Sousa field area to conduct aerial surveillance of the lake and once found, to use a boat to recover the propane tank and tow it back to the location. The reason for the incident was an improperly secured tank. All propane tanks or other devices at all our locations, will be checked to ensure that they are properly secured to ensure that future incidents are prevented.

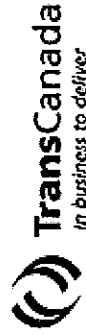
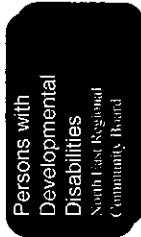
Nolan Steinwand
Senior Environmental Coordinator (Northern)
Pengrowth Corporation
Office: (250) 787-7974
Direct: (250) 261-2013
Cell: (250) 262-5442
Fax: (250) 787-7987
E-mail: Nolan.Steinwand@pengrowth.com

Blue Heron Vocational Training Center is the sole beneficiary of the tournament and auction.

The planned use of the funds include: to support the Special Olympic program in the community, to provide affordable transportation, to provide recreational opportunities and to assist with special needs of our clientele.

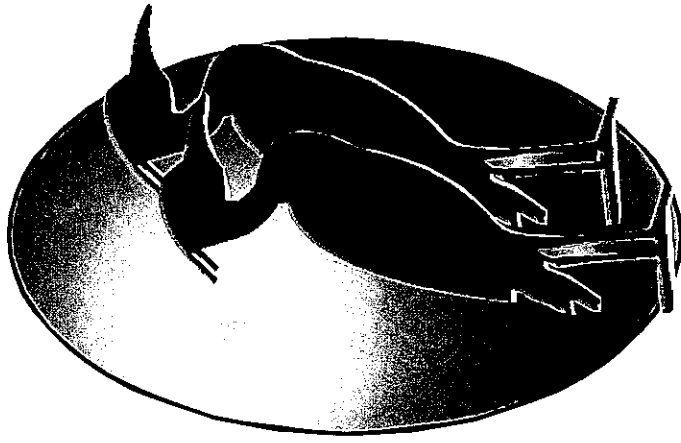
These funds provide flexibility in meeting our philosophy, "We believe that all individuals have the right to self determination and to be treated with respect, dignity and understanding to achieve their full potential and to be an integral part of their community."

Sponsors



Athabasca Golf & Country Club

**10th Annual
Mike Cardinal /
Blue Heron Athabasca
Charity Classic
Tournament**



Friday, August 8, 2008

**Athabasca Golf & Country Club
Athabasca, Alberta**

Date
Friday, August 8th, 2008.

Place
Athabasca Golf & Country Club.

Format
Texas scramble, shotgun start.

Program
7:00 a.m. to 8:30 a.m.
Registration at the Athabasca Golf & Country Clubhouse.

Shotgun start at 8:45 a.m. sharp.

Athabasca Multiplex
3:30 p.m.

Cocktails

Silent auction (ongoing)

5:00 p.m.

Banquet and prize presentation

Live auction to follow banquet

Entry Form
Enter as an individual or a team (5 players per team).

Name: _____

Address: _____

Email: _____

Phone: _____

#2 Name: _____

#3 Name: _____

#4 Name: _____

#5 Name: _____

Golf & Banquet: \$ _____

Additional Banquet Tickets

@ \$20.00 ea \$ _____

Total Cheque: \$ _____

Please make cheque payable to:

Athabasca Charity Classic

Completed registration forms can be mailed to:

Blue Heron Athabasca
P. O. Box 537
Athabasca, AB T9S 2A5

Entry Fee: \$100.00 per person
Includes green fees, shared power cart, gift, \$1.00 for hole-in-one insurance, golf prizes, 1 banquet ticket and an all around good time.

Entries will be accepted on a first-come, first-paid basis. The tournament will not guarantee space for unpaid registration fees.

Tournament at the Athabasca Golf & Country Club. Cocktails, presentations, banquet and charity auction are at the Athabasca Multiplex.

Once again, we extend thanks to Wolff Auction Services who will lead the charity auction.

This year is special for the Mike Cardinal / Blue Heron Athabasca Charity Classic. It is our tenth anniversary and will also be our last tournament. Please come and help us celebrate and say thanks to Mr. Cardinal for all he has done for us.

Over the last nine years the golf tournament has raised in excess of \$190,000. Your generosity has provided Blue Heron Athabasca the opportunity to purchase two vans and undertake exciting projects such as special Olympics and experiential learning. The clients of Blue Heron Athabasca have received the benefit of improved living skills and quality of life through these and other programs.

Presents

Tea Time Trivia

1. What is Alberta's area?
A) 661,848 km²
B) 857,685 km²
C) 1,141,765 km²
D) 276,895 km²
2. What is Alberta's motto?
A) One defends and the other conquers
B) Glorious and free
C) Strong and free
D) I remember
3. Which is not an official symbol of Alberta?
A) Rocky Mountains
B) wild rose
C) lodge pole pine
D) great horned owl
4. Which Alberta town does singer k d Lang come from?
A) Wainwright
B) Consort
C) Bonnyville
D) Coronation
5. Which of these states in the United States is in the same time zone as Alberta?
A) Florida
B) Utah
C) California
D) Nevada
6. Who or what is Kinoo?
A) a legendary huge fish
B) a boat
C) a fur trader
D) a famous Native American cowboy
7. Who was Alberta named after?
A) An English prince
B) A town in England
C) A German princess
D) An English princess
8. Who was Alberta's first premiere?
A) Alexander Rutherford
B) John Brownlee
C) William Aberhart
D) Ernest Manning
9. What is Mackenzie County's size. APPROX.
A) 50000 Km²
B) 80000 Km²
C) 200000 "

...and **THAT'S** a fact!

- The giant squid has the largest eyes in the world.
- No matter its size or thickness, no piece of paper can be folded in half more than 8 times.
- Tablecloths were originally meant to serve as towels with which guests could wipe their hands and faces after dinner.
- Burt Reynolds is a Cherokee Indian.
- About 39,000 gallons of water are used to produce the average car.
- Castor oil is used as a lubricant in jet planes.
- The Earth gets 100 tons heavier every day due to falling space dust.
- 14% of us eat the watermelon seeds.
- President George W. Bush and Playboy founder Hugh Hefner are cousins.
- The Saguaro Cactus, found in South-western United States does NOT grow branches until it is 75 years old.
- Drivers kill more deer than hunters.



Rules for Teachers (circa 1915)

- You will not marry during the term for your contract.
- You are not to keep company with men.
- You must be home between the hours of 8:00 pm and 6:00 am unless attending a school function.
- You may not loiter downtown in ice cream stores.
- You may not travel beyond the city limits unless you have the permission of the chairman of the (school) board.
- You may not ride in a carriage or automobile with any man unless he is your father or brother.
- You may not smoke cigarettes.
- You may not dress in bright colors.
- You may under no circumstances dye your hair.
- You must wear at least two petticoats.
- Your dresses must not be any shorter than two inches above the ankle.
- To keep the school room neat and clean, you must: sweep the floor at least once daily, scrub the floor at least once a week with hot, soapy water, clean the blackboards at least once a day, and start the fire at 7:00 am so the room will be warm by 8:00 am.



51

Tea Time Trivia Answers
1. A, 2. C, 3. A, 4. D, 5. B, 6. A, 7. D, 8. A

To: The Honorable Hector Goudreau, Minister Employment and Immigration
From: Northern Alberta Logging Contractors

Regarding: Community Development Trust Fund

Dear Mr Goudreau

By way of introduction, we are a group of logging contractors working in the forest industry in Northern Alberta in the town of High Level. As you are aware the forest industry is in a disastrous economic slump that has resulted in an extended curtailment of the Oriented Strand Board (OSB) facility owned and operated by Footner Forest Products. Our businesses include all aspects of timber harvest and haul operations and we employ approximately 200 people in the town of High Level and surrounding areas. We have significant capital investment in our equipment and our people and have built our businesses over many years.

The OSB mill shutdown in December 2007 and the last time most of us worked for Footner was in March 2007. Footner has indicated there are no plans to start the mill anytime soon as OSB demand remains very poor, as demonstrated by the other OSB closures or curtailments in Alberta. The extended shutdown of the OSB mill will result in our businesses either moving out of High Level or going bankrupt. Our capital investments require debt servicing and our people require wages. Our situation is critical.

There is an opportunity that could help our situation and the forest industry in High Level. The Community Development Trust Fund is intended to help communities that are suffering from this severe economic downturn. Our businesses and the industry would benefit from short term funding that would allow us to keep our people employed and our equipment working in a meaningful fashion. Footner Forest Products have approximately 492,000 M3 of wood that has been harvested and is at roadside in the bush. This wood was left as the Company was unable to finance the delivery of the wood to the mill site. We, as contractors, would strongly support funding to Footner Forest Products that would allow the Company to utilize the High Level Contractors to load and haul this wood to an existing facility. Funding would allow us to provide ongoing training and employment to maintain our businesses and keep our people employed. We would like to emphasize that this is a narrow window of opportunity. The wood that is in bush inventory will deteriorate over time and must be utilized this fall / winter time period or it will lose its value. The wood also poses a significant fire hazard and hauling of this inventory will reduce this hazard.

This situation is unprecedented and we are confident the economy and industry will rebound. Short term funding will enable us to survive until this occurs.

We are available at your request to further explore any opportunities that may exist or provide more information on our situation.

Your truly,

Greg Dechant, Owner
Pinnacle Logging
P.O. Box 478
High Level, Ab T0H 1Z0

Anthony Peters, Owner
Sureway Logging
Box 485
La Crete T0H 2H0

Raymond Knelsen, Owner
KW Logging
Box 125
La Crete, T0H 2H0

Danny Paul, Manager
Netaskinan Logging
Box 100
Ft Vermillion, T0H 1N0

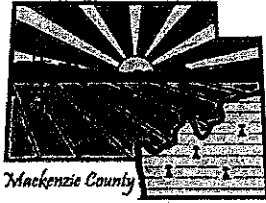
Les House, Councillor
Paddle Prairie Metis
Box 58, Paddle Prairie, T0H 2W0

~~Mackenzie County~~
Box 640, Ft Vermillion, T0H 1N0

Will provide support letter.

Town of High Level
10511 – 103 St, High Level T0H 1Z0

cc: Frank Oberle, MLA for Peace River
cc: The Honorable Iris Evans, Minister Finance
cc: The Honorable Ted Morton, Minister Sustainable Resource Development



Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266
www.mackenziecounty.com

June 18, 2008

Mr. George Unrau
Mustus Energy Ltd.
Box 1420
La Crete, AB
T0H 2H0

Dear Mr. Unrau:

Further to our discussion, please accept this letter as confirmation that Mackenzie County commits to purchasing power from Mustus Energy Ltd. on a long term basis. We estimate the current annual consumption by Mackenzie County to be approximately five megawatts. The price of this power will be generally as discussed at our meeting in La Crete on Tuesday, June 17, 2008. This cost of energy will be subject to final terms and conditions of a contract to be approved by Mackenzie County Council.

The County also expresses sincere appreciation to you and your company for developing in our municipality and will assist in any way possible.

Yours truly,

William Kostiw
Chief Administrative Officer

pc: Council

LCR & ASSOCIATES INC.

leadership....coaching....results

Carla Robinson, CPCC - Executive / Organizational Coach & Facilitator



Council Workshop ?

Carla brings to facilitation and coaching over twenty-five years of executive, leadership and consulting experience in the energy, financial and not for profit sectors. She has a proven track record for resolving business issues and achieving positive bottom line results. Her background includes customer relations, operations, strategy, human resources, marketing and corporate governance. As a result, Carla appreciates the challenges faced by leaders in dealing with day-to-day issues; cultural or significant business changes and mergers and acquisitions. Carla draws on and applies her extensive business knowledge and experience in her facilitation and coaching practice.

Carla supports executives, leaders, and their teams through various change initiatives: whether that is developing and implementing strategic direction; a shift in culture; enhancing leadership capabilities; developing effective relationships; navigating conflict; or significant organizational changes. Her enthusiasm and commitment to facilitating, coaching teams and individuals stems from witnessing the transformation that occurs as leaders examine possibilities; step beyond their comfort zones; enhance and build upon their leadership capabilities and set high expectations. The result is an increase in awareness along with significant realization of both organizational and personal goals.

Carla also develops and facilitates workshops on Team Effectiveness, Communication Skills, Coaching and Mentoring Skills, Embracing Conflict, Appreciative Inquiry, Myers Briggs and Insights Discovery.

Carla is a Certified Professional Co-Active Coach through The Coaches Training Institute; a graduate of the graduate program Foundations of Ontological Coaching through the Newfield Network; a graduate of the Organization and Relationship Systems Coaching Program through the Centre for Right Relationship and a Certified Bigger Game Coach. She is a highly experienced facilitator, a qualified Myers-Briggs Type Indicator, a member in good standing with the International Coach Federation, and accredited with the Insights Discovery tool. She is a graduate of the University of Manitoba, as well as numerous professional and executive development programs.

In addition, Carla has twenty-five years of Board and committee experience in the not for profit sector. She is currently Chair of the Board of Wood's Homes, a large not for profit organization that deals with youth and families in crisis, Past-President of the Calgary Association of Professional Coaches, a Rotarian and Calgary Exhibition and Stampede Volunteer.

418 Garrison Square S.W., Calgary, Alberta T2T 6B4

Phone: (403) 686-2226; Fax: (403) 249-7668; Cell: (403) 819-4455

Email: carla.robinson@shaw.ca; website: www.lcrassociates.com

Carol Gabriel

From: Michelle Wadsworth [Michelle.Wadsworth@gov.ab.ca]
Sent: Monday, July 07, 2008 9:49 AM
To: Carol Gabriel
Subject: Chinchaga River Bridge Project: Notification - Hwy 58
Attachments: Notification of Bridge Construction-Chinchaga River Bridge-BF 76425.doc; 7650-08 Hwy 58 OFMS.pdf

Everyone,

See attached notification of highway and bridge construction operations for the above mentioned project and order fixing maximum speed.

Thanks

Michelle

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail.

NOTIFICATION OF HIGHWAY AND BRIDGE CONSTRUCTION OPERATIONS

PROJECT AND LOCATION DESCRIPTION
 - Highway Number, Control Section, Length
 - Project Limits

CONTRACT # 7650/08
Highway 58:04
Chinchaga River Bridge, BF 76425

TYPE OF CONSTRUCTION & DURATION

Crushing
 Clearing
 Grading
 Base Course
 Paving
 Bridge Construction
 Other (Specify)

Type of delays expected (i.e. Traffic Accommodation Issues)

None
 Minor
 Major

Explain

A new bridge is being constructed immediately north of the existing bridge on a new alignment of the highway at the site. Construction will not affect lane width of the existing bridge. Construction will likely be shut down at the end of October, 2008, until spring, 2009.

Date of Commencement

July 11, 2008

Expected Completion date

On or Before September 15, 2009.

PROJECT CONTACTS

Name of Firm and Personnel	Position	Office Phone	Cell Phone	Fax #
TRANS Project Administrator Jasan Boparai	Bridge Engineer	780-624-6471	780-618-6095	780-624-2440
Engineering Consultant Randy Morden (Most Engineering)	Project Manager	780-338-2822	780-625-2307	780-338-3232
Contractor John Murphy (Pennecon Heavy Civil)	Site Supervisor	709-782-3404	709-682-2424	709-782-0129

SUGGESTED DISTRIBUTION LIST (via email)

- TRANS-ORG TCE PR
- MLA Constituency Office(s): Peace River
peace.river@assembly.ab.ca
- Rural/Urban Municipalities: Mackenzie County
cgabriel@mackenziecounty.ca
- District Supervisor, CVEB
- Local EMS (ambulance, fire)
- Maintenance Contractor: LaPrairie Group
- R.C.M.P. (original by mail)

- Alberta Motor Association (AMA road.report@ama.ab.ca)
- Transport Office, Sherriff's Branch julia.radu@gov.ab.ca
- Executive Director, TSS, Vehicle Safety roger.clarke@gov.ab.ca
- Chief Inspector, TSS, Dangerous Goods terry.wallace@gov.ab.ca
- Workplace Health & Safety Grande Prairie whs@gov.ab.ca
- Central Permitting (only for Bridge work) mizanur.rahman@gov.ab.ca

REPORT PREPARED BY:

Consultant (Print Name)

Randy Morden, Most Engineering (2001) Ltd.

Telephone Number

(780) 625-2307

Email Address

RandyMorden@most-eng.ab.ca

Date

July 5, 2008

ORDER FIXING
MAXIMUM SPEED LIMIT

WHEREAS, by Subsection 5 of Section 5 of the highway Traffic Act, being Chapter H-7 of the Revised Statutes of Alberta, 1980, it is provided:

- (5) An engineer employed by the Department may, by signs posted along a highway subject to the direction, control and management of the Minister, fix a maximum speed limit in respect of any part of the highway under construction or repair or in a state of disrepair, applicable to all vehicles or to any class or classes of vehicles while travelling over that part of the highway.

NOW THEREFORE, it is ordered that there be prescribed, pursuant to Subsection 5 of Section 5 of the Highway Traffic Act, the following maximum speed limits applicable to all vehicles (or applicable to the following class or classes of vehicles):

While travelling over Highway No. 58:04

Between Chinchaga River Bridge, BF 76425, 74 km
And AT west of High Level

- 20 km/hr where signs are erected and displayed indicating such speed.
- 30 km/hr where signs are erected and displayed indicating such speed.
- 40 km/hr where signs are erected and displayed indicating such speed.
- 50 km/hr where signs are erected and displayed indicating such speed.
- 60 km/hr where signs are erected and displayed indicating such speed.
- 70 km/hr where signs are erected and displayed indicating such speed.
- 80 km/hr where signs are erected and displayed indicating such speed.

This order hereby designates the aforementioned highway as a highway under construction and repair and the aforementioned maximum speed limits are hereby prescribed pursuant to Section 5 (5) of the Highway Traffic Act.

DATED at Barwyn in the Province of Alberta this 5 day of July
A.D., ~~to~~ 2008

Issued by:

Randy Morden, Project Manager
Name/Title

Randy C. Morden
SIGNATURE

Reviewed by: <u>Shelby Zell</u> Alberta Infrastructure	M.Eng. P.Eng.
--	------------------

For: Most Engineering (2001) Ltd.
Consultant

Carol Gabriel

From: Tomas O'Scolai [oscolai@telus.net]
Sent: Tuesday, July 08, 2008 11:15 AM
To: Bill Kostiw
Subject: Re: M. D. Building Fort Vermillion.
Importance: High

Thanks Bill and Carol .

This is the building I was thinking of all right .

Bill If you could call me at the office I would appreciate that as It seems now that my trip to La Crete on the 11th July may well indeed have to be cancelled owing to a personal commitment that has arisen this week. So we may have to reschedule and unfortunately invoice you for our time and expenditures for that rescheduled trip. However, should we be retained by the MD. to provide further professional services, those fees for expenditures of that trip to the Fort may be credited to you.

Call me and we can discuss this further.

I see from the photos that this building has some building envelope problems and I concur whole heartily with you that it is indeed in need of a complete 'make over' notwithstanding any extension of floor space that you are anticipating .

To say the least, it is really a very sad and depressing looking building and certainly, in my humble opinion, does nothing whatsoever, to enhance the image of an MD civic office with in a community or to elevate the pride and spirit of its occupants.

Best Regards
Lets talk further.

----- Original Message -----

From: Bill Kostiw
To: Tomas O'Scolai
Sent: Monday, July 07, 2008 10:55 AM
Subject: RE: M. D. Building Fort Vermillion.

Hi Tomas,

Attached is a copy of the Fort Vermilion office building floor plan as well as some outside photos of the building. It was a little bright this morning so a couple of them are a little dark. Let me know if you need better photos and I'll try again this afternoon.

Thanks.

Carol Gabriel
Executive Assistant
Mackenzie County
(780) 927-3718

From: Tomas O'Scolai [mailto:oscolai@telus.net]
Sent: Thursday, June 19, 2008 3:09 PM
To: Bill Kostiw
Subject: M. D. Building Fort Vermillion.
Importance: High

Greetings Bill

To confirm our conversation this week . I will meet you at the M.D. Building at the Fort between 10.30 am an 11am on

July 11th.and will ask for you at the front lobby/reception area .

In the interim please send copies of what ever documents you havesite plan..... any drawings on the building. We can spend some time productively reviewing them and be better informed for our meeting with you . We will bring them with us to return to you .

If memory serves me Bill, I believe that building is an inexpensive steel building with siding with wood framing in the interiorI may be wrong as it has been years since my last visit to the Fort .

If you have any pictures or a Building Assessment or Needs Study reports please send them to me also.

I say, Bill, what sort of budget are you working with here and what exactly are your expectations for it?

Bill, I was also thinking that if you developed this project at the Fort would there be a need then to consider developing the project in La Cretejust something that occurred to me as I was leaving that job site when you called me.

Looking forward to hearing from you.

Tomas

Tomas O'Scolai B.Arch Sc., Dip. Arch., M.A.A.A., M.R.A.I.C.
Principal
Tomas Anton O'Scolai Architect Inc.

email : oscolai@telus.net
Tel # : (780) 435 2292
Fax # : (780) 988 8532
Cell # : (780) 966 2149

Carol Gabriel

From: Dean Krause [dkrause@highlevel.ca]
Sent: Tuesday, July 08, 2008 10:29 AM
To: Bill Kostiw
Cc: Joulia Whittleton; Theresa Musser
Subject: MOU Projects
Attachments: County Shared Projects.xls

Bill:

As per Joulia's request, please find attached a spreadsheet of projects and cost for the 2008 MOU projects. I have included the pumper as per our conversations and understand that it will still need Council's approval. If the County agrees to the pumper; we could shift the tanker to 2009 as the pumper was never part of our negotiations and to lessen the immediate financial impact to the County.

Please call if you have any questions in regards to the projects.

Dean Krause, CPT, CLGM
Chief Administrative Officer
Town of High Level

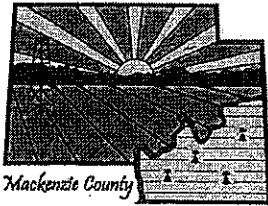
Phone: (780)926-2201
Fax: (780)926-2899
Direct Line (780)821-4001

The information in this message is confidential and may be privileged, intended for the sole use of the addressee. If you are not the intended recipient of this message, any disclosure, copying, distribution or action taken or omitted in accordance with this message is prohibited. If you have received this communication in error, please destroy & delete from your computer immediately and notify us by email, fax or phone as per the above contact numbers.

Ce message électronique pourrait contenir des informations privilégiées et confidentielles. Si vous n'en êtes pas le récipiendaire prévu, nous vous signalons qu'il est strictement interdit d'examiner, de diffuser, de distribuer et de reproduire le présent message. Si vous l'avez reçu par erreur, veuillez prévenir l'expéditeur par courriel, puis effacer ce message et en détruire toute copie. Le courrier électronique n'est pas garanti sécuritaire ni exempt d'erreurs. Les messages pourraient être interceptés, corrompus, égarés, retardés ou contaminés par des virus.

MOU Capital Projects for 2008

		20%
Rec Projects		
	To construct trail between streets on Chinchaga and Chonkolay and Caribou Close	64,400 actual
Trail behind Chinchaga		12,880
Ball Diamond Score Clocks	To install score clocks in new ball diamonds	54,506 budget
Overhead Door Replacement	Replace the door to Olympia room and back of Arena	15,000 budget
Stage for Sports Complex	Purchase of new stage constructed of aluminum for functions	18,345 actual
Lighting Upgrade in Sports Complex	Upgrade lighting to more energy efficient type of lighting	22,000 budget
Automatic Controller for Pool	Installation of dual controller to accommodate Hot tub and Pool	3,086
Storage for Pool and Arena	Construct Storage facility for Aquatic Center and Arena complex	7,080
Sports Complex Feasibility Study	Funds for feasibility study on expansion or build new of existing facility	40,000 budget
		70,616
Fire Projects		50%
Pumper	On order for delivery 2009	465,000 quote
Tanker	approximate cost	300,000
		532,500
Airport Projects		30%
Loader	New wheel loader	226,192 actual
Fire Alarm	upgrade system at airport	6,300 budget
Taxiway lighting	upgrade lighting at airport	30,000 budget
Electrical System	upgrade airport fired electrical centre	225,000 budget
Truck	1/2 ton	33,875 actual
		160,820
		<u>763,936</u>



Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266
www.mackenziecounty.com

June 9, 2008

Mr. Deon Wilner
Manager
ISL Engineering & Land Services
Suite 100
7909-51 Avenue NW
Edmonton, AB
T6E 5L9

Dear Mr. Wilner:

This letter is to confirm the County's concerns regarding safety and site control at the Zama Water Treatment Plant project. I inspected the site and discussed the project with the local Councillor and several citizens on June 8, 2008. It seems that very limited project control is in place and that excessive "partying" is a regular occurrence. Workers are up late every day then going to work with very little rest and possibly still under the influence.

The County requests that ISL Engineering fully take charge of this project and advise us of your remedial action. The County is extremely concerned about this and we trust you or ISL senior management will take immediate action to investigate the situation. Perhaps we can review the matter in Zama on June 12, 2008 at 3:00 p.m.

Thank you for your prompt attention to this matter.

Yours truly,

William Kostiw
Chief Administrative Officer

pc: Council
Taylor Green, Nason Contracting

MILLER THOMSON LLP

Barristers & Solicitors
Patent & Trade-Mark Agents

2700, Commerce Place
10155-102 Street
Edmonton, AB, Canada T5J 4G8
T: 780.429.1751
F: 780.424.5866
www.millerthomson.com

July 2, 2008

Roberto Noce, Q.C.
Direct Line: 780.429.9728
rnoce@millerthomson.com

PRIVATE AND CONFIDENTIAL

File: 95504.14

Mackenzie County
4511 - 46 Avenue
Box 640
Fort Vermilion, AB T0H 1N0

Attention: Mr. William Kostiw, CAO

Dear Mr. Kostiw:

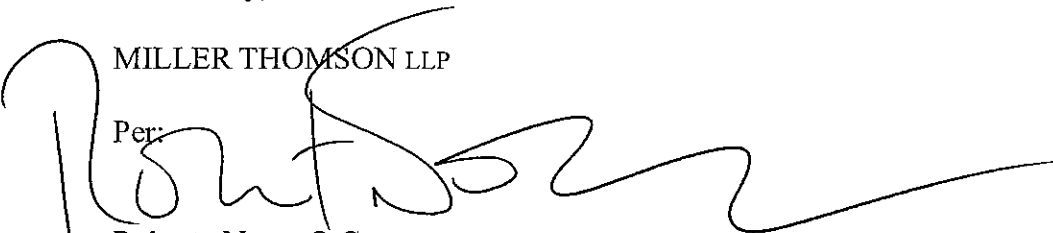
Re: **Zama Water Treatment Plant Project**

Further to your letter to ISL Engineering & Land Services dated June 9, 2008, I inquire as to whether or not the problems have been resolved. I will keep this file on hold until I hear from you.

Yours truly,

MILLER THOMSON LLP

Per:


Roberto Noce, Q.C.
RN/cjt

2342754.1

Edmonton Calgary Vancouver Toronto Markham Montréal London Kitchener-Waterloo Guelph

Affiliations Worldwide

April 15, 2008

William Kostiw
Box 1015
Fort Vermillion, Alberta T0H 1N0

Dear William *Bill*

I would like to personally thank you for your contribution to my re-election campaign in the constituency of Fort Saskatchewan Vegreville. Your support has enabled me and my team to share my vision for Alberta, and the plan that will take us there.

On March 3rd, 2008 - in the first general election of our province's second century - Albertans entrusted us with a renewed mandate: a mandate to tackle the pressures of today, and secure the opportunities of tomorrow.

We will focus on the values that made Alberta strong over its first century - hard work, self-reliance, entrepreneurship, and a respect for law and order - to secure our prosperity and quality of life.

During the election campaign - and during the preceding 15 months - we presented a clear, realistic and positive plan to build a strong and stable future for our province. Albertans have embraced that plan, and rewarded us with their trust.

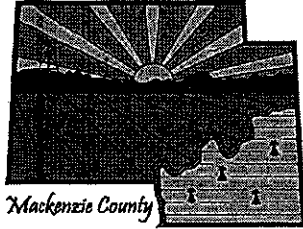
This is truly Alberta's century - a time for new ideas and new energy. I'm excited to be leading this great province at such an incredible time, and I'm honoured - and humbled - by the faith you have shown in me personally, and in our team.

Sincerely,

Ed

Ed Stelmach
Premier
MLA, Fort Saskatchewan Vegreville

*Bill,
I value our friendship
and thank you for all your
support!
Ed*



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 10, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	La Crete Agricultural Society – Letter of Support

BACKGROUND / PROPOSAL:

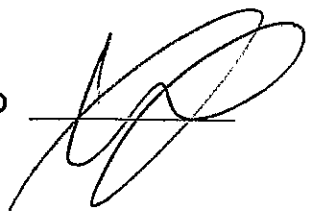
The La Crete Agricultural Society is requesting a letter of support for grant funding for the restoration of the La Crete Ferry located at the museum.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That a letter of support be sent to the La Crete Agricultural Society for their grant funding application for the restoration of the La Crete Ferry located at the museum.

Author: C. Gabriel Review By: _____ CAO 

Carol Gabriel

From: Joulia Whittleton
Sent: Wednesday, July 02, 2008 8:02 AM
To: Carol Gabriel
Subject: FW: Request for Ferry Grant Recommendation

Should do RFD for the next meeting

Joulia Whittleton

Director of Corporate Services

Mackenzie County
P.O. Box 640, Fort Vermilion, AB, T0H 1N0, Canada
Tel.: (780)-927-3718, Fax: (780)-927-4266
Toll Free: (877)-927-0677
Cell: (780)-841-8343 Email: jwhittleton@mackenziecounty.com

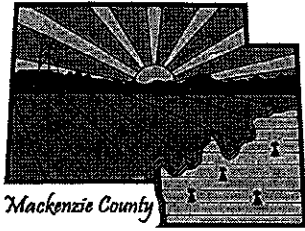
The information in this message is confidential and may be privileged, intended for the sole use of the addressee. If you are not the intended recipient of this message, any disclosure, copying, distribution or action taken or omitted in accordance with this message is prohibited. If you have received this communication in error, please destroy & delete from your computer immediately and notify us by email, fax or phone as per the above contact numbers.

From: Karyn Peters [<mailto:karynpeters@gmail.com>]
Sent: Tuesday, July 01, 2008 9:05 AM
To: Joulia Whittleton
Subject: Request for Ferry Grant Recommendation

To Joulia Whittleton:

On behalf of the La Crete Agricultural Society, I would like to request a recommendation letter from you that will increase our chances of receiving grant funding for a specific project. This project is the restoration of the La Crete Ferry that we have displayed at our museum. The ferry is in need of serious repair, including a new paint job, as well as fixing some safety features that will make it more accessible to the public. We appreciate your help.

--
Karyn Peters
La Crete Agricultural Society



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 10, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Alberta Forest Products Association AGM & Conference

BACKGROUND / PROPOSAL:

See attached conference information.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

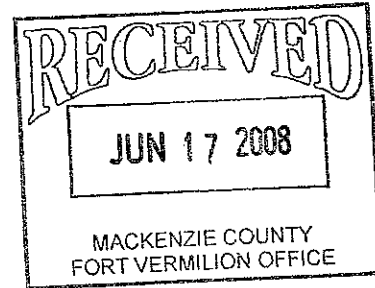
*Grant
Breen
Ed*

RECOMMENDED ACTION:

That the Chief Administrative Officer and two Councillors be authorized to attend the Alberta Forest Products Association AGM and Conference on September 24 – 26, 2008 in Jasper, Alberta.

Author: W. Kostiw Reviewed By: _____ CAO 

June 12, 2008



Reeve Greg Newman
MD Mackenzie No 23
Box 640
Fort Vermilion, Alberta
T0H 1N0

Dear Reeve Newman,

We are pleased to invite you to the AFPA AGM and Conference at the Fairmont Jasper Park Lodge from September 24-26, 2008. As always, the conference is Alberta's largest gathering of key forest industry representatives and senior government officials.

Enclosed is a registration package and general conference information. Your conference registration is *complimentary*; however, any fees relative to our guest program, golf, other onsite activities and hotel costs are your responsibility. Please note, this Complimentary Registration is non-transferable.

Conference sessions include a presentation on the AFPA's new Strategic Business Plan, bio-energy opportunities for the forest sector, the roles and responsibilities of the NLGA Softwood Lumber System, and a Ministers Panel with invited ministers from Energy, Environment, Municipal Affairs and Sustainable Resource Development. Our invited guest luncheon speakers are Premier Ed Stelmach and Dr. Ted Morton, Minister of Sustainable Resource Development.

Our conference concludes on Friday with the Arden Rytz Golf Tournament starting at 1:30 pm. A Farewell Dinner follows the tournament.

If you have questions regarding the conference, please contact us at (780) 452-2841. I encourage you to contact the Fairmont Jasper Park Lodge (1-800-465-7547) as soon as possible to reserve your hotel accommodations, as their room selection is limited. The Lodge has a deadline of August 14 for penalty-free cancellations within our block.

Please return your completed Complimentary Registration form and any applicable payment (guest program, golf tournament, etc.) to the AFPA office before August 30, 2008.

We expect a very interesting and exciting conference and look forward to seeing you in Jasper.

Sincerely,

Brady Whittaker
Executive Director

Enclosures



Alberta Forest Products Association 66th Annual General Meeting & Conference

Schedule of Events (Subject to Revision)

Wednesday September 24, 2008

Dress: Business Casual

- 5:30 pm **Conference Registration**
Guests can pick up their registration package and take the opportunity to mingle with other delegates from across the forest industry.
- 6:00 pm **Welcome Dinner**
Start the 66th AFPA AGM and Conference off right at the **Welcome Dinner and Reception**. Invited guests include: Mr. Robin Campbell, MLA for West Yellowhead and His Worship, Mr. Richard Ireland, Mayor of the Municipality of Jasper.

Thursday September 25, 2008

Dress: Business Casual

- 7:00-9:00 am **Breakfast**
- 8:00-9:30 am **AFPA Annual General Meeting – AFPA Members Only**
The Annual General Meeting is open to AFPA member company delegates only.
- 9:30-10:45 am **AFPA Strategic Plan Presentation**
Representatives from the AFPA will outline the goals and objectives of the three-year strategic plan. Key strategic areas of focus are: Government Relations, Grade Services, Health & Safety Services and Transportation Regulations/Policy.
- 10:45-11:30 am **NLGA Softwood Lumber Panel Session**
The system that enables lumber acceptance in North America is inter-dependent and complex. This panel will expand your understanding of the system. On this panel will be: Bill Love, Canadian Wood Council; Alan Rozek, National Lumber Grades Authority and Chris Lee, Canadian Lumber Standards Accreditation Board.
- 12:00-2:00 pm **Lunch**
Invited luncheon speaker: **Dr. Ted Morton – Minister of Sustainable Resource Development**. Minister Morton will speak on current issues relating to the sustainability and competitiveness of the forest industry in Alberta.



20th ANNUAL ARDEN RYTZ GOLF TOURNAMENT

Friday, September 27, 2008

THE *Fairmont*
JASPER PARK LODGE

REGISTRATION

Yes – I / We would like to register for the Arden Rytz golf tournament!

Company: _____

Phone: (____) _____ - _____

Fax: (____) _____ - _____

E-mail: _____

Golfer #1 (Delegate): _____

Avg Score -18 Holes/Handicap: _____ (Mandatory for Registration)

Golfer #2 (Guest): _____

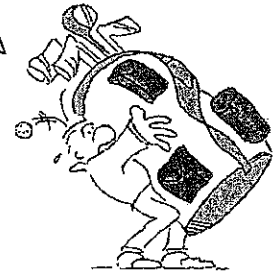
Avg Score -18 Holes/Handicap: _____ (Mandatory for Registration)

REMEMBER!

REGISTER EARLY
FIRST PAID - FIRST REGISTERED

144 Spots Available
1:30 pm. Shotgun Start
"Best Ball" Format

REGISTRATION & PRE-PAYMENT
DEADLINE
SEPTEMBER 10TH, 2008



GOLF HOLE SPONSORSHIP

Please indicate how you would like to become a sponsor:

Golf Hole Sponsor of \$500 (includes one complimentary registration for the tournament. The AFPA will advertise sponsoring companies through the convention program and on the golf course with hole sponsor signage.

Golf Prize Donation (please identify) _____

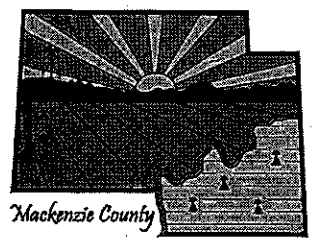
Other: _____

PAYMENT INFORMATION

Cost: \$150.00 per person + GST
(Provide payment on conference registration form)

Questions: If you wish to team up with certain golf partners or have any further questions, please contact Norm Dupuis by e-mail @ n.dupuis@albertaforestproducts.ca

Golf Tournament Cancellation Policy:
No refunds will be issued after September 10, 2008



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 10, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Fort Vermilion Park

BACKGROUND / PROPOSAL:

Further to the discussion at the June 25th Council meeting, administration recommends that the Parks & Recreation Committee review the possibility of rezoning and purchase of land located at FORTVER, Range 2, Riverlot 8 in the Hamlet of Fort Vermilion in order to create a permanent green zone whether publicly or privately owned.

OPTIONS & BENEFITS:

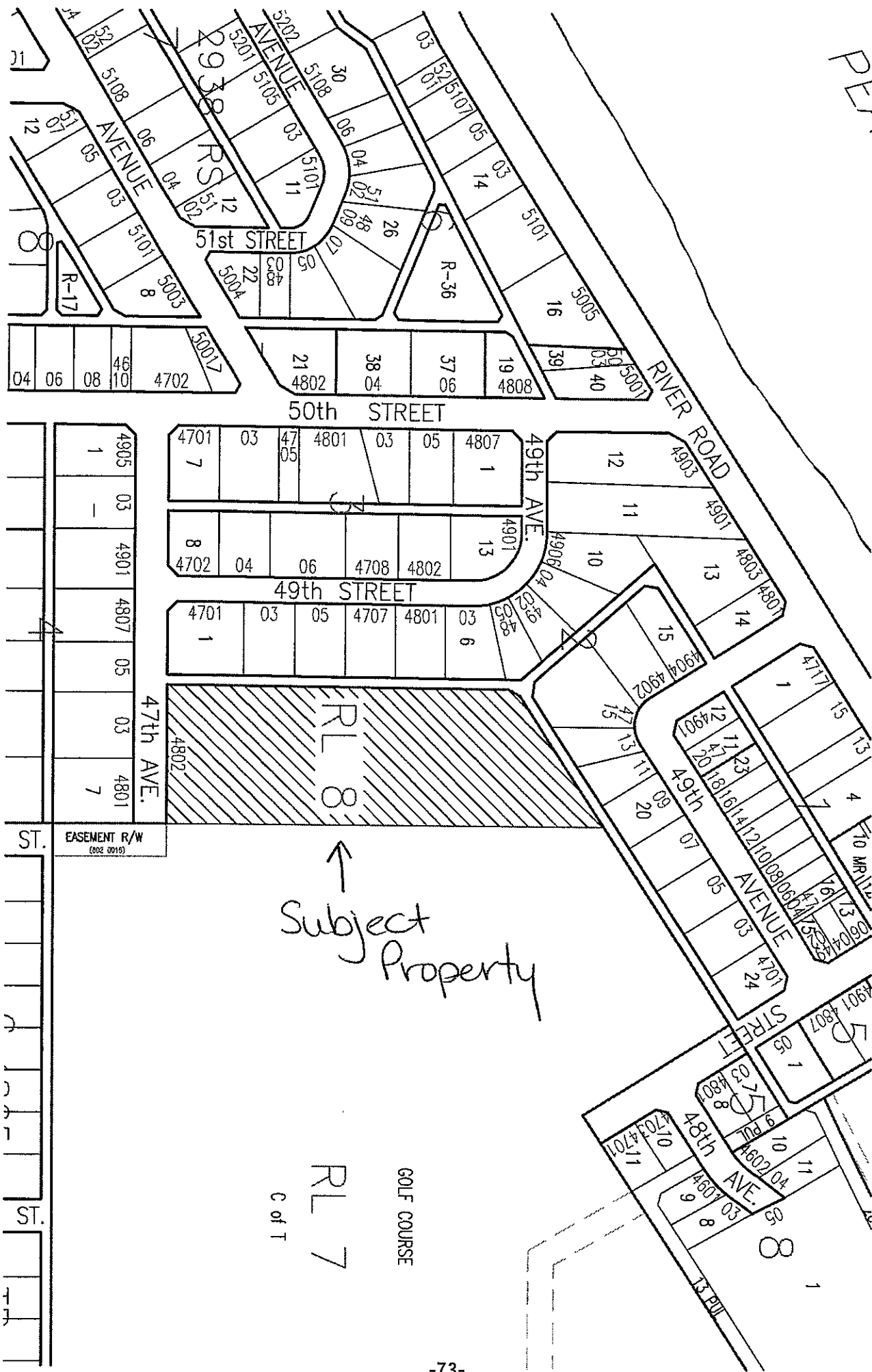
COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Fort Vermilion Park be referred to the County Parks & Recreation Committee for review and status for the implementation of an appropriate park.

Author: W. Kostiw Reviewed By: _____ CAO 

PER



↑
Subject
Property

RL 7
C of T
GOLF COURSE

Calculation of the extra costs to the County using the requested 20% fuel surcharge:

Because the 20% increase would only be applied to two components of the total invoice (together usually 79% of the invoice total), the actual increase of the invoice totals would be **15.8%**.

Total extra costs for the remaining 2.5 contract years: \$61,533.

Of which for budget year 2008: \$12,307
Of which for budget year 2009: \$24,613
Of which for budget year 2010: \$24,613

Through discussions with L&P's administration, we were informed that currently fuel makes up 42% of their total hauling and dumping costs. Using this information, and assuming other cost components have stayed the same, it can be calculated that L&P's own total costs have risen by **10.7%** due to the fuel increase since November:

Unit price components	Now	November, 2007
Fuel cost	\$0.42 (fuel now at 42% of the total costs)	\$.42 / 1.3 (representing 30% increase in price) = \$.323 (fuel was at 36% of the total hauling cost)
Other cost	\$0.58	\$.58 (no change)
	\$1.00	\$0.903



$$\$1.00 / \$0.903 = 1.1074 \text{ or increase of } 10.7\%$$

The finance committee reviewed this data and passed the following motion:

"That a recommendation be taken to Council with respect to the L&P Disposal Ltd. request as follows:

- ✓ *Recommend maximum of 10.7% fuel surcharge approval for the hauling and dumping invoice components;*
- ✓ *Recommend the condition of the fuel surcharge approval will be that if the fuel price drops below \$1.03 per liter (to be defined as "base price" - November, 2007 price), the fuel surcharge shall be removed and the original contract unit price be adjusted to reflect the drop in fuel pricing."*

The committee also discussed that future fuel surcharge requests be approached in a similar way:

- ✓ Obtain % of fuel cost verses their total unit cost from a contractor
- ✓ Use fuel price at the time of a contract signing as a base price
- ✓ Calculate the fuel surcharge using percentage increase in fuel price and fuel component percentage of the total unit cost as described above.

One point that was not discussed, and may be worth mentioning, if the fuel price continues to increase, what period would be considered as a reasonable timeframe for an additional review of the fuel surcharge? Should this be an additional condition?

COSTS & SOURCE OF FUNDING:

Calculation of the extra costs to the County using the requested 10.7% fuel surcharge:

Total extra costs for the remaining 2.5 contract years: \$32,920
Of which for budget year 2008: \$6,584
Of which for budget year 2009: \$13,168
Of which for budget year 2010: \$13,168

Author: _____

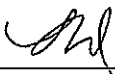
Review Date: _____

CAO _____

RECOMMENDED ACTION:

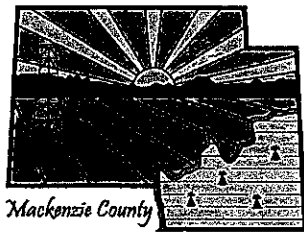
That the 10.7% fuel surcharge be approved for the L&P Disposal Ltd. waste contract for the hauling and dumping components on a condition that if the fuel price drops below \$1.03 per liter (the "base price", or November, 2007 price), the fuel surcharge shall be removed from invoices and the original contract unit price be adjusted to reflect the drop in fuel pricing.

Author: _____



Review Date: _____

CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 10, 2008
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	La Crete Agricultural Society – request to forgive taxes

BACKGROUND / PROPOSAL:

Under MGA, Section 347, Council has the power to cancel, reduce or defer the collection of taxes.

OPTIONS & BENEFITS:

Generally, properties owned by agricultural societies are exempt from taxes. The property in question was taxed as residential because an individual was residing on this property.

Please see the correspondence attached.

COSTS & SOURCE OF FUNDING:

2008 operating budget

RECOMMENDED ACTION:

For discussion

** Add to annual list*

Author: *[Signature]* Review Date: _____ CAO *[Signature]*

LA CRETE AGRICULTURAL SOCIETY

Dear Mackenzie County,

The Agricultural Society would like to thank you for all the support that you have offered to us over the past years. As you know, we are a non-profit organization run by a board of volunteer directors. We have, previously, rented out one of the houses on our property, but we will no longer be doing so. It is part of the museum just like the other buildings, and we won't have people inhabiting it any longer.

We recently received our yearly tax bill, and it was paid promptly. However, because we are a not-for-profit organization we ask that you please forgive that amount of \$718.50 and return that money to us. Attached is a copy of the invoice, and also a copy of the cheque made out to pay it. If you have any questions, please feel free to call our office at the phone numbers listed below. We appreciate your time.

Sincerely,



Joyce Fehr

La Crete Agricultural Society

Box 591 - La Crete, AB

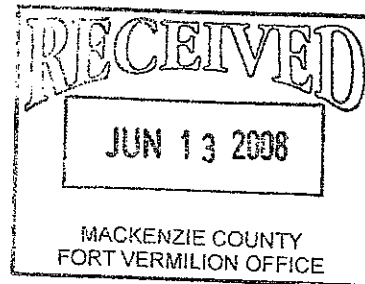
T0H 2H0

Phone (780) 928-4447

Phone (780) 928-2817

Fax (780) 928-4487

Email: karynpeters@gmail.com



Mackenzie County

075284

May 14, 2008

Jun 30, 2008

QTR;SEC;TWP;RGE;M	LOT;BLOCK;PLAN	Civic Address	Acres
NE ,32 ,105 ,15 ,5			158.00000

ASSESSMENT INFORMATION

Assessment	Land	Buildings	Other	Exempt	Total Taxable
Residential Imp/Site	\$920	\$66,990			\$67,910.00
COMMUNITY HALLS	\$91,130	\$1,600,000			\$1,691,130.00
Totals:	\$92,050.00	\$1,666,990.00	\$0.00	\$0.00	\$1,759,040.00

TAX INFORMATION

Property Tax	Tax Rate	Total	School Tax	Rate	Total
Tax Exempt	.000000		School Residential	0.003207	\$217.79
Lodge Requisition	0.000275	\$18.68			
Municipal Residential	0.007098	\$482.03			
			TOTAL MUNICIPAL TAXES:		\$500.71
			TOTAL SCHOOL TAXES:		\$217.79
			TOTAL CURRENT TAXES:		\$718.50

LOCAL IMPROVEMENT INFORMATION		
Description	Expires	Levy Amount
Total		\$0.00

Last Year Taxes	\$682.84	Current Year Taxes	\$718.50
LA CRETE AGRIC. SOCIETY BOX 791		Local Improvement	\$0.00
LA CRETE, AB TOH 2HO		Last Year Penalties	\$0.00
		Arrears	\$0.00
		Amount Due	\$718.50

A 6% Penalty will be imposed July 2 on any unpaid Current Taxe.s
 A 12% penalty will be imposed January 2nd on the outstanding balance.

FOR MORE DETAILS ON THE APPEAL BYLAW PLEASE CALL TAXATION AT 927-3718 OR 1-877-927-067,

5090

LA CRETE AGRICULTURAL SOCIETY

BOX 791
LA CRETE, ALBERTA T0H 2H0

ATB FINANCIAL
10102 - 100th AVENUE
LA CRETE, ALBERTA T0H 2H0

CHEQUE NO. 5090

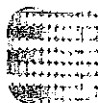
DATE 2 2 0 5 2 0 0 8
D D M M Y Y Y Y

PAY **Seven Hundred Eighteen and 50/100

**718.50

TO THE ORDER OF
Mackenzie County
Box 640
Fort Vermilion, AB T0H 1N0

COPY



LA CRETE AGRICULTURAL SOCIETY

PER *[Signature]*

PER *[Signature]*

LA CRETE AGRICULTURAL SOCIETY

Mackenzie County

05/22/08

CHEQUE 5090

5090

75284-08, 718.50

Total 718.50

Summary of Projects

The AMA funding that Mackenzie County received on behalf of REDI was used to create the following projects:

1. REDI Regional Airport Management Study (Comprised of Mackenzie Regional Airport Joint Marketing Strategy, Zama Airport Master Plan, High Level Airport Master Plan, La Crete Airport Master Plan, Fort Vermilion Airport Master Plan, and Rainbow Lake Airport Master Plan).
2. REDI Recreation Project
 - a. Downhill Ski Facility for Northwestern Alberta Feasibility Study
 - b. Northwest Alberta Downhill Ski Facility Site Selection Study
3. North Western Alberta Agricultural Ventures Concept (NWAAVC), currently renamed "Grow North".
 - a. Feasibility Study on Northwestern Alberta Agriculture Ventures Concept (NWAAVC)- Integrated Ethanol Plant, Hog and Beef Operation, Biogas Effluent Processing Plant, and Meat Packing and Processing Facilities-Phase 1
 - b. NWAAVC-Financial and Economic Assessments for an Integrated Ethanol Facility-Phase 2
 - c. NWAAVC- Phase #3-Implementation Plan Review

A summary of these projects is included below. Please find the subsequent files included in this reporting package.

REDI Regional Airport Management Study and Operational Model

This study began when the REDI Board stated a need for a cooperative airport management system. EBA Engineering Consultants Ltd (EBA) was hired to conduct a study on the operation of the five airports located in North-western Alberta and make recommendations to increase the efficiency and effectiveness of the operations of these airports for the benefit of the northern residents. A main priority for this study was to determine how to provide the REDI Region residents and businesses with effective, efficient, and guaranteed air service.

This report looked at five airports (Rainbow Lake, Fort Vermilion, La Crete, High Level, Zama), budgets, traffic volumes, land availability, municipal planning and jurisdiction, regional economy and the airline industry.

It was recommended by EBA that the three municipalities should consider forming a Regional Airport Authority. This Authority could be called the Mackenzie Regional Airport Authority and would be an independent body that would manage the ongoing operation (including both operational and capital budgets) of the five airports to facilitate this management. This would coordinate all activities and make a more efficient administration. Additional Recommendations include

- Amend municipal planning documents appropriately
- Prepare and sign a contract between the three municipalities
- Form a strong alliance with Grande Prairie Airport (potentially the new gateway to the north)
- Form partnerships with industry and airlines to improve service
- Promote development at the airports to generate revenue and improve services.

- Prepare master plans for both High Level and Rainbow Lake Airports
- Standardize rates and fees at all airports.

This study was completed in 2006.

Downhill Ski Facility for Northwestern Alberta Feasibility Study

The Grande Prairie Regional College Business Students developed this study. It was intended to determine if there was a desire within the region to develop a downhill skiing facility. This study determined interest in the facility, as well as suggesting four possible locations. The amenities necessary to develop a ski facility were suggested, and recommendations for further research documented that:

- Data analysis of annual snowfall in the region be conducted
- Elevation levels of suggested sites be examined
- Financial analysis of ski hill operations in Worsley, Peace River, and Grande Prairie be examined.
- Break even analysis to determine the level of facility use needed for sustainability be conducted
- Review of fundraising for the construction of other projects be used as a model
- The negative economic influences be discussed.

This study determined that a downhill ski facility would be welcomed and paved the road for the next Recreation Feasibility Study (below). This initial study was completed August 2007.

Northwest Alberta Downhill Ski Facility Site Selection Study

The objective of this study was to offer increased winter recreation opportunities for residents of the region. Three primary locations were compared. The elements, issues, and parameters influencing each choice were outlined. It is the hope of the REDI Recreation Committee that this area can be used for complimentary activities, such as snowmobiling and cross country skiing as an opportunity to attract an increased number of visitors and patrons to a single area. The areas studied were: 1) Watt Mountain, 2) Blue Hills, and 3) Buffalo Head. The recommended area was Buffalo Head. The outcome as to why this area was chosen will be discussed below.

The area of Buffalo Head was chosen because it had the best all-around characteristics. In terms of terrain and physical capability, this site is the best match. According to BHA (2008) Buffalo Head can provide skiing and snowboarding that will effectively come close to matching the needs and expectations of the skier marketplace, from beginner to expert. Moreover, concluding statements (below) were provided by BHA with regards to Buffalo Head being the recommended site:

1. The terrain is conducive to the phased development of a lift and trail configuration that will approximate the distribution of skier skill classes found within the skier marketplace (20% beginner, 60% intermediate and 20% expert). This is not the case with Watt Mountain and Blue Hills.
2. The variety of skiing experience will prove to be the most interesting of the three options.
3. The area is located within a 1.25 hours drive from High Level.
4. While the amount of natural snow received at this site is unclear and remains to be determined, the area's proximity to the High Level Weather Station suggests

that there should be enough natural snow to provide a full season of skiing on summer groomed trails.

5. The physical lay of the land will enable the development of facilities and trail systems for snowmobiling and cross country skiing that should prove to be an economic complement to the ski area.
6. If necessary, the temperatures are conducive to the establishment of a snowmaking system to ensure skiing.

This study was very beneficial for REDI in determining moving forward this recreational experience. It is hoped that this study will serve as a means to attract investment opportunity in the REDI Region, and is being presented throughout the province. This study was completed in May 2008.

Feasibility Study on Northwestern Alberta Agriculture Ventures Concept (NWAAVC) - Integrated Ethanol Plant, Hog and Beef Operation, Biogas Effluent Processing Plant, and Meat Packing and Processing Facilities

This study was prepared by Mallot Creek Strategies Inc. The mission of this project was to develop the value added agriculture industry with an integrated ethanol production consortium which contributes to the socio-economic sustainability of remote rural communities in this region. It was hoped that this project would determine the feasibility of interests in an integrated consortium which would include a 20 million litre ethanol plant, feedlot and hog barns, a primary processing facility and a biogas effluent processing plant.

This assessment focused on determining the ability of the region to support the project. Phase 1 of this project provides an assessment of the various components of the

consortium. The basis for the size of feedlot and hog operations was determined following an analysis of competing facilities including transportation considerations and identifying the demand of the products produced from these facilities which the region can support. This study determined that a new structure will need to have the ability to maintain the efficiencies in the system to ensure cash flow and return on each unit investment. Key elements that will have an impact on the ability of each of the components were discussed and recommendations were stated.

This project was completed February 9th, 2005.

NWAAVC-Financial and Economic Assessments for an Integrated Ethanol Facility-Phase 2

Phase 2 of the NWAAVC feasibility study included a financial and economic assessment of the ethanol component of the proposed concept. This phase was broken down as follows:

- a. Capital and soft cost estimate for the establishment of a green field plant
- b. 5 year pro-forma cash flow, income and balance sheet projections for an integrated plant
- c. Three financial scenarios (worst case, most likely and best case) based on variable input and product prices of an integrated plant
- d. Break-even analysis with associated business ratios.

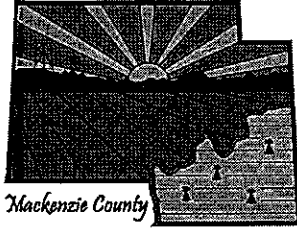
This report helped REDI to determine whether or not to proceed with the project. This phase of the study was completed in May 2005 by Mallot Creek Strategies Inc.

NWAAVC- Phase #3-Implementation Plan Review

The final phase of the NWAAVC feasibility study included a developmental implementation plan and project development strategy for the proposed integrated ethanol facility in the Mackenzie region.

This document outlined necessary business communications, outlined a steering committee business plan, and listed business plans for implementation.

This phase was completed April 15th, 2005 by Mallot Creek Strategies Inc.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 10, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	October Council Meetings & Organizational Meeting

BACKGROUND / PROPOSAL:

Currently the October Council meetings are scheduled for October 14th and 22nd (which is the second Tuesday and fourth Wednesday of the month). As these meetings are only one week apart, administration recommends that the October 14th meeting be changed to October 7th.

The Organizational meeting also needs to be set, and administration recommends that this meeting be held at 1:00 p.m. on October 22nd with the regular meeting to follow at 4:00 p.m.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

Motion 1

That the October 14, 2008 regular council meeting be changed to October 7, 2008.

Motion 2

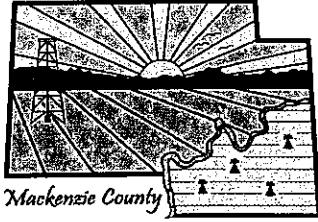
That the annual Organizational meeting be held on October 22, 2008 at 1:00 p.m. in the Fort Vermilion Council Chambers.

Author: W. Kostiw Reviewed By: _____ CAO 

STATEMENT OF FINANCIAL ACTIVITIES

Month ended June 30, 2008

	2007	2008	Budget	Variance	%
	\$	\$	\$	\$	%
REVENUES					
Property taxes	30,697,229	31,889,436	31,948,723	\$59,288	-0.19%
Less: Education requisitions	7,008,894	1,763,375	7,149,735	\$5,386,360	-75.34%
Lodge requisition	612,105	153,026	627,268	\$474,242	-75.60%
Net municipal property taxes	23,076,231	29,973,034	24,171,720	(\$5,801,314)	24.00%
User fees and sales of goods	2,101,810	928,356	2,112,169	\$1,183,813	-56.05%
Government transfers	6,297,018	324,260	31,461,753	\$31,137,493	-98.97%
Investment income	939,385	230,216	597,390	\$367,174	-61.46%
Penalties and costs on taxes	93,221	56,300	95,000	\$38,700	-40.74%
Licenses, permits and fines	139,908	35,765	112,550	\$76,785	-68.22%
Rentals	32,330	17,927	19,905	\$1,978	-9.94%
Insurance Proceeds	13,379	1,430	0	(\$1,430)	0.00%
Development Levies	85,592	23,109	0	(\$23,109)	0.00%
Other	572,766	266,629	1,529,100	\$1,262,471	-82.56%
Proceeds from sale of physical assets	880,506	0	0	\$0	0.00%
Total Revenue	34,232,146	31,857,027	60,099,587	\$28,242,561	-46.99%
EXPENDITURES (Schedule 6)					
Operating					
Legislative	450,270	194,951	481,952	\$287,002	-59.55%
Administration	3,206,595	979,797	3,724,056	\$2,744,259	-73.69%
Protective services	2,652,743	1,138,599	3,102,934	\$1,964,335	-63.31%
Transportation	8,042,044	1,851,403	8,062,425	\$6,211,022	-77.04%
Environmental use and protection	2,182,654	829,032	2,795,493	\$1,966,461	-70.34%
Public health and welfare	591,129	411,959	580,719	\$168,760	-29.06%
Planning and development	1,113,210	485,789	1,418,498	\$932,710	-65.75%
Recreation and culture	1,063,794	675,826	988,983	\$313,157	-31.66%
Total operating expenditures	19,302,439	6,567,356	21,155,060	\$14,587,704	-68.96%
Capital					
Administration	300,308	322,066	10,673,361	\$10,351,295	-96.98%
Protective services	275,624	135,000	571,569	\$436,569	-76.38%
Transportation	6,499,176	1,166,131	21,643,661	\$20,477,530	-94.61%
Environmental use and protection	4,546,733	3,222,762	20,153,114	\$16,930,352	-84.01%
Planning and development	351,656	4,768	975,437	\$970,669	-99.51%
Recreation and culture	105,037	0	233,435	\$233,435	-100.00%
Total capital expenditures	12,078,534	4,850,726	54,250,577	\$49,399,851	-91.06%
Total expenditures	31,380,973	11,418,083	75,405,637	\$63,987,555	-84.86%
Excess (deficiency) of revenue over expenditures	2,851,173	20,438,944	(15,306,050)	(\$35,744,994)	-233.54%
Debt issued	408,701	0	9,096,177	\$9,096,177	-100.00%
Net decrease in long-term debt	(977,583)	0	(1,166,435)	(\$1,166,435)	-100.00%
Change in fund balances	2,282,291	20,438,944	(7,376,308)	(\$27,815,252)	-377.09%



Mackenzie County

Term Deposits June 16, 2008

Amount	Term	Maturity date	Interest Rate
5,000,000	60 days	Aug. 16	3.08%
5,000,000	60 days	Aug. 16	3.08%
3,000,000	60 days	Aug. 16	3.08%
13,000,000			

CAPITAL PROJECTS

PER JUNE 30, 2008

Administration Department
 Department code: 12
 Project manager: Joulia Whittleton

Progress information:			
% of completion	Estimated completion date	Additional comments	
100%		complete	
50%		in progress	
5%		land was acquired, in progress	
0%	RDF		
100%		complete	
		expression of interest was unsuccessful; will pursue applying for funding under MCFP	
0%		discussing options	
80%		in progress	
95%		waiting for final report	
	Dec. 31	in progress	
	Dec. 31	in progress	
65%		Waiting for aerial photography. Applied for grant extension.	
		electrical wiring was done	
		on hold, under review	
		being designed	
		waiting for "stage 1" report (see#51)	

Project number	CF or new	Project Description	Budget 2008	Costs to date	Budget left
6-12-30-01-xxx	CF	Java investments - land purchase	250,000	240,416	9,584
6-12-30-02-xxx	new	Internet Security server	13,804	6,638	7,166
6-12-30-03-xxx	new	La Crete office building	2,210,000	11,850	2,198,150
6-12-30-04-xxx	new	Zama multi-use facility	7,000,000	0	7,000,000
6-12-30-05-xxx	new	La Crete office: Xerox replacement (currently leased)	36,000	37,056	-1,056
6-12-30-06-xxx	new	For FV Hospital - Ford 9 passenger handivan	80,000	0	80,000
6-12-30-07-xxx	new	Fort Vermilion - corporate office upgrade	750,000	1,088	750,000
6-12-30-50-xxx	CF	Furniture & equipment	1,558	22,733	470
6-12-30-51-xxx	CF	Municipal heritage program - Stage 1	25,259	2,526	30%
6-12-30-52-xxx	new	PC hardware, software, licenses	23,000	2,285	20,715
6-12-30-53-xxx	new	Replacement PCs for staff	26,500	0	26,500
6-12-30-54-xxx	CF	GIS - utilities, rural addressing, transportation	100,905	0	100,905
6-12-30-55-xxx	CF	Zama office (renovation and engineering of new)	11,335	0	11,335
6-12-30-57-xxx	CF	Project costing software	60,000	0	60,000
6-12-30-59-xxx	new	Tables and chairs for Council chamber	25,000	0	25,000
6-12-30-60-xxx	new	Municipal Heritage Program - Stage 2 - Inventory	60,000	0	60,000
			10,673,361	322,066	10,351,296
					97%

Emergency Operations: Fire Department
 Department code: 23
 Project manager: Ryan Becker

Progress information:		
% of completion	Estimated completion date	Additional comments
100%		completed
0%		up for tender
		started work

Project number	CF or new	Project Description	Budget 2008	Actual costs to date	Budget left
6-23-30-51-xxx	CF	Zama Fuel Break (fire break)	135,000	135,000	0
6-23-30-52-xxx	new	Zama Fire Rescue: Hall repairs	34,500	0	34,500
6-23-30-53-xxx	new	Fort Vermilion Fire Rescue: Additional SCBA tanks	3,992	0	3,992
			173,492	135,000	38,492
					22%

Emergency Operations: Ambulance Department

Department code: 25
Project manager: Ryan Becker

Progress information:		
% of completion	Estimated completion date	Additional comments
0%	unknown	
0%	Sept. 30	
0%		not doing
0%	unknown	
0%		not doing

Project number	CF or new	Project Description	Budget 2008	Costs to date	Budget left
6-25-30-01-xxx	new	La Crete: Modular ambulance unit	134,375	0	134,375
6-25-30-06-xxx	CF	Two-way Communications Upgrade	150,000	0	150,000
6-25-30-50-xxx	new	High Level: Automatic Transport Ventilators	6,440	0	6,440
6-25-30-51-xxx	CF	Ambulance Shop - FV (to be reviewed by Building Committee)	99,962	0	99,962
6-25-30-52-xxx	new	High Level: Fluid / medication infusion pumps	7,300	0	7,300
			398,077	0	398,077

Enforcement Department

Department code: 26
Project manager: Ronald Dyck

No projects.

Public Works / Transportation Department

Department code: 32
Project manager: Mark Schonken

Progress information:		
% of completion	Estimated completion date	Additional comments
0%	Oct. 2008	
0%	Oct. 2008	
100%		completed
0%	Oct. 2008	
0%	Oct. 2008	
5%	Aug. 2008	
90%	Oct. 2008	
0%	Oct. 2008	
100%	May 2008	

Project number	CF or new	Project Description	Budget 2008	Costs to date	Budget left
6-32-30-02-xxx	new	3 Solar LED crosswalk beacons: for hamlets - 2 in LC and 1 in FV	12,000	0	12,000
6-32-30-03-xxx	new	Fort Vermilion: 47th & 49th Ave (500m), pavement etc.	500,000	3,062	496,938
6-32-30-04-xxx	new	Fort Vermilion: 50th Street, overlay	110,000	0	110,000
6-32-30-05-xxx	new	Fort Vermilion: equipment & vehicles	99,000	11,094	87,906
6-32-30-06-xxx	new	Fort Vermilion: general, drainage and culverts including River Road	350,000	495	349,505
6-32-30-07-xxx	CF	Four Graders Replacement	800,000	878,419	-78,419
6-32-30-08-xxx	new	Fort Vermilion: major shop tools (plasma cutter, welder etc.)	12,500	0	12,500
6-32-30-09-xxx	new	Fort Vermilion: shop upgrades (roof repair & wall & cold storage)	26,800	0	26,800
6-32-30-10-xxx	CF	La Crete Equipment & Vehicles	18,548	1,101	17,448
6-32-30-11-xxx	CF	Zama Access Paving	2,166,444	4,072	2,162,372
6-32-30-12-xxx	CF	La Crete South Access Turning Lane	55,118	1,467	53,651
6-32-30-13-xxx	new	Fort Vermilion and La Crete - paving of small sections in town	237,500	0	237,500
6-32-30-14-xxx	CF	La Crete 100th Street Crosswalk (traffic lights)	19,117	0	19,117

Progress information:								
Project number	CF or new	Project Description	Budget 2008	Costs to date	Budget left	% of completion	Estimated completion date	Additional comments
6-32-30-15-xxx	new	Highway 88 Connector [itcode costs]	0	8,483	-8,483			
6-32-30-16-xxx	CF	La Crete 102 Street and 92 Avenue curb, gutter and sidewalk	913,231	9,800	903,431	99%	Oct. 2008	
6-32-30-17-xxx	new	La Crete: 105 Ave and 98 Ave hot mix	80,000	0	80,000	100%	Aug. 2008	
6-32-30-18-xxx	CF	Zama Bears paw Crescent	710,393	2,160	708,233	100%	Aug. 2008	
6-32-30-20-xxx	new	La Crete: 2 attachements for the plowtrucks	110,000	0	110,000	100%	Sept. 2008	
6-32-30-21-xxx	new	La Crete: 98th Avenue pavement, curb, sewer etc.	500,000	49,420	450,581	90%	Oct. 2009	
6-32-30-22-xxx	new	La Crete: Equipment & vehicles	101,000	0	101,000	100%	Oct. 2008	
6-32-30-23-xxx	CF	La Crete 99th Street Reconstruction	1,373,540	4,144	1,369,396	100%	June 2008	
6-32-30-24-xxx	new	La Crete: major shop tools (incl. hydraulic press)	12,500	570	11,930	95%	Sept. 2008	
6-32-30-25-xxx	new	La Crete: repair storm sewers along 100th Street	50,000	0	50,000	100%	Oct. 2008	
6-32-30-26-xxx	new	La Crete: shop construction (relocate shop)	10,000	0	10,000	100%	Oct. 2008	
6-32-30-27-xxx	new	Road reconstruction	260,943	0	260,943	100%	Oct. 2008	
6-32-30-28-xxx	new	Roads construction (farm access) (requested prior to Aug. 31 '07)	208,942	0	208,942	100%	Oct. 2008	
6-32-30-29-xxx	new	Specials: Apache Road	50,000	0	50,000	100%		
6-32-30-30-xxx	new	Specials: Assumption	20,000	0	20,000	100%		
6-32-30-31-xxx	new	Specials: Highway 88	30,000	0	30,000	100%		
6-32-30-32-xxx	new	Specials: Husky Road	1,125,000	0	1,125,000	100%		
6-32-30-33-xxx	new	Street lighting for dark spots in hamlets	80,000	0	80,000	100%	Oct. 2008	
6-32-30-34-xxx	new	Zama access road	3,000,000	1,957	2,998,043	100%	Oct. 2009	
6-32-30-35-xxx	new	Zama: plowtruck and attachment	76,000	0	76,000	100%		
6-32-30-36-xxx	new	Zama: Tow behind mower for ditches	6,000	0	6,000	100%		
6-32-30-37-xxx	new	Fort Vermilion: reconstruction of 53rd street CAMRIF	689,000	0	689,000	100%		
6-32-30-39-xxx	new	Zama: Aspen Drive Improvement (Towen Road to the School) CAMRIF	1,276,800	12,816	1,263,984	99%	Aug. 2008	
6-32-30-40-xxx	new	One Truck Scale (gravel projects)	50,000	0	50,000	100%		
6-32-30-42-xxx	new	Loader	190,000	0	190,000	100%	June 2008	
6-32-30-52-xxx	new	Fort Vermilion: small equipment for shop	7,500	0	7,500	100%		
6-32-30-53-xxx	new	Gravel Exploration	62,300	0	62,300	100%	Oct. 2008	
6-32-30-54-xxx	new	La Crete: minor small equipment for shop	7,500	923	6,577	88%	Oct. 2008	
6-32-30-56-xxx	CF	Non-Conforming Roads	50,000	0	50,000	100%		

Progress information:

% of completion	Estimated completion date	Additional comments
0%	Oct. 2008	
90%	July 2008	
0%	Oct. 2008	
100%	July 2008	
15%	Sept. 2008	
0%	Oct. 2008	
0%	Oct. 2008	
99%	Sept. 2008	
70%	July 2008	
0%	Oct. 2008	
0%	Oct. 2008	

Project number	CF or new	Project Description	Budget 2008	Costs to date	Budget left
6-32-30-57-xxx	new	Helipoint Road - 2 miles road reconstruction	330,000	0	330,000 100%
6-32-30-59-xxx	CF	Ditch Clean out	20,000	0	20,000 100%
6-32-30-60-xxx	new	Blumenort Road	250,000	4,742	245,258 98%
6-32-30-61-xxx	new	HWY 697 Drainage (Buffalo Head)	100,000	0	100,000 100%
6-32-30-62-xxx	CF	La Crete 109 Avenue from 100 to 101 Street Storm Sewer Mains	98,325	1,489	96,837 98%
6-32-30-63-xxx	CF	Fort Vermilion 44 Avenue Hot Mix	165,000	0	165,000 100%
6-32-30-64-xxx	CF	Fort Vermilion 45th Street from River Road to 46 Ave including Mackenzie Housing storm water	2,714,347	97,798	2,616,549 96%
6-32-30-66-xxx	new	Road Construction - SE 12 104 16 W5	50,000	0	50,000 100%
6-32-30-67-xxx	new	La Crete North (100th Street) - 2 miles road reconstruction	600,000	0	600,000 100%
6-32-30-68-xxx	CF	LC 101 Avenue Accesses from 102 - 107 Street	12,534	0	12,534 100%
6-32-30-69-xxx	CF	Blumenort Road/Intersection Project	657,980	38,671	619,309 94%
6-32-30-70-xxx	new	Golf Course Road (NE La Crete) - 1 km	80,000	0	80,000 100%
6-32-30-71-xxx	new	Rocky Lane West & North - 2 miles road reconstruction	200,000	0	200,000 100%
6-32-30-72-xxx	new	Wolf Lake Road - correction line	700,000	0	700,000 100%
			21,435,862	1,132,681	20,303,181 95%

Airport Department

Department code: 33

Project manager: Mark Schonken

Progress information:		
% of completion	Estimated completion date	Additional comments

Project number	CF or new	Project Description	Budget 2008	Costs to date	Budget left
6-33-30-51-xxx	CF	Airports Planning	100,000	24,900	75,101 75%
6-33-30-52-xxx	CF	REDI	87,799	0	87,799 100%
6-33-30-53-xxx	new	Airport vicinity protection area (AVPA)	20,000	0	20,000 100%
			207,799	24,900	182,900 88%

Water Services Department

Department code: 41

Project manager: John Klassen

Progress information:		
% of completion	Estimated completion date	Additional comments
100%	June 2008	
30%	Nov. 2008	
98%	Oct. 2008	
90%	Aug. 2008	
95%	Oct. 2008	
20%	Oct. 2008	
5%	Oct. 2008	
80%	Oct. 2008	

Project number	CF or new	Project Description	Budget 2008	Costs to date	Budget left
6-41-30-01-xxx	CF	Regional SCADA (was \$562,000 in 2006)	707,831	177,089	530,742 75%
6-41-30-02-xxx	CF	Zama Water Treatment System	9,626,514	1,720,455	7,906,059 82%
6-41-30-03-xxx	new	1 trucks: 3/4 ton quad cab (Zama)	37,000	0	37,000 100%
6-41-30-04-xxx	CF	La Crete Water Treatment System	79,714	2,535	77,179 97%
6-41-30-05-xxx	CF	FV WTP & Lift Station-Structures Upgrade	600,000	0	600,000 100%
6-41-30-06-xxx	CF	Remote Meter Reader	4,765	0	4,765 100%
6-41-30-07-xxx	new	2 Year hydrant & valve repair program: year 2	293,000	0	293,000 100%
6-41-30-08-xxx	new	FV: water line extensions (along River Rd & 50th Str)	500,000	0	500,000 100%
6-41-30-50-xxx	CF	Buffalo Head Water point Upgrade phase 2	14,971	0	14,971 100%
6-41-30-51-xxx	CF	Fort Vermilion Water line - 50 Street & 43 Avenue - Review and Planning	68,211	0	68,211 100%
6-41-30-53-xxx	new	Rural Water Review	50,000	0	50,000 100%
			11,982,006	1,900,078	10,081,928 84%

Sewer Services Department
 Department code: 42
 Project manager: John Klassen

Progress information:

Project number	CF or new	Project Description	Budget 2008	Costs to date	Budget left	% of completion	Estimated completion date	Additional comments
6-42-30-01-xxx	CF	Zama Wastewater Upgrade - Phase II	7,010,486	483,798	6,526,688	30%	Oct. 2008	
6-42-30-02-xxx	new	Sewer lift station for northeast part of La Crete	600,000	691,829	-91,829	0%	Oct. 2009	
6-42-30-50-xxx	CF	FV Main Lift Station Upgrade	342,621	104,921	237,700	60%	Aug. 2008	
6-42-30-52-xxx	CF	La Crete Lagoon Study	22,225	0	22,225			
6-42-30-53-xxx	CF	Zama Wastewater System Repair	77,276	0	77,276			
			8,052,608	1,280,548	6,772,060			

Solid Waste Disposal Department
 Department code: 43
 Project manager: John Klassen

Progress information:

Project number	CF or new	Project Description	Budget 2008	Costs to date	Budget left	% of completion	Estimated completion date	Additional comments
6-43-30-01-xxx	CF	Tire Bunkers	20,000	0	20,000	0%	Sept. 2008	
6-43-30-02-xxx	new	Bin replacement	56,500	27,350	29,150	50%	Sept. 2008	
6-43-30-03-xxx	new	Waste transfer station upgrades	42,000	8,538	33,462	20%	Sept. 2008	
			118,500	35,889	82,611			

Project number	CF or new	Project Description	Budget 2008	Costs to date	Budget left
6-43-30-01-xxx	CF	Tire Bunkers	20,000	0	20,000
6-43-30-02-xxx	new	Bin replacement	56,500	27,350	29,150
6-43-30-03-xxx	new	Waste transfer station upgrades	42,000	8,538	33,462
			118,500	35,889	82,611

Planning & Development Department

Department code: 61

Project manager: Ryan Becker

Progress information:			
Project number	CF or new	Project Description	Additional comments
6-61-30-01-xxx	new	Subdivision in Zama	
6-61-30-02-xxx	new	Waterfront cottage development (Wadiim/Miachesis)	
6-61-30-51-xxx	CF	Country Residential Study	to be reviewed
6-61-30-55-xxx	CF	LIDAR Imaging	to be reviewed completed
6-61-30-56-xxx	new	Municipal Development Plan and Land Use Bylaw Update	July 9
6-61-30-57-xxx	new	GIS - Aerial Photography	Sept. 30

Project number	CF or new	Project Description	Budget 2008	Costs to date	Budget left
6-61-30-01-xxx	new	Subdivision in Zama	73,885	0	73,885 100%
6-61-30-02-xxx	new	Waterfront cottage development (Wadiim/Miachesis)	10,000	0	10,000 100%
6-61-30-51-xxx	CF	Country Residential Study	20,700	0	20,700 100%
6-61-30-55-xxx	CF	LIDAR Imaging	100,000	0	100,000 100%
6-61-30-56-xxx	new	Municipal Development Plan and Land Use Bylaw Update	119,000	0	119,000 100%
6-61-30-57-xxx	new	GIS - Aerial Photography	100,000	0	100,000 100%
			423,585	0	423,585 100%

Agriculture Department

Department code: 63

Project manager: Mark Schonken

Progress information:			
Project number	CF or new	Project Description	Additional comments
6-63-30-01-xxx	CF	Rosenburger Drainage Lines 3 & 7	
6-63-30-51-xxx	CF	Fort Vermilion South Drainage Phase 2 (west of Hwy88)	
6-63-30-52-xxx	CF	Blue Hills Drainage Study	
6-63-30-53-xxx	CF	FV South Drainage (east of Hwy88)	
6-63-30-55-xxx	CF	Hugh Fleet Drainage (88, culvert)	
6-63-30-56-xxx	CF	Zama Surface Water Drainage Management Study	
6-63-30-57-xxx	CF	High Level Drainage Project	
6-63-30-58-xxx	CF	Blue Hills Drainage	

Project number	CF or new	Project Description	Budget 2008	Costs to date	Budget left
6-63-30-01-xxx	CF	Rosenburger Drainage Lines 3 & 7	27,439	0	27,439 100%
6-63-30-51-xxx	CF	Fort Vermilion South Drainage Phase 2 (west of Hwy88)	127,683	0	127,683 100%
6-63-30-52-xxx	CF	Blue Hills Drainage Study	10,105	0	10,105 100%
6-63-30-53-xxx	CF	FV South Drainage (east of Hwy88)	131,167	436	130,731 100%
6-63-30-55-xxx	CF	Hugh Fleet Drainage (88, culvert)	40,000	0	40,000 100%
6-63-30-56-xxx	CF	Zama Surface Water Drainage Management Study	11,625	0	11,625 100%
6-63-30-57-xxx	CF	High Level Drainage Project	44,630	3,792	40,838 92%
6-63-30-58-xxx	CF	Blue Hills Drainage	159,203	540	158,663 100%
			551,853	4,768	547,085 99%

Parks & Playgrounds Department

Department code: 72

Project manager: John Klassen

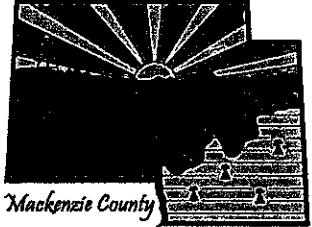
Progress information:

% of completion	Estimated completion date	Additional comments
0%	Aug. 2008	
0%	Sept. 2008	
0%	Sept. 2008	
0%	Sept. 2008	
0%	Sept. 2008	
0%	Sept. 2008	
0%	Sept. 2008	
0%	Sept. 2008	
50%	Sept. 2008	

Project number	CF or new	Project Description	Budget 2008	Costs to date	Budget left
6-72-30-02-xxx	CF	Shelter areas	17,755	0	17,755 100%
6-72-30-03-xxx	CF	Parks improvements	18,453	0	18,453 100%
6-72-30-04-xxx	new	Campgrounds improvements	104,200	0	104,200 100%
6-72-30-05-xxx	new	Machesis and Wadlin: washrooms, bank benches and tables	26,676	0	26,676 100%
6-72-30-50-xxx	CF	Washrooms at FV park	38,267	0	38,267 100%
6-72-30-51-xxx	CF	Zama beautification program	20,884	0	20,884 100%
6-72-30-52-xxx	new	Bear bins	7,200	0	7,200 100%
			233,435	0	233,435 100%

54,250,578	4,835,929	49,414,649	91%
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GRAND TOTALS



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 10, 2008
Presented By:	John Klassen, Director of Operations (South)
Title:	Wolf Lake Rd/A J Friesen Rd

BACKGROUND / PROPOSAL:

There are a few critical drainage areas identified in the County and of those two are AJA Friesen Rd and Correction Line/Wolf Lake Rd. The proposal is to address the drainage in both areas by installing culverts through Hwy 697 and some County roads, as well as ditching, then look at rebuilding the roads if a budget amount remains or rebudget for the roads in 2009.

OPTIONS & BENEFITS:

The options are to get the water flowing in both areas or to complete one project at a time.

The benefit of this proposal is to get the water flowing and address the roads after.

COSTS & SOURCE OF FUNDING:

Costs identified in the budget for Wolf Lake Rd drainage is \$700,000 plus Engineering to funded out of Roads Reserve.

Costs for A J Friesen Rd is estimated at \$400,000 for drainage and road rebuild.

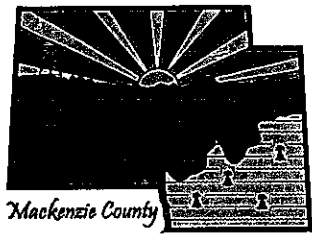
RECOMMENDED ACTION:

That Mackenzie County addresses the drainage at Wolf Lake Rd and A J Friesen Rd as well as rebuilds the road at one site.

Author: John Klassen

Review Date: _____

CAO [Signature]



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 10, 2008
Presented By:	John Klassen, Director of Operations (South)
Title:	County Spot Graveling

BACKGROUND / PROPOSAL:

There is some public discussion pertaining to spot graveling, suggesting the County should use only the Regraveling contractors to assist the County with spot graveling. Given the current economy administration feels we should use some independent truck owners to assist us with spot graveling.

OPTIONS & BENEFITS:

For discussion.

COSTS & SOURCE OF FUNDING:

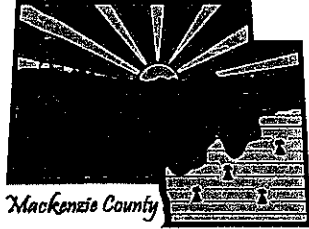
NA

RECOMMENDED ACTION:

That Mackenzie County uses independent trucks to assist with spot graveling.

Author: John Klassen

Review Date: _____ **CAO**



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 10, 2008
Presented By:	John Klassen, Director of Operations (South)
Title:	Farm access Road - SE 12-104-16-W5

BACKGROUND / PROPOSAL:

The farm access road for Mr. Driedger was passed at budget time and now administration is looking for direction in what manor to construct this half mile of road.

OPTIONS & BENEFITS:

Option 1: That Mr. Driedger builds the road and the County reimburses him after inspection. (Mr. Driedger indicated he would not have time to perform this option)

Option 2: That Mackenzie County builds the road by tender process.

Option 3: That Mackenzie County builds the road by day labor process.

COSTS & SOURCE OF FUNDING:

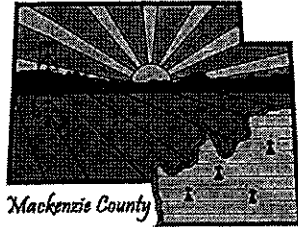
The approved capital budget amount for this project is \$50,000

Source of funding is identified as Roads Reserve.

RECOMMENDED ACTION:

That Mackenzie County builds the farm access to SE-12-104-16-W5 by day labor process.

Author: John Klassen Review Date: _____ CAO [Signature]



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 10, 2008
Presented By:	Mark Schonken, Director of Public Works
Title:	Rubber Tire Backhoe

BACKGROUND / PROPOSAL:

Management is currently reviewing the option of replacing the snowplow in Zama with a rubber tire backhoe. This change is due to our belief that the rubber tire backhoe will be more extensively used in Zama than the snow plow. Especially considering our past usage of backhoes in Zama, furthermore, it will be used in summer and winter.

OPTIONS & BENEFITS

Hoe options available:

Make	Warranty	Benefit	Negative	Cost
Komatsu	7,500 hrs 5 years	High loader breakout force.	Relatively new to market approximately 8 years.	\$128,000
John Deere	7,500 hrs 5 years	Good all round machine.	Highest cost.	\$151,800
CAT	7,500 hrs 5 years	Local technicians Larger clean up bucket.	No confirmed negative points.	\$125,422
CASE	1 year	Good track record	No local service. No mobile service. To get full machine warranty in Zama the cost increases by \$20,000	\$106,092
Volvo BL70	6,000 hrs 5 years		Not currently available Poor warranty and service past experience. FOB Grande Prairie	\$121,700

Author: Brent Dachuk **Review Date:** _____ **CAO** _____

COSTS & SOURCE OF FUNDING:

The cost of the options varies from \$106,092 to \$151,800 from the above options.

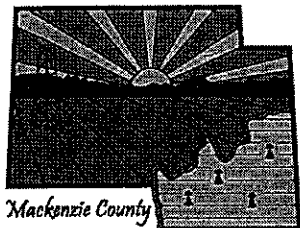
Funding will be received from the Vehicle Replacement Reserve which will be replaced by the \$76,000 which was budgeted for the small snow plow.

RECOMMENDED ACTION:

The three options recommended are:

- Case, has the lowest cost but the service is the poorest of the three and did not have the required warranty at the quoted cost, however, the Case has a good track record;
- CAT, 2nd lowest cost however, reliability might be questionable based on some comments made by the other suppliers; and
- Komatsu, 3rd lowest cost, but their service is local and had the highest loader breakout force, but has only 8 years experience in the backhoe market.

Author: Brent Dachuk Review Date: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 10, 2008
Presented By:	Mark Schonken, Director of Public Works
Title:	High Level Golf Course Paving

BACKGROUND / PROPOSAL:

The County has been approached by the management of the High Level Golf Course to have the access to the golf course paved. The length of the road that will be paved is approximately 400 meters.

OPTIONS & BENEFITS

The golf course is a valuable asset to the community although not owned by the County.

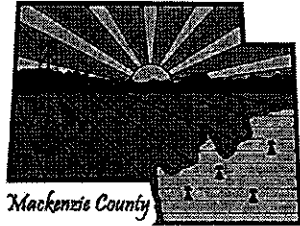
COSTS & SOURCE OF FUNDING:

The County's cost will likely be \$100,000 however actual costs will be confirmed during the proposal phase.

RECOMMENDED ACTION:

That the budget be amended to include \$100,000 for the paving of the access to the High Level Golf Course with funding coming from the Roads Reserve.

Author: M. Schonken Reviewed By: _____ CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 10, 2008
Presented By:	Mark Schonken, Director of Public Works
Title:	2009 Resource Road Applications

BACKGROUND / PROPOSAL:

We are currently reviewing the resource roads that will be considered for further action by the County.

OPTIONS & BENEFITS

The options currently considered are:

- Zama Access; and
- 88 Connector.

COSTS & SOURCE OF FUNDING:

The County cost will likely be \$1.8 million per road, with additional funding of \$1.5 million.

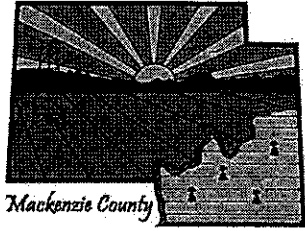
RECOMMENDED ACTION:

Motion

That the following roads be considered for County's 2009 Resource Road Applications:

-
-
-
-

Author: M. Schonken **Reviewed By:** _____ **CAO** 



MACKENZIE COUNTY
REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 10, 2008
Presented By:	Ryan Becker, Director of Planning & Emergency Services
Title:	Development Permit 152-DP-08 Plan 2938RS, Block 3, Lot 2 (4805-50 th St.) Direct Control 2 "DC2" (Fort Vermilion)

BACKGROUND / PROPOSAL:

Mackenzie County's Planning Department has received an application for a food establishment in a Direct Control District within the Hamlet of Fort Vermilion.

The subject location is what was formerly known as Mr. Yummy's Restaurant. The location was zoned as Direct Control 2 "DC2" several years ago in order that the former restaurant could serve alcohol with meals. Mr. Yummy's restaurant has not been in operation for several years and the building was left vacant with minimum maintenance.

The new owners wish to reopen the building as a food establishment which will serve mainly as a lunch counter with homemade baking and possibly a small bakery. Being that the building has not been in use for several years there will be some renovations required to bring the building up to Alberta Safety codes standards. As well, the aesthetic looks of the building requires attention.

The applicant will need to be in contact with Superior Safety Codes and Alberta Health to ensure that they meet all building, safety and health codes before opening for business.

OPTIONS & BENEFITS:

By issuing an approval, this building within the Hamlet of Fort Vermilion will receive some needed attention; it will no longer be vacant and will bring new business to the community.

Author: Liane Lambert,
 Development Officer

Reviewed by:

[Handwritten signature of Ryan Becker]
 Ryan Becker

CAO

[Handwritten signature of CAO]

Option 1

That Development Permit 152-DP-08 on Plan 2938RS, Block 3, Lot 2 (4805-50th St.) in the name of Wieler Farms Ltd. be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void.

1. **The Developer must comply with all of Alberta Safety Codes regulations for a Commercial building.**
2. **Comply with applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at (780)-926-7000.**
3. **The Developer must submit to Mackenzie County Approvals from Alberta Safety Codes and Alberta Health prior to opening for business.**
4. Obtain all other approvals from other Government Agencies as required. (Agriculture, Environment, Housing and Consumer Affairs Division, Alberta Gaming and Liquor Commission, PTMMA, etc.)
5. The architecture, construction materials and appearance of building shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
6. Provide adequate off street parking as follows: The minimum parking standards are 1 stall per 2 seats, but not exceeding 1 stall per 3 seats which in this case is 33 public parking stalls. *"One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."*
7. The Municipality has assigned the following address to the noted property 4805-50th Street. You are required to display the address (**4805**) to be clearly legible from 100th Street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
8. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

Option 2

That Development Permit 152-DP-08 on Plan 2938RS, Block 3, Lot 2 (4805-50th St.) in the name of Wieler Farms Ltd. be REFUSED.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

Author: Liane Lambert,
Development Officer

Reviewed by:



CAO

RECOMMENDED ACTION:

Motion

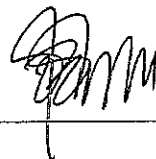
That Development Permit 152-DP-08 on Plan 2938RS, Block 3, Lot 2 (4805-50th St.) in the name of Wieler Farms Ltd. be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void.

1. **The Developer must comply with all of Alberta Safety Codes regulations for a Commercial building.**
2. **Comply with applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at (780)-926-7000.**
3. **The Developer must submit to Mackenzie County Approvals from Alberta Safety Codes and Alberta Health prior to opening for business.**
4. Obtain all other approvals from other Government Agencies as required. (Agriculture, Environment, Housing and Consumer Affairs Division, Alberta Gaming and Liquor Commission, PTMMA, etc.)
5. The architecture, construction materials and appearance of building shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
6. Provide adequate off street parking as follows: The minimum parking standards are 1 stall per 2 seats, but not exceeding 1 stall per 3 seats which in this case is 33 public parking stalls. *"One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."*
7. The Municipality has assigned the following address to the noted property 4805-50th Street. You are required to display the address (4805) to be clearly legible from 100th Street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
8. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

Author: Liane Lambert,
Development Officer

Reviewed by:



CAO

7.5 DIRECT CONTROL DISTRICT 2 "DC2"

The general purpose of this district is to control and regulate the development of adult type businesses.

A. DISCRETIONARY USES

- (1) Adult entertainment business.
- (2) Liquor store.
- (3) Pawn shop.
- (4) Funeral Home (Morgue).
- (5) All uses that require approval from the Alberta Gaming and Liquor Commission, with the exception of occasional licences not exceeding 72 hours.

B. DEVELOPMENT REGULATIONS

Development standards will be established at the discretion of Council having regard to the nature of the proposed land use and may include the following: lot and floor area; development setbacks; design, character and appearance of buildings; access; and parking.

C. SPECIAL PROVISIONS


- (1) When making a decision on a development permit application, Council shall take into account the compatibility of the proposed land use with surrounding land uses and the character of the community.
- (2) These types of businesses shall not be located within 152.4 metres (500 feet) of a church, education institution, park, public facility or other similar uses unless otherwise approved by Council. As well a church, education institution, park, day care facility or other similar use shall not be located within 152.4 metres (500 feet) of a direct control district.
- (3) Council shall be the development permit approving authority.
- (2) There is no appeal to the Subdivision and Development Appeal Board allowed in regards of a Council decision on a development permit application as stated in Section 641 of the Municipal Government Act.

D. LANDSCAPING

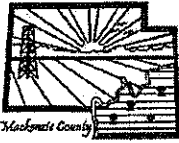
In accordance to Section 4.23 of this Bylaw.

Author: Liane Lambert,
Development Officer

Reviewed by:



CAO



Development Permit Application

APPLICANT INFORMATION

I/We hereby make application under the provisions of the Land Use Bylaw for a Development Permit in accordance with the supporting information submitted which will form part of this application.

I/We understand that this application will not be accepted without the following: (a) appropriate development information
\$25 (residential, farm, public institution)
\$50 (commercial, industrial, home based business)

"The Lunch Box"

Name of Applicant	Mailing Address	Postal Code	Phone Number
WiederFams LTD	Box 535	T0H 1N0	907-4299

Registered Landowner	Mailing Address	Postal Code	Phone Number
Same			

QTR./L.S.	SEC	TWP	RG	M	PLAN NO.	BLK	LOT	Civic Address
					2938RS	3	2	4805-50 street

Quarter Section
 Hamlet Lot
 Acreage / Size
 MLL/MSL/TFA

What is the property currently being used for: nothing, sitting empty needs to be cleaned up.

The proposed development is for: Commercial Industrial Residential Farm Home Occupation Other

Description of proposed development: Food establishment lunch counter with home-made baking

The property is adjacent to: Street/Avenue Provincial Highway Local (County) Road No Road

Proposed commencement and completion of development: Start Date: ASAP End Date:

Square footage of development: Length: Width:

Approximate construction value (if applicable): \$ 40,000.00

DECLARATION

I/We hereby declare that the information on this application is, to the best of my/our knowledge, factual and correct.

<u>Nathan Wieder</u> Permit Applicant Name (Please print)	<u>Nathan Wieder</u> Permit Applicant Signature	<u>June 20/08</u> Date
--	--	---------------------------

<u>Nathan & Monica Wieder</u> Land Owner Name (Please print)	<u>[Signature]</u> Signature of Land Owner	<u>June 20/08</u> Date
---	---	---------------------------

NOTE: The signature of the Registered Land Owner is required if the applicant is not the registered landowner. The signing of this application, by the applicant and/or registered landowner, grants permission for necessary inspections of the property to be conducted by authorized persons of Mackenzie County.

For Administrative Use Only

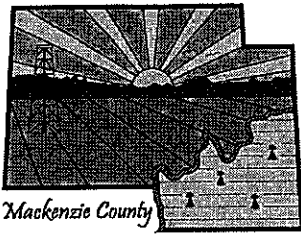
Development Permit Application No: 1520R08 Date Received: June 20/08 Date Accepted:

Land Use Classification: DC2 Tax Roll No:

Proposed Use of land or Building: Commercial

Development Application Fee Enclosed: Yes No Amount \$ 50.00 Receipt No: 91961

La Crete Office: P.O. Box 1690 La Crete AB T0H 2H0 Phone: (780) 928-3983 Fax: (780) 928-3636
Email: mkrain@mackenziecounty.com, rbecker@mackenziecounty.com
Fort Vermilion Office: P.O. Box 640 Fort Vermilion AB T0H 1N0 Phone: (780) 927-3718 Fax: (780) 927-4266
Email: hambert@mackenziecounty.com



Mackenzie County
4511-46th Avenue
P.O Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266

Development Approving Authority

Application No.: 152-DP-08
Legal Description: Plan 2938RS, Block 3, Lot 2 (4805-50th Street)
Applicant: Wieler Farms Ltd.
Address: Box 525
Fort Vermilion AB T0H 1N0
Development: **Food Establishment
(Lunch Counter with Homemade Baking)**
DECISION: **APPROVED (See Attached Conditions)**

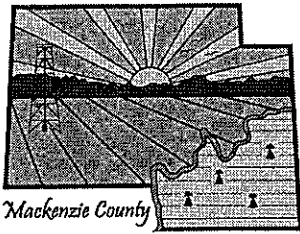
Development Permit

This permit is issued subject to the following conditions:

- (a) That the development or construction shall comply with the conditions of the decision herein contained or attached.
- (b) That the development or construction will be carried out in accordance with the approved plans and application.
- (c) This permit is valid for a period of 12 months from the date of issue. If at the expiry of this period the development or construction has not been commenced or carried out with reasonable diligence this permit shall be invalid.

Date July 10, 2008

Greg Newman, Reeve Mackenzie County



Mackenzie County
P.O Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266

Development Approving Authority

152-DP-08

CONDITIONS OF APPROVAL

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **The Developer must comply with all of Alberta Safety Codes regulations for a Commercial building.**
2. **Comply with applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at (780)-926-7000.**
3. **The Developer must submit to Mackenzie County Approvals from Alberta Safety Codes and Alberta Health prior to opening for business.**
4. Obtain all other approvals from other Government Agencies as required. (Agriculture, Environment, Housing and Consumer Affairs Division, Alberta Gaming and Liquor Commission, PTMMA, etc.)
5. The architecture, construction materials and appearance of building shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
6. Provide adequate off street parking as follows: The minimum parking standards are 1 stall per 2 seats, but not exceeding 1 stall per 3 seats which in this case is 33 public parking stalls. *"One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."*
7. The Municipality has assigned the following address to the noted property 4805-50th Street. You are required to display the address (**4805**) to be clearly legible from 100th Street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
8. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

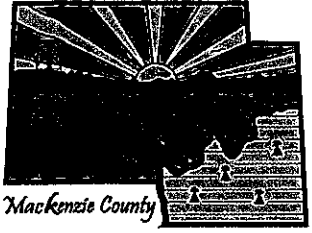
Please note

1. Mackenzie County does not conduct independent environmental or land suitability checks. If the applicant is concerned about the suitability of the property for any purpose, the owner/applicant should conduct the proper tests. The Mackenzie County, when issuing a development permit, makes no representation in regards to the suitability of the property for any purpose or as to the presence or absence of environmental contaminants of the property.
2. Obtain all the required Safety Codes Permits pertaining to your development. These permits consist of Building, Gas (Propane), Electrical, Plumbing and Private Sewage Disposal Systems.
3. Call 'Alberta-1st-Call' before you dig. (1-800-242-3447).

It is the responsibility of the developer to ensure that the proposed development meets the requirements of the provincial Safety Codes Act. For more information on the necessary Safety Codes Permits, contact the Superior Safety Codes Office at 928-4772.

July 10, 2008
Date of Issue of Notice of Decision

Greg Newman, Reeve
Mackenzie County



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 10th, 2008
Presented By:	Ryan Becker, Director of Planning & Emergency Services
Title:	Municipal Development Plan Update

BACKGROUND / PROPOSAL:

The current Municipal Development Plan was created in 1994 when the County was still an Improvement District. Urban Systems had been contracted to perform the review and update the MDP and Land Use Bylaw (LUB). Administration was directed to terminate the services of Urban Systems due to poor performance to date with what the County had received. ISL Engineering and Land Services have provided a proposal to complete the MDP review. Development staff have reviewed and made changes to the Land Use Bylaw. Once the MDP has been completed the LUB can be updated and finalized as well. This can be done with reduced costs as the bulk of the work has already been completed internally by the Planning Department.

OPTIONS & BENEFITS:

Having a current and meaningful Municipal Development Plan is essential to the future of Mackenzie County. Without a strong plan and vision for our future it is difficult to proceed with any organized development, planning which includes the building of infrastructure. Preparing the MDP first, then moving on to the Land Use Bylaw, Revisiting the Area Structure Plans is a more systematic process and will give better results.

Author:	<i>Ryan Becker, Director Planning & Emergency Services</i>	Review By:	<i>Ryan Becker, Director Planning & Emergency Services</i>	CAO	
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COSTS & SOURCE OF FUNDING:

We currently have a grant with approximately \$80,000.00, funds coming from AMIP and MSI grants.

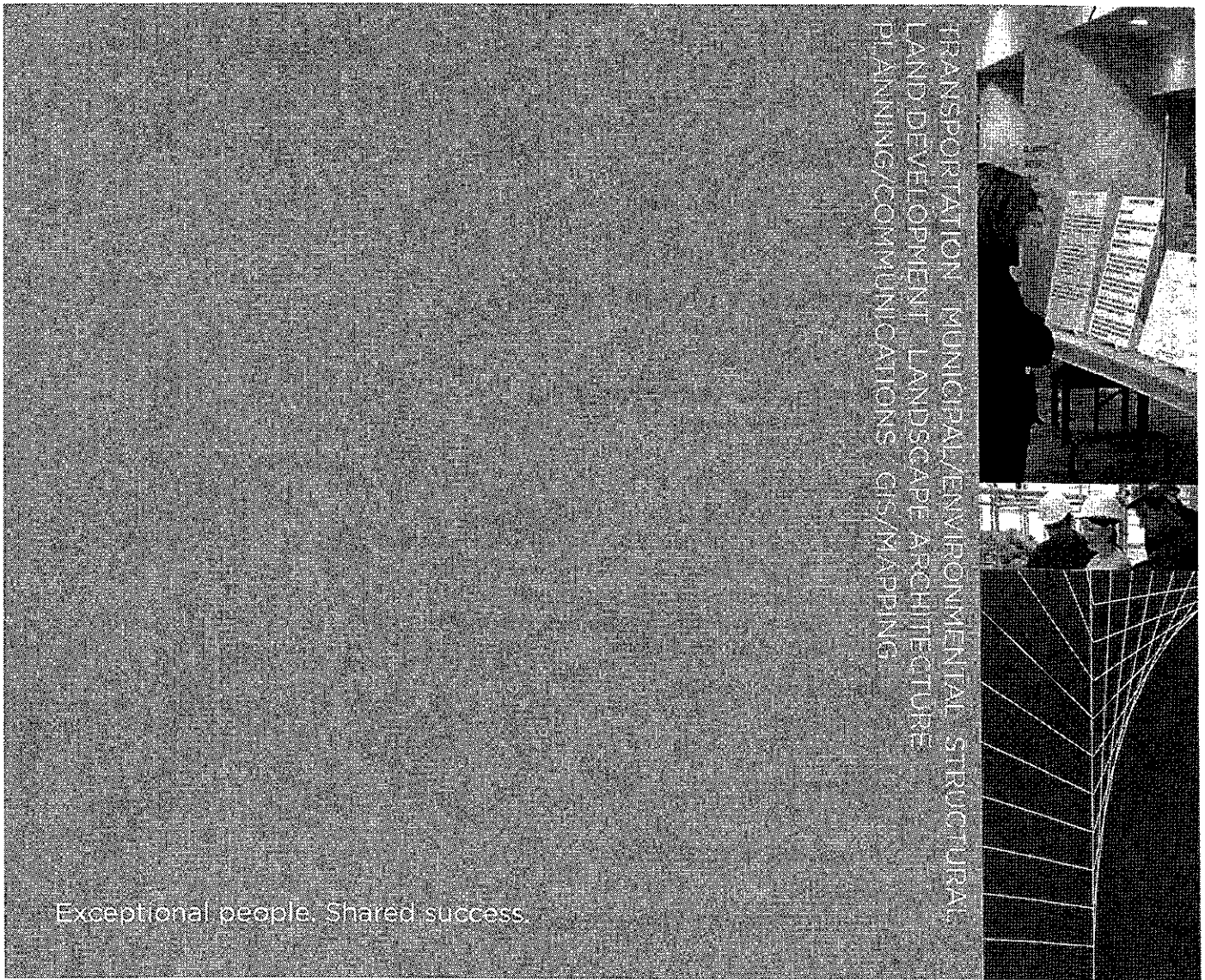
Balance to come from reserves.

RECOMMENDED ACTION:

Enter into a contract with ISL to provide the MDP update as presented in the attached \$158,762.00.



Author:	Ryan Becker, Director Planning & Emergency Services	Review	Ryan Becker, Director Planning & Emergency Services	CAO
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Mackenzie County

Proposal

Municipal Development Plan

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Appendices

Appendix A	Our Project Team
Appendix B	Related Projects
Appendix C	Graphic Design Services, Mackenzie County Municipal Development Plan
Appendix D	Graphic Design Services, Mackenzie County Municipal Development Plan

1.0 Introduction

1.1 Project Understanding

Our proposal recognizes that a comprehensive land use strategy must reflect the diversity of Mackenzie County, and prepare the County for future growth. The resulting Municipal Development Plan (MDP) will:

- be a source of guidance for all decisions;
- reflect the vision of the County;
- be based on land use planning and engineering principles; and
- withstand the scrutiny of the County's stakeholders.

Mackenzie County is located in the northwest portion of Alberta, approximately 8 hours from Edmonton. Thanks to a diverse local economy fueled by oil and gas, agriculture, forestry and tourism, Mackenzie County has charted a dynamic course since its incorporation as a Municipal District in 1995, and its incorporation as a County in December 2006. Nearly 12 years later, the County has evolved into an economic hub.

Mackenzie County's current Municipal Development Plan (MDP) was adopted in 1994 and helped guide the County's growth from approximately 8,000 people in 1996 to a population that is now nearing 10,000. The MDP has overseen new development and infill development over this time period and is now at a crossroads. New development and the strong economy has put pressures on the County's inventory of future residential, commercial and industrial lands.

With continued healthy growth expected in the foreseeable future it is necessary to revisit the County's MDP and plot a new course. The primary issue that requires addressing is identifying lands and infrastructure needs to facilitate orderly and efficient growth to meet the diversity of Mackenzie County's citizens.

2.0 Our Qualifications and Experience

2.1 Qualifications

Based on our Project Team's knowledge of the County, and our knowledge of the local issues in the region we have an understanding of the study scope and requirements.

The specific strengths of our team are:

- Experience in the preparation of MDPs and public consultation;
- Comprehensive professional planning experience with strong engineering and technical support;
- Provision of an inter-disciplinary approach to problem-solving through the integration of planning and engineering expertise; and
- Strong and successful public relations and facilitation skills.

2.2 Experience

We have assessed the requirements for this project carefully and have assembled an inter-disciplinary Project Team which we feel is qualified to perform the work efficiently and effectively. Our Project Team has extensive experience in municipal planning, has knowledge of Mackenzie County, and is experienced in the technical aspects of MDP preparation. For additional information about our Project Team and Related Projects, please see Appendix A and Appendix B.

3.0 Responsibilities and Reporting

3.1 Responsibilities

The County's Project Manager will be involved in all aspects of the draft MDP preparation process. It is anticipated that several meetings with the County's Project Manager will be required to:

- provide initial direction at the Project Launch Stage;
- provide aerial photography, topographic and mapping information;
- provide existing statutory and other land use planning documents;
- provide master plan documents (i.e. water, sewer, transportation);
- create an MDP committee of senior staff, Municipal Planning Commission Members, and Councillors to;
 - review the results of an environmental scan;
 - identify stakeholders and residents to respond to surveys;
 - review results of the surveys and Public Open House;
 - review the initial MDP draft and provide comments; and,
 - review the Final Draft and make a recommendation to Council.
- secure venues and provide payment for each Public Open House;
- advertise the project launch, Public Open Houses, and Public Hearing;
- copy and mail surveys, and Public Open House invitations; and
- distribute the draft MDP to affected agencies.

3.2 Reporting

The County will prepare and circulate meeting minutes. Any relevant information will be forwarded to ISL and the Steering Committee at least three working days prior to each meeting where possible.



4.0 Methodology

4.1 General Approach and Methodology

The purpose of this project is to develop a long range vision for the County. Our approach is grounded in stakeholder involvement, and is also designed to reflect existing policy, recognize current trends, and to develop a practical and logical strategy for growth.

Our approach and methodology to this project also reflects our April 30, 2008 telephone conversation which confirmed that the MDP will:

- be prepared as a 50-60 page document;
- include concise language; and,
- recognize Mackenzie County's distinct Hamlets.

Our team will work with the public, Administration, the MDP Committee, and report to County Council to ensure the MDP is relevant and complete.

Our approach has been successfully applied to other MDPs and has resulted in superb execution of project objectives. Close liaison with the County's Project Manager, Administration, and stakeholders will be maintained throughout the five stages of the Project to ensure that our approach fully meets your expectations.

Our approach includes five stages

- Stage 1 – Project Launch and Environmental Scan
- Stage 2 – MDP Options
- Stage 3 – Selection of the Preferred MDP Option
- Stage 4 – Public Review and Feedback
- Stage 5 – Finalization

Each stage includes specific assignments, which are interrelated with the entire project. The stages and assignments are directly related to the pricing estimates, as described in Section 5.0.

4.2 Stage 1: Project Launch and Environmental Scan

The purpose of this stage is to clarify responsibilities and tasks, and to develop a comprehensive information base.

4.2.1 Stage 1A: Project Launch

This stage entails an initial meeting with the County's Project Manager to verify procedural items, reporting structure, roles and responsibilities of all key players, scheduling, and any other pertinent logistical items (all meetings, with the exception of Council meetings will be scheduled in Fort Vermilion). All relevant background information will be obtained from the County, the specific approach and immediate tasks will be discussed, with particular attention to the resident survey, Public Open House and communication strategy, and preliminary issues will also be identified. This phase also includes a communications and component and graphic design services see Appendix C and Appendix D.

4.2.2 Stage 1B: Environmental Scan

The purpose of this stage is to develop a comprehensive and accurate information base for the draft MDP. This base will provide the necessary background and rationale for the development of well founded policies. This includes an analysis of the direction provided by the existing MDP and Area Structure Plans, as well as Engineering studies. Based upon our initial discussion with the County's Project Manager and our understanding of existing planning and other relevant documents, it is recognized that little primary research will be required.

Background Review

A comprehensive review of relevant plans and data will be undertaken. This involves the analysis of all available land use studies and information including statutory plans, relevant transportation, servicing, environmental and geotechnical reports, current aerial photography, and by conducting a windshield survey to update and confirm existing inventory information.

Preparation of Base Mapping

The emphasis on this task is to provide quality graphic representation of the information gathered and analyzed. This includes the preparation of a customized base plan derived from available digital mapping, and will illustrate existing land uses, natural and topographic features, and existing services and infrastructure.

Systems Assessment

This task involves the assessment of the County in terms of an initial land use concept. This will involve identifying: current land ownership, current policies, existing patterns, local features, infrastructure networks, constraints to current systems, population thresholds and land use implications, future land uses, and development of lands adjacent to the County's boundaries.

Synthesis of Planning Issues

The results from the above tasks will be documented in a summary paper, which will integrate all relevant planning and development issues. This synthesis will evaluate the positive and negative implications of issues (such as the mitigation of conflict between existing land uses) and address all development constraints that are identified. Upon completion, this summary analysis will be reviewed with the County Project Manager and will serve as the framework for the subsequent development of the MDP.

This task also entails a meeting with the County's Project Manager to:

- review the results of the resident survey (see Stage 4) and discuss the implications on the structure and content of the MDP;
- discuss key issues;
- review the proposed Communication Plan; and
- present an MDP framework to the MDP Committee to validate and refine policy directions.

4.3 Stage 2: Municipal Development Plan

The purpose of this stage is to analyze the findings of the summary paper in the context of current statutory documents and prepare a MDP outline; several land use concepts, and ultimately a preferred land use concept.

4.4 Stage 3: Selection of the Preferred MDP

The preferred land use concept will drive the content contained in MDP outline, and will include policy goals and policies to address the issues and implications identified.

The preferred options will be circulated amongst the Administration to identify possible policy and land use implications, and will be the focus of a detailed assessment by the County's Project Manager, and relevant agencies and stakeholders to ensure that the issues are adequately addressed.

Necessary changes to the draft MDP which correspond to, and adequately reflect the concerns of the County's Project Manager will be identified and addressed. Once approval from the County's Project Manager is obtained, the Plan will be referred to a Public Open House.

4.5 Stage 4: Public Review and Feedback

Given the importance of a MDP, public review and feedback is critical to overall project success. The Project Team will provide a communication program, including proof ready documents to advertise the project launch, Public Open Houses, and Public Hearing, that will inform and involve the public in the planning process, solicit feedback to fully understand the issues, and to gauge the implications of land use policy. In order to achieve this goal and to meet the requirements of the Municipal Government Act (Section 636), a combination of methods is proposed, including:

- A meeting with the County's Project Manager and Senior Administration to identify issues;
- A survey for County residents. The survey will collect information on land use, development issues and local priorities to gain a better understanding of expectations for the future;
- Public Open Houses in Fort Vermillion, La Crete, and Zama City. The sessions will include a visual presentation summarizing the survey results, key elements of the draft MDP, critical issues and trends that required change and new policies;

Our approach recognizes that it is critical to obtain meaningful input early in the process to ensure that the maximum number of issues are articulated and addressed.

The County's Project Manager, the Administration, the MDP Committee, and Council will be invited to attend the Public Open House, with ISL acting as host/recorder. The direct participation of these interests will ensure they are connected directly with the issues and concerns of residents. Our experience has shown this to be a very effective approach to the solicitation of public input.

4.6 Stage 5: Finalization

The final set of tasks relates to project conclusion and bylaw adoption.

4.6.1 Presentation to Council at Public Hearing

The revised draft MDP will be presented to Council by the Administration and ISL Engineering and Land Services. Members of the Project Team will attend the Public Hearing to serve as a resource to Council, the County's Project Manager and Administration, and assist in any presentations. Comments arising from the discussion will be summarized and any required changes will be made.

4.6.2 Final Revisions

If necessary, revisions arising from input at the Public Hearing will be prepared by ISL and discussed with the County's Project Manager. The Administration will present the final MDP document to Council for Second and Third Reading.

5.0 Fees and Expenses

5.1 Fees

The total estimated budget for the project is \$158,762, excluding GST as outlined in the attached spreadsheet (Table 1: Estimated Project Budget). Please note that we invoice only for the work undertaken, and that the project scope or budget will not be exceeded unless approved by the County.

The hours allocated to this project are an estimate, and based on our current understanding of the project. The actual use of resources may vary and hours may be transferred between individuals and tasks. The overall budget will be maintained unless changes in scope necessitate changes to the budget.

Billing will be provided on a monthly basis and any additional work will be charged out at hourly rates.

5.2 Disbursements

Disbursements include costs for such items as travel, communications (long distance telephone, fax, courier charges), document printing and display materials. All disbursements are subject to a 10% handling fee.

6.0 Deliverables

6.1 Deliverables

This project will yield a draft MDP; prepared in accordance with the provisions of the Municipal Government Act.

The ISL project team will:

- Present the MDP at three Public Open Houses;
- Assist with a presentation at a Public Hearing; and
- Prepare one set of revisions resulting from the presentation at Council.

The Municipal Development Plan will be provided in an editable digital format, with maps in a format editable through GIS, and 15 coil bound hardcopies.



7.0 Proposed Work Schedule

7.1 Timing

The Project Team will begin work in early July 2008 with a completion date to the end of July 2009. We are confident that the completion date can be met. This timeline is contingent upon timely review of submissions to the County's MDP Committee, Administration and agency review. For additional information about our project timeline please review Table 2: Project Work Schedule.

8.0 Closing

8.1 Excellent Service and Products

We have carefully assessed your requirements for this project and have assembled a qualified Project Team capable of providing excellent service and products. Our Team possesses skill and experience in the areas of land use planning, engineering, and public consultation, as well as technical support. The depth of our combined experience will provide you with the expertise to meet your expectations.

Appendix A

Our Project Team

We have assessed the requirements for this project carefully and have assembled an inter-disciplinary Project Team which we feel is qualified to perform the work efficiently and effectively. The responsibility of each Project Team member and an outline of their respective backgrounds are provided below. The team has a track record of working together effectively as a productive and cohesive unit.

David Schoor, MCP, ACP, MCIP- Project Manager

David Schoor has over 9 years experience in planning, design, and public consultation. David has a broad range of experience, in both the public and private sectors, which includes the preparation of statutory plans. David recently completed the preparation of the Municipal Development Plan and Land Use Bylaw for the Town of Whitecourt and is currently preparing the Land Use Bylaw for the County of Saddle Hills, the MD of Spirit River and the Town of Spirit River. David will work with the Project Team through all phases of the project, including the preparation of all background material, the public consultation exercise, and the Plan itself.

Connie Gourley, ACIP, MCIP – Project Advisor

Connie has over 29 years of land use planning and public consultation and communications experience including extensive work in both the public and private sectors, the City of Edmonton and surrounding Capital Region, Red Deer and surrounding Region, and Peace River Region. She has had key roles in the preparation of statutory and strategic plans and amendments, rezoning, and in the design and implementation of public involvement programs for the Red Deer County Corporate Strategic Plan which included a significant growth management and statutory planning component, and for the MD of Rocky View Growth Management Strategy. She was recently involved in the coordination of the Interim Report on Land Use for the Capital Region Integrated Growth Management Plan – an initiative of Premier Ed Stelmach, and in the completion of the Parkland County Municipal Development Plan Update. Currently, Connie is involved in the public communications component of the Grande Prairie Municipal Development Update which includes stakeholder and residents surveys, and public information sessions at key project milestones. Connie's ability to develop innovative approaches for solving project challenges involving diverse stakeholder interests, and her contributions as a multi-disciplinary team member, add significant skills to the ISL team. Connie will provide advice to the communications team, and to the formulation of MDP policies.

Deon Wilner, P.Eng., C.C.C.A – Project Officer

Deon is the Manager of Water and Wastewater Treatment Engineering at ISL's Edmonton office. He has extensive experience working on a wide range of municipal and environmental projects. These include general civil projects; water and sewer pipe, pipeline and pumphouse projects; and large complex multi-disciplined water and wastewater facilities, both conventional and state-of-the-art. Through his significant experience in the design, tender, contract management, construction inspection and commissioning of water and wastewater facilities, Deon has developed proven project management and technical skills. He has an excellent understanding of the technical and administrative aspects of the assignment.

Robert Perrault, P.Eng. – Assistant Project Manager

Robert has over 20 years of engineering experience. He has extensive experience in Mackenzie County and is well respected in the industry.

Marcel J. Huculak, P.Eng., M.Sc. - Manager of Transportation Planning

As ISL's Senior Transportation Engineer Marcel brings 17 years of transportation engineering experience to this project. Marcel has conducted numerous traffic studies for industrial, commercial, and residential developments, and has prepared numerous transportation impact assessments for developers, as well as reviewed assessments on behalf of various municipalities. Marcel has experience planning bicycle, pedestrian, and bus networks and is also a fully qualified CANBIKE instructor.

Support Staff

The Project Team will be supplemented with ISL's strong technical, drafting and clerical support staff. Other professional engineering staff at ISL, specializing in transportation and municipal servicing may also be utilized as required to ensure that the Area Structure Plan policies are compatible with accepted engineering practices, and relevant regulations and guidelines.

Appendix B
Related Projects



The following is a selected list of some of the relevant projects in which members of the team have been involved.

1. Mackenzie County Experience
 - Mackenzie County Regional Water
 - Mackenzie County SCADA
 - General Engineering Services
 - Zama Construction Management
 - Mackenzie Regional Water
 - Fort Vermilion Road Rehabilitation
 - Fort Vermilion Pump Station
2. Municipal Development Plans
 - Whitecourt Municipal Development Plan
 - Parkland County Municipal Development Plan
 - Red Deer County
3. Other Policy and Land Use Planning Projects
 - Capital Region Integrated Growth Management Plan
 - Municipal District of Rocky View Growth Management Strategy (in progress)

Appendix C
Graphic Design Services
Mackenzie County
Municipal Development Plan

Logo Development Phase:		
Event	Description (involvement)	Approx. # of Hours
Research and Brainstorming	Development of initial logo concepts working from either a direct or inferred indication of design direction from the Client, Project PM, and Graphic Designer	2.00
Design and Development of 3 Initial Logo Concepts	Working from the research materials and general 'feel' from the design brief (or from conversations with the Client and or project PM), three unique logo concepts will be developed.	10.00
	Each of these concepts will show a different design direction the logo could take, through the use of different visuals, colours and typefaces (font choice)	
Client Meeting #1: Three Initial Logo Concepts	A meeting with the Client will be held to discuss these three preliminary logo concepts (this meeting is preferably done in person so that reaction to the design can be fully gathered)	2.00
	At the end of the meeting, one of the three initial logo concepts will be chosen for further development	
Revisions from Meeting #1	The Client's requested edits/comments/revisions will be incorporated into the Chosen Logo Concept from Meeting 1.	8.00
	These revisions will result in the design of a MAX of Three Different Revised logo concepts	
Client Meeting #2: Revised Logo Concepts	A second Client meeting will be held. The Revised Logo Concepts will be presented to the Client (this meeting can be held via conference phone and the revised concepts can simply be e-mailed to the client for their review)	1.00
	Logo variations would consist of the use of different typefaces, layouts, and colour schemes, but the general look and feel of the logo will be that of the Initial Logo Concept decided upon in Meeting #1	
	Requested edits from this meeting will be gathered	

Revisions from Meeting #2	The edits requested from Meeting #2 will be incorporated into One Finalized Logo Concept. At this point in time, this proposal does not take into account any further major design changes. Minor edits would include: minor typeface changes, and minor colour	2.50
Meeting #3: The Finalized Logo Concept	The Finalized Logo Concept will shown to the Client (either in person, or through e-mail)	0.75
Finalized Logo Sign off from the Client	Edits at this point in time, if any, would be extremely minor (maybe 1 colour change)	2.00
	A signoff on the logo concept should be requested (this is simply having the Client sign off that they approve of the design of the logo)	
Creation of Finalized Logo	Creation of finalized logo in different formats, including: Jpg, Ai, PDF, and reversed out version(s) of the logo will be created and made available	2.50
Logo Development Phase Approx Total Hours:		30.75

Appendix D
Graphic Design Services
Mackenzie County
Municipal Development Plan

Project Identity (Branding) Development Phase:

Event	Description (involvement)	Approx. # of Hours
Project Launch Materials	Project launch materials could include design of a simple Media Release and Sheet.	8.00
Project Newsletters/Flyers	Design and Development of Project Newsletter/flyer	30.00
Public Open House Materials	Design and development of templated format for Project Open House Displays	10.00
Project Survey and Comment Form	Design and development of project survey and comment form	17.00
Project Report Format Design	Design and Development of the Report format (this proposal does not currently include custom illustrations or photography)	45.00
Project Identity (Branding) Development Phase Total Approx Hours:		110.00

Disclaimers: Working from the Finalized Logo Concept, a Project's Visual Identity, or branding will be developed. This 'Look and Feel' will be incorporated into the design and development of all Project Collateral.

Depending on complexity of the design items requested for the Project Identity, certain items may fall out of scope for what this proposal has allowed for. All of these designs will allow for the Client's revisions and sign off on the design. Design and development of Project Launch materials will be coordinated with ISL Communications team for the development of the corresponding text required.



Engineering
and Land Services

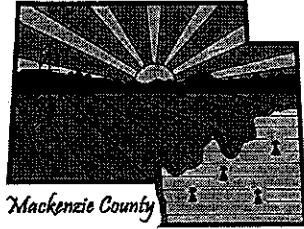
Table 1: Estimated Project Budget

Task	Team Member						CAD Support	Graphics Support	Communications Support	Estimated Subtotal Hours (HF)	Estimated Subtotal Fees (\$)	Estimated Disbursements (\$)	Estimated Total Cost (\$)
	D. Sengor	D. Wilner	R. Perrault	M. Huciak	C. Gourley	D. Young							
Rate**	\$131	\$171	\$153	\$153	\$159	\$118	\$98	\$89	\$89				
Stage 1A: Project Launch													
Initiation, Startup Meeting and Windshield Survey	12	3				12							
Branding, Communications							30.75	110					
Stage 1B: Environmental Scan													
Background Review	16		4		8	12		36					
Project Flyer, Resident Survey and Windshield Survey	28					72	24						
Preparation of Base Mapping	40		30	32	2								
Systems Assessment	40		30	8									
Synthesis of Planning Issues	12	3				12							
Synthesis of Planning Issues/Mtg w/Project Mgr	24				4	8	8						
MDP Outline and Concepts	36	2		2	2	8	8						
Preferred Land Use Concept	40	8		8	2	8							
Development of Goals,	8												
Agency and Stakeholder	16				2	8							
Revise Draft MDP	24	8			4	8							
Prepare Presentation	34	24			34	4		45					
Public Open Houses (3)	16				2	4	24	40					
Revise Draft MDP, Project Flyer	17	17				8							
Attend Public Hearing	8												
Final Revisions													
Estimated Hours	371	55	64	50	26	194	64	231					
Estimated Fees	\$48,601	\$11,715	\$9,792	\$7,650	\$4,134	\$22,892	\$6,272	\$6,297	\$20,589				
Estimated Disbursements	\$1,150	\$4,750				\$3,400			\$1,650				
Estimated Total Fees	\$49,751	\$16,465	\$9,792	\$7,650	\$4,134	\$26,792	\$6,272	\$6,297	\$22,239				
Estimated Total Cost													\$158,762

* Costs to print project flyers and comment forms to be determined after completion of project branding
 ** Billing Rates are subject to biannual adjustments

Table 2: Project Work Schedule

Month	July	August	September	October	November	December	January	February	March	April	May	June	July
Stage 1: Project Launch													
Project Management													
Project Launch/Communications													
Stage 1B: Environmental Scan													
Background Review													
Resident Survey													
Preparation of Base Mapping													
Systems Assessment													
Systems of Planning Based/Subject Consultation													
Stage 2: MDP Options													
MDP Outline and Concepts													
Preferred Land Use Concept													
Development of Goals, Objectives and Policies													
Agency and Stakeholder Review/Revise Draft													
Stage 3: Selection of Preferred Options													
Public Hearing/Review/Revise Draft													
Public Draft MDP													
Stage 4: Public Review and Feedback													
Public Hearing/Review/Revise Draft													
Stage 5: Finalization													
Final Public Hearing													
Final Revisions													



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 10, 2008
Presented By:	Ryan Becker, Director of Planning & Emergency Services
Title:	Zama Five Lot Subdivision on Aspen Drive

BACKGROUND / PROPOSAL:

On ~~May 22~~ ^{June}, 2008 the County held a public auction for the sale of five Hamlet General Lots within the Hamlet of Zama with a reserve price of \$12,000.00. No lots were sold. Since the public auction there has been a request to purchase one of the lots. The applicant was not able to attend the auction however he is willing to submit a sealed tender as soon as possible. The lots are currently waiting to be registered at Land Titles.

OPTIONS & BENEFITS:

Option 1

That Mackenzie County puts the five Hamlet General Lots within the Hamlet of Zama out for sealed tenders. That the lots are not sold below \$12,000.00.

COSTS & SOURCE OF FUNDING:


N/A

RECOMMENDED ACTION:

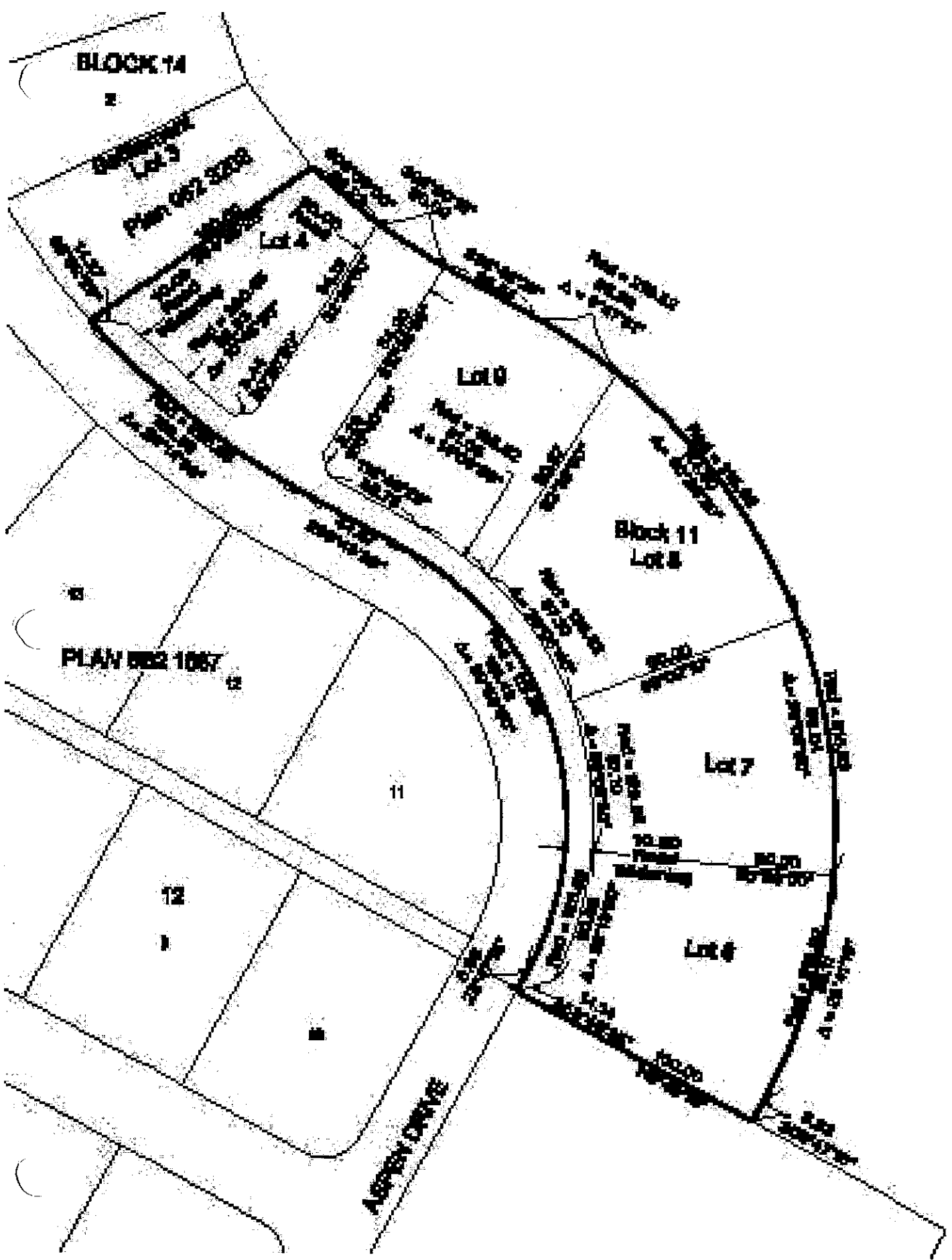
Option 1

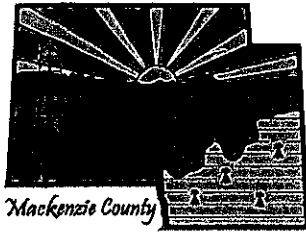
That Mackenzie County puts the five Hamlet General Lots within the Hamlet of Zama out for sealed tenders. That the lots are not sold below \$12,000.00.

Author: Liane Lambert,
Development Officer

Reviewed by: 
Ryan Becker

CAO 





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 10th, 2008
Presented By:	Ryan Becker, Director of Planning & Emergency Services
Title:	La Crete Rodeo Club

BACKGROUND / PROPOSAL:

The La Crete annual rodeo is being held on July 28th and 29th 2008 in La Crete. The club has approached the County to provide support in the form of sponsoring an out gate for \$1500.00 or being a major sponsor for \$1000.00. Their proposal is attached for reference and has a listing of the sponsorship levels.

OPTIONS & BENEFITS:

1. That Council sponsors the La Crete rodeo association in the amount of \$1500.00 for an out gate sponsorship.
2. That Council sponsors the La Crete rodeo association in the amount of \$1000.00 to become a major sponsor for the La Crete rodeo.
3. That council receives the request for information.

COSTS & SOURCE OF FUNDING:

General Reserves

RECOMMENDED ACTION:

For discussion.

Author:	<i>Ryan Becker, Director Planning & Emergency Services</i>	Review By:	<i>Ryan Becker, Director Planning & Emergency Services</i>	CAO
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The La Crete Rodeo Club Fundraiser Proposal

The LaCrete Rodeo Club is very excited about our upcoming 5th annual Professional Rodeo on July 28 & 29. In order for us to properly host this event we need a wide range of involvement from the community. This year we are pleased to introduce team-roping to our list of main events. Also as a special celebration of 5 years we are bringing in trick riders and Roman riders.

For our financial sponserers we have various levels of support

- \$3500 Announcer sponser-4'x8' sign on announcer booth
 - recognition from announcer
- \$3000 Out gate sponser-4'x8' sign on out gate
 - recognition from announcer
- \$2500 Chute sponser-2'x4' sign on 1 of 6 chutes
 - recognition from announcer
- \$2500 Trick riders sponser-2'x4' sign on fence
 - recognition from announcer
- \$2000 Event sponser-2'x4' sign above fence
 - ad in bulletin same page as event contestants
 - recognition from announcer during event
 - sponser alone or with another;\$1000 each
- \$1500 Clown sponser-recognition from clown and announcer
 - sign on fence
- \$1500 West out gate sponser-4'x8' sign on west arena gate
 - recognition from announcer
- \$1000 Novice event sponser-same as other event sponserers
- \$1000 Major sponser
- \$750 Gold sponser
- \$500 Silver sponser
- \$250 Bronze sponser- these sponserers will recieve;
 - 2'x4' sign on fence
 - these signs will be placed with bigger sponserers more visible to the audience
 - recognition from announcer with larger sponserers recieving more recognition than smaller ones

For every \$250 sponsered you will recieve one[1] free ticket for either day of the LaCrete Rodeo.

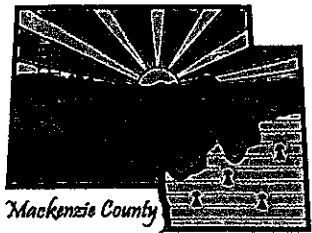
This year we will also be giving away [2] tickets for all six[6] performances to the C.F.R.[Canadian Finals Rodeo] in Edmonton . For every \$250 you sponser you will have one[1] ticket entered in this draw. The draw will be made on the last day during the rodeo.

We are also always looking for more volunteers before and during the rodeo.

Some of these levels of support have a limited number of spots available, so yours early.

For more information or to reserve your sponserership spot, contact any rodeo club member or call:

Jake & Katherine Wiebe 928-3678
Abe Janzen 926-0565.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 10th, 2008
Presented By:	Ryan Becker, Director of Planning & Emergency Services
Title:	Biodegradable Products

BACKGROUND / PROPOSAL:

At the June 25th Regular Council meeting a motion was passed to include a ban on polystyrene products in the County for environmental reasons. The ban was to be included in the Littering Bylaw. After some research by administration the ban on polystyrene, while an excellent initiative, will require a systematic and longer term to implement than a littering bylaw. Council can take the opportunity to split the two into separate bylaws and allow the littering bylaw to move forward while the polystyrene ban can move through some further investigation before implementation. Council should consider purchasing from one or more suppliers of biodegradable products for testing to verify that the alternatives are viable products.

OPTIONS & BENEFITS:

1. That Council recommends that Administration continue to investigate the alternatives to polystyrene products and work on producing a Bylaw that prohibits their sale and use in Mackenzie County.
2. That Mackenzie County purchases one or more biodegradable products such as plates, bowls, cups and utensils for evaluation. Further that these products replace all polystyrene products that the County currently uses in all County owned facilities.
3. That Administration separates the Littering Bylaw and Ban on Polystyrene products into two separate Bylaws and continues to proceed with both projects.

Author:	<i>[Signature]</i> Ryan Becker, Director Planning & Emergency Services	Review By:	<i>[Signature]</i> Ryan Becker, Director Planning & Emergency Services	CAO	<i>[Signature]</i>
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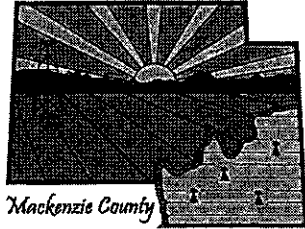
COSTS & SOURCE OF FUNDING:

General Reserves

RECOMMENDED ACTION:

1. That Council recommends that Administration continue to investigate the alternatives to polystyrene products and work on producing a Bylaw that prohibits their sale and use in Mackenzie County.
2. That Mackenzie County purchases one or more biodegradable products such as plates, bowls, cups and utensils for evaluation. Further that these products replace all polystyrene products that the County currently uses in all County owned facilities.
3. That Administration separates the Littering Bylaw and Ban on Polystyrene products into two separate Bylaws and continues to proceed with both projects.

Author:	<i>Ryan Becker, Director Planning & Emergency Services</i>	Review By:	<i>Ryan Becker, Director Planning & Emergency Services</i>	CAO
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MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 10, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The information/correspondence items will be presented on the meeting day.

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Author: C. Gabriel Review by: CAO

**Mackenzie County
Action List as of June 25, 2008**

Council Meeting Motions Requiring Action

Motion	Action Required	Action By	Status
October 10, 2006 Council Meeting			
06-714	That the Wolfe Lake Water Point be referred to the Operations Committee for review.	John K. Ed, John W. Bill N., Ryan	In progress
October 10, 2007 Council Meeting			
07-10-876	That administration work on the three and seven year infrastructure plans and consult with engineers as required.	Mark	In progress
October 25, 2007 Council Meeting			
07-10-958	That the Chief Administrative Officer follow up with the Emergency Services communications network.	Ryan, Jason, John, Greg	July 2008
07-10-992	That administrative support be provided to Mustus Energy Ltd. to investigate funding sources from municipal, provincial, and federal entities and bring back options to Council.	Bill K. Greg N.	In progress
November 13, 2007 Council Meeting			
07-11-1050	That administration negotiate the purchase of Public Land with Alberta Sustainable Resource Development for the future urban expansion for the Hamlet of Zama.	Ryan Lisa Bill K.	In progress
February 12, 2008 Council Meeting			
08-02-113	That the Land Use Bylaw amendment to rezone Part of NW 19-109-19-W5M from Agricultural Industrial District 1 "A1" to Rural Industrial District 1 "RI1" be tabled for further information including an area structure plan, access, and buffer zone. (C. Lee)	Ryan Stuart Greg Bill K.	In review
March 11, 2008 Council Meeting			
08-03-185	That a request for proposals be prepared and advertised for the assessment services provision for a five-year contract, if possible in conjunction with the Towns of High Level and Rainbow Lake for Council's perusal.	Joulia	In progress
08-03-187	That administration research options and costs of auditing the local non-profit organizations that operate the County owned facilities or grounds.	Joulia	In progress

Motion	Action Required	Action By	Status
March 26, 2008 Council Meeting			
08-03-227	That administration issue a request for proposals for the development of land in Zama.	Ryan Don Lisa	In progress
April 10, 2008 Council Meeting			
08-04-271	That administration be instructed to notify all property owners affected by the rezoning of lands under Bylaw 462/04.	Ryan	In progress
April 23, 2008 Council Meeting			
08-04-290	That administration draft a littering bylaw for review by Council on May 22, 2008.	Ryan John K. Greg, Ray	In progress July 23/08
08-04-292	That administration be instructed to incorporate aspects of other Municipal land purchase procedures with Mackenzie County's land purchase policy and present to Council for review at a future meeting.	John K. Ryan	In progress
May 22, 2008 Council Meeting			
08-05-383	That the County negotiate the extension of the current contract for 102 nd street project, in the Hamlet of La Crete, with the contractor and bring it back to Council at their June 10, 2008 meeting for final funding options.	John K. Joulia	July 10/08
June 10, 2008 Council Meeting			
08-06-403	That Mackenzie County take a leadership role in lobbying for upgraded rail service.	Bill K. Walter	In progress
08-06-404	That a letter of support be sent for Little Red regarding a traditional medicines study.	Ryan	In progress
08-06-405	That a letter of congratulations be sent to the new Chief and Council of the Tall Cree First Nation.	Greg	In progress
08-06-407	That a letter be sent to the Premier and the Minister of Tourism, Parks & Recreation indicating that the County is opposed to any additional special places areas within the Mackenzie County.	Bill K. Greg	In progress
08-06-418	That administration inspect the sites and prepare a cost estimate for the paving of the Pioneer Homes (Fort Vermilion) and the Altenheim (La Crete) parking lots and bring it back for Council's perusal.	Bill K. John K. Dave C.	In progress

Motion	Action Required	Action By	Status
08-06-429	That the Community Organization Property Tax Exemption Regulation be forwarded to the Finance Committee.	Finance Committee	In progress
08-06-434	That the L& P Disposals fuel surcharge request be referred to the County Finance Committee.	Finance Committee	In progress
08-06-448	That the Request for Proposals for ambulance services be advertised as amended.	Ryan	July 10/08
08-06-452	That the gravel pits management item be tabled for further information.	Bill K.	In progress
June 25, 2008 Council Meeting			
08-06-462	That a letter be sent to the Mayor of the City of Edmonton and each Councillor expressing our concerns about the future of the City Centre Airport and indicate our interest for involvement in the process.	Bill K. Joulia Greg	In review
08-06-465	That the Mackenzie Housing roads and storm water project be tabled to the next meeting.	Bill K. Mark	In progress
08-06-468	That administration revisit and update the Hutch Lake lot prices and bring them back for Council review and approval.	Ryan John K.	In progress



7615 Sixth Street
Burnaby, B.C. V3N 3M6
Tel: (604) 775-5707
Fax: (604) 775-5743
TTY: (604) 775-5737

Rm. 178, Confederation Bldg.
Ottawa, Ontario K1A 0A6
Tel: (613) 992-4214
Fax: (613) 947-9500
TTY: (613) 992-4249

Julian.P@parl.gc.ca



Peter Julian, M.P.
Burnaby - New Westminster

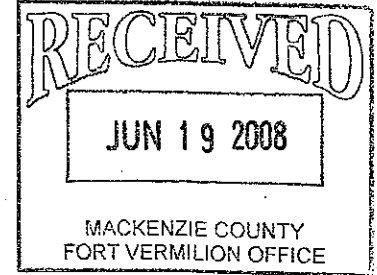
7615, rue Sixième
Burnaby, (C.-B.) V3N 3M6
Tél.: (604) 775-5707
Télééc.: (604) 775-5743
ATS: (604) 775-5737

Pièce 178
Éd. de la Confédération
Ottawa (Ontario) K1A 0A6
Tél: (613) 992-4214
Télééc.: (613) 947-9500
ATS: (613) 992-4249

Julian.P@parl.gc.ca

June 9, 2008

Ray Coad, CAO
Municipal District of Mackenzie No. 23
PO Box 640
Fort Vermilion, AB T0H 1N0



Dear Ray Coad,

I am pleased to write you today to ask you to join me in a very important undertaking: improving the health of Canadians and our environment by ridding Canada of polybrominated diphenyl ethers (PBDEs).

These chemicals, long used as additive flame retardants in furniture, textiles, television sets and more, have been found to be increasingly accumulating in fish, food, household dust, and human breast milk.

A growing number of top scientists have confirmed the risks and harm to the human reproductive, endocrine, immune and nervous systems related to prolonged exposure to PBDEs. Infants, children, breastfeeding mothers as well as workers in the information technology, textile and furniture manufacturing fields are particularly at risk.

PBDE levels are also growing rapidly in Canada's coastal marine waters and other areas in the environment. In the case of the endangered southern resident killer whale, levels of PBDE contaminants are expected to exceed those of already banned PCBs (polychlorinated biphenyls) by 2020.

While PBDEs have been classified as toxic under the Canadian Environmental Protection Act since 2006, the federal government has only proposed regulations banning the two less commonly used commercial mixtures of PBDEs: PentaBDE and OctaBDE. The third mixture, DecaBDE, the one most widely used in the manufacturing of household electronics, furniture, and textiles is not included in the ban.

Canada is lagging behind Europe and many US states with regards to legislation banning PBDEs from use, manufacture, sale or importation. The small steps the federal government has taken allows the continued use and import of the DecaBDE mixture, which has been shown to break down into precisely the PBDEs that the federal government is proposing to ban.

I have tabled a motion seeking to ban the production and import of products containing additive PBDEs.

The following is the text of my motion (formerly M-275):

Motion M-38

That, in the opinion of the House, the government should recognize that fire retardants containing polybrominated diphenyl ethers (PBDEs) are proven to be the most dangerous form of flame retardant harmful to people, animals and the environment, and that legislation completely phasing out the production and import of products containing additive PBDEs should be brought forth within a year.

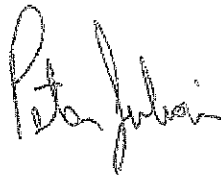
So far, over 50 municipal and local governments are fully supporting the motion, along with the Canadian division of the International Association of Fire Fighters (IAFF) and the David Suzuki Foundation.

I have enclosed a letter of support my office received from the IAFF as well as a list of the municipal and local governments who formally support M-38.

Please consider supporting Motion M-38 and a comprehensive ban on PBDEs. I am eagerly awaiting your response on this matter.

Feel free to contact me if you have any questions or would like any further information.

Sincerely,

A handwritten signature in black ink, appearing to read "Peter Julian". The signature is written in a cursive style with a large initial "P".

Peter Julian, MP
Burnaby – New Westminster



INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS

HAROLD A. SCHAITBERGER
GENERAL PRESIDENT

VINCENT J. BOLLON
GENERAL SECRETARY-TREASURER

JIM LEE
ASSISTANT TO THE GENERAL PRESIDENT

CANADIAN OFFICE
350 SPARKS STREET, SUITE 403
OTTAWA, ONTARIO K1R 7S8
www.iaff.org

PHONE: 613-567-8988

FAX: 613-567-8986

May 22, 2007

The Hon. Peter Julian, MP
House of Commons
Ottawa ON K1A 0A6

Dear Mr. Julian:

This letter on behalf of Canada's professional fire fighters is in strong support of your private member's motion, M-38, that calls on the federal government to completely phase out the production and import of items containing Polybrominated Diphenylethers (PBDEs).

The International Association of Fire Fighters, headquartered in Ottawa, Ontario and Washington, DC, represents more than 280,000 full-time professional fire fighters across North America, including 20,000 in Canada. Our union is concerned about health and safety of our members as well as the health and safety of all citizens. Accordingly, the IAFF believes that the passage of legislation banning brominated flame retardants, including Penta-, Octa-, and Deca-BDEs, is a step in the right direction for improving the health and safety of our fire fighters and the citizens we are sworn to protect.

One of the primary applications of PBDEs is as a flame retardant applied inside or onto many common household goods (furniture foam; plastic cabinets; computers and small appliance; consumer electronics; wire insulation; and back coatings for draperies and upholstery) to reduce and retard the amount of flame spread. While these chemicals inhibit the formation and spread of flames, they do not completely prevent fires. Unlike other flame retardants, when PBDEs burn they release dense fumes and black smoke that reduce visibility and a highly corrosive gas known as hydrogen bromide.

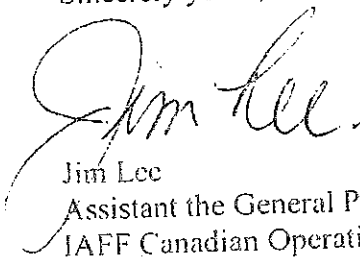
In addition, PBDEs produce highly toxic byproducts of incomplete combustion. Although use of flame retardants saves lives and property, there have been unintended consequences. There is evidence that PBDEs persist in the environment and accumulate in living organisms, as well as toxicological testing that indicates these chemicals may cause liver toxicity, thyroid toxicity, and neurodevelopmental toxicity.

Many studies involving fire fighters exposed to these and other toxic gases during active fire fighting, overhaul, and long term exposure from these chemicals penetrating protective gear, have found that fire fighters have a much greater risk of contracting cancer, heart and lung disease, and other debilitating diseases. While we support the concept of flame retardant chemicals, there are alternatives that do not contain bromine or chlorine and are much safer for fire fighters and the public than PBDEs.

The IAFF salutes those companies that have stopped using brominated flame retardants (such as Dell, Hewlett-Packard and Ikea) and are now using safer alternative fire retardants. These companies demonstrate that alternative flame-retardant technologies for achieving fire safety standards do exist and are readily available for other manufactured products.

For these reasons, the International Association of Fire Fighters fully supports your initiative in motion M-38 to completely phase out the production and import of items containing PBDEs in Canada.

Sincerely yours,



Jim Lee
Assistant the General President
IAFF Canadian Operations

c.c. Harold A. Schaitberger, IAFF General President
Erik Lamar, IAFF Acting Chief of Staff
Jim Fennell, IAFF 15th District Vice President
Bruce Carpenter, IAFF 13th District Vice President
Lorne West, IAFF 6th District Vice President
Al Leicr, President, British Columbia Professional Fire Fighters Association
Craig MacDonald, President, Alberta Fire Fighters Association
Gerry Huget, President, Saskatchewan Professional Fire Fighters Association
Dave Naaykens, President, Manitoba Professional Fire Fighters Association
Fred LeBlanc, President, Ontario Professional Fire Fighters Association
John McCarthy, President, Atlantic Provinces Professional Fire Fighters Association
Michael Hurley, President, IAFF Local 323 Burnaby

Municipalities and Local Governments Supporting M-38

- City of Abbotsford, BC
- Village of Alert Bay, BC
- City of Armstrong, BC
- City of Belleville, ON
- Bowen Island Municipality, BC
- City of Burnaby, BC
- City of Campbell River, BC
- Village of Canning, NS
- Municipality of the District of Chester, NS
- District of Chetwynd, BC
- District of Coldstream, BC
- Town of Comox, BC
- City of Coquitlam, BC
- Village of Cumberland, BC
- Corporation of Delta, BC
- City of Duncan, BC
- City of Elkford, BC
- Township of Esquimalt, BC
- City of Fernie, BC
- Town of Fort Nelson, BC
- Village of Fraser Lake, BC
- Municipality of the District of Guysborough, NS
- Iqaluit, Nunavut Territory
- Strathcona County, Sherwood Park, AB
- Town of Ladysmith, BC
- Town of Lake Cowichan, BC
- District of Logan Lake, BC
- Medicine Hat, AB
- City of Moncton, NB
- Village of Nakusp, BC
- City of Nanaimo, BC
- Village of New Denver, BC
- Town of New Glasgow, NS
- City of New Westminster, BC
- Municipality of North Cowichan, BC
- City of North Vancouver, BC
- Northern Rockies Regional District, BC
- Town of Oliver, BC
- Municipality of the District of West Hants, NS
- Village of Port Alice, BC
- Town of Port McNeill, BC
- Village of Pouce Coupe, BC
- District of Powell River, BC
- City of Revelstoke, BC
- Ville de Saguenay, QC
- Ville de Shawinigan, QC
- District of Sooke, BC
- District of Kent, BC
- Village of Tahsis, BC
- Town of Trenton, NS
- District of Ucluelet, BC
- Municipality of Whistler, BC
- Town of Osoyoos, BC
- Village of Zeballos, BC

Carol Gabriel

From: Joulia Whittleton
Sent: Wednesday, June 18, 2008 9:36 AM
To: Council
Cc: Bill Kostiw
Subject: FW: News Release - Province commits \$200 million to redevelop vacant Federal Building ~23808~

The same amount that we need to pave Hwy 88 ☺

Joulia Whittleton

Director of Corporate Services

Mackenzie County
P.O. Box 640, Fort Vermilion, AB, T0H 1N0, Canada
Tel.: (780)-927-3718, Fax: (780)-927-4266
Toll Free: (877)-927-0677
Cell: (780)-841-8343 Email: jwhittleton@mackenziecounty.com

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From: ACNMail@gov.ab.ca [mailto:ACNMail@gov.ab.ca]
Sent: Wednesday, June 18, 2008 9:16 AM
To: Joulia Whittleton
Subject: News Release - Province commits \$200 million to redevelop vacant Federal Building ~23808~

News Release

June 18, 2008

Province commits \$200 million to redevelop vacant Federal Building Landscaped plaza and underground parkade planned for Legislature grounds

Edmonton... The Alberta government has committed \$200 million toward the renovation of the Federal Building in Edmonton. The restored structure, vacant since 1989, will be used as government office and meeting space, and should be ready for occupancy by fall 2011.

“The Federal Building provides a cost-effective way to deal with the shortage of office space in Edmonton,” said Jack Hayden, Minister of Infrastructure. “This project will also preserve an historically significant landmark and take an important first step in the rejuvenation of the Legislature grounds for all Albertans and visitors to enjoy.”

The Federal Building was designed in the 1930s in the art deco style and was built in the 1950s. A preliminary engineering study completed last fall concluded the building is sound and renovation is both feasible and affordable.

“Renovating the Federal Building is less expensive than demolishing it and constructing a new building on the same site,” said Hayden. “Despite the building’s age, we are confident that a renewed Federal Building will exceed an environmental design rating of LEED Silver and will very likely achieve a LEED Gold rating.”

LEED-rated buildings cost less to operate and consume less energy than conventional buildings. In 2006, the Alberta government was the first province to adopt LEED Silver as its environmental design standard for new provincial buildings.

An additional \$156 million has been approved to construct a 650-stall underground parkade and to develop a new landscaped plaza between the Federal Building and Bowker Building, at the north end of the Legislature grounds. The added green space will replace existing surface parking lots and provide a welcoming and scenic approach to the grounds from Capital Boulevard.

The Alberta government is also moving forward with the creation of a master plan to guide future development of the Legislature grounds and address maintenance and uses of existing facilities. The \$2-million planning study will be completed within a year and the public will have an opportunity for input.

Design work on the Federal Building, plaza and parkade will begin as soon as design consultants are hired. A Request for Proposals will be issued shortly. The first phase of hazardous materials removal at the Federal Building is underway and should be completed by December 2008.

-30-

Editors Note: Backgrounder attached

Media inquiries may be directed to:

Stuart Elson, Communications
Alberta Infrastructure
780-415-0507

To call toll free within Alberta dial 310-0000.

The following document has been posted to the Government of Alberta website to view this document online and/or additional information/backgrounder <http://www.alberta.ca/acn/200806/238089C0FACF2-C2A5-8835-C565488AC9B1A456.html>

Visit the Government of Alberta media room media.alberta.ca.

To remove yourself from this subscription, please visit the following link:

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=====

Carol Gabriel

From: Joulia Whittleton
Sent: Wednesday, June 18, 2008 2:10 PM
To: Council
Cc: Bill Kostiw
Subject: FW: News Release - New agreement aims to increase economic and social well-being of Métis people ~23813~

Joulia Whittleton

Director of Corporate Services

Mackenzie County
P.O. Box 640, Fort Vermilion, AB, T0H 1N0, Canada
Tel.: (780)-927-3718, Fax: (780)-927-4266
Toll Free: (877)-927-0677
Cell: (780)-841-8343 Email: jwhittleton@mackenziecounty.com

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From: ACNMail@gov.ab.ca [mailto:ACNMail@gov.ab.ca]
Sent: Wednesday, June 18, 2008 2:02 PM
To: Joulia Whittleton
Subject: News Release - New agreement aims to increase economic and social well-being of Métis people ~23813~

News Release

June 18, 2008

New agreement aims to increase economic and social well-being of Métis people

Edmonton... The Government of Alberta and the Métis Nation of Alberta Association (MNAA) have signed a new seven-year agreement to work together towards enhancing the economic and community well-being of Alberta's Métis people.

"With 85,000 Métis citizens, Alberta is proud to be home to the country's largest Métis population," said Gene Zwozdesky, Minister of Aboriginal Relations. "This new Framework Agreement allows us to continue working together to address the needs and aspirations of Métis people, while preserving their identity and cultural heritage."

"The Métis Nation of Alberta will continue to pursue the advancement of Métis people through line-department relationships previously established in the old Framework Agreement, and now will also advance its interests in forming new relationships with other provincial departments," said Audrey Poitras, President of the Métis Nation of Alberta Association.

Highlights of this new Framework Agreement include a commitment for the government and MNAA to work together on:

6/18/2008

-187-

- developing individual and community readiness to participate in economic opportunities;
- improving Métis education, employment and training;
- strengthening multi-department coordination within the provincial government to address Métis needs;
- improving meaningful input for Métis into public policy development; and
- improving Métis access to provincial services including health and education.

To help fulfill the agreement, the province will provide \$1.5 million to the MNAA in 2008-09. The MNAA will continue to develop annual three-year strategic business plans which include strategies to achieve the goals of this agreement. Funding levels provided by the Government of Alberta in support of the agreement's goals and strategies will be reviewed regularly.

This announcement follows another milestone reached last month when the Government of Alberta signed a historic Protocol Agreement with the province's Treaty Grand Chiefs. The five-year agreement established how the Government of Alberta will work with First Nations on a government-to-government basis.

Both agreements support Alberta's Aboriginal Policy Framework: *Strengthening Relationships*, released in 2000 and available on-line at www.aboriginal.alberta.ca.

-30-

Media inquiries may be directed to:

Hon. Gene Zwozdesky
 Minister of Aboriginal Relations
 780-422-4144
 780-446-1144 (cell)

Marie Iwanow
 Communications
 Aboriginal Relations
 780-644-6829

To call toll free within Alberta dial 310-0000.

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MEMBER ADVISORY

06/18/2008

Please distribute to Members of Council and CAOs

FCM's International Centre for Municipal Development (ICMD) offers opportunities for municipalities, municipal associations and individual municipal practitioners to engage internationally through programs funded by the Canadian International Development Agency (CIDA). ICMD is presently inviting Canadian municipalities to submit expressions of interest for the following project:

Municipal Partnership Program — CAMBODIA

FCM opened a Municipal Partnership Program (MPP) in Cambodia in Autumn 2007. A definition mission was conducted in February 2008 to design the project proposal. The themes which were identified for capacity building with 10 selected *communes* (sub-district governments) in Battambang District are **solid waste management** and **local government capacity building**.

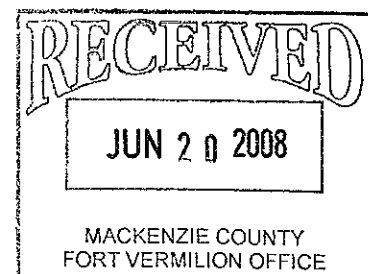
FCM is currently seeking a Canadian municipality or district to undertake a one and a half-year municipal partnership in the District of Battambang to address the communes' environmental development issues. The environmental approach will be complemented with training and practical applications to strengthen governance.

The successful Canadian partner will be a municipality or district with demonstrated expertise in municipal capacity strengthening, management of solid waste and stormwater/wastewater canals, environmental management and mitigation of effects from waste. Ideally, the municipality will also have experience in developing inter-municipal committees or coordinating solid waste or environmental management with other orders of government, and programs to promote public engagement and awareness (e.g. recycling). The working language for this partnership will be English.

FCM covers participant travel, accommodation and meal expenses through funding from the Canadian International Development Agency (CIDA).

TO APPLY: Municipalities should apply to this Call for Expressions of Interest through FCM's international postings database at: www.fcm.ca/participation by **Monday June 30th, 2008** to be considered for this partnership.

For more information: Noelle Grosse, Outreach Officer:
613-907-6311/ngrosse@fcm.ca



Carol Gabriel

From: Michelle Hay [michelle@aamdc.com]
Sent: Monday, June 23, 2008 9:47 AM
To: Carol Gabriel; fvo@md23.ab.ca
Subject: Letter to AAMDC re: AAMDC-AUMA Advisory Committee on Aboriginal Issues

The AAMDC is in receipt of the letter dated June 5, 2008 from Reeve Greg Newman inquiring about the status of the AAMDC-AUMA Advisory Committee on Aboriginal Issues. Please note that due to staff shortages and the upcoming Rural Matters! event, we are unable to respond until after Rural Matters. However, please be assured that we will provide an update in early to mid-July.

I would appreciate your assistance in letting the Mackenzie County Council know of the delay. If there are any questions or concerns, please contact me.

Regards,

Michelle Hay

Advocacy and Resolutions Coordinator
AAMDC | Alberta Association of Municipal Districts & Counties
2510 Sparrow Drive, Nisku, AB T9E 8N5
Tel 780.955.4085 Fax 780.955.3615

AAMDC – Celebrating 100 Years
November 11-14, 2008

Also, don't forget the Rural Matters! National Symposium in Edmonton this July. For more information, visit www.ruralmatters.ca.

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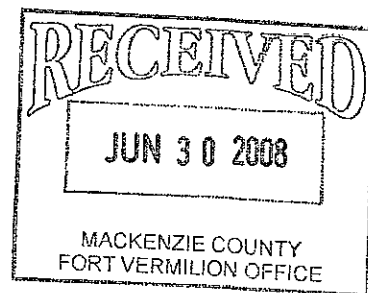


ALBERTA URBAN MUNICIPALITIES ASSOCIATION

10507 Saskatchewan Drive NW, Edmonton, AB T6E 4S1
Toll Free: 310-AUMA (2862) • Toll Free: 1-800-661-2862
Main: (780) 433-4431 • Fax: (780) 433-4454
e-mail: main@auma.ca • www.auma.ca

June 24, 2008

Mackenzie County
Att: Mr. William (Bill) Kostiw
PO Box 640
Fort Vermilion, Alberta T0H 1N0



RE: Changes to the Annual AUMA/AMSC Convention!

Dear Mr. Kostiw:

On behalf of the AUMA Board of Directors and staff, it is my pleasure to officially announce a number of important changes to the 2008 AUMA / AMSC Convention. Be sure to mark your calendar to reflect the slightly adjusted convention dates:

- Tuesday, September 30th [PRECON SESSIONS]
- Wednesday, October 1 to Friday, October 3

In addition to the changed dates, we are thrilled to roll out the refreshed Convention agenda that provides:

- Improved flow where policy papers and debate precede resolutions;
- More opportunity for interaction with the province;
- Effective leadership training;
- Increased advocacy opportunity.

Some of the changes include:

- Three full-day pre-convention sessions offered on Tuesday!
- Education sessions commence Wednesday morning!
- A new twist on an old favorite ... Opening Ceremonies will take place Wednesday at 12 noon!
- Wednesday rounds out with the ever-popular Sponsor's Networking Evening!
- Due to overwhelming demand Government Day has been expanded to include Thursday and Friday, culminating with the Municipal Excellence Awards!
- The beloved gala is now Thursday night!

An abridged convention agenda can be found on the next page. Watch for complete convention details coming your way end of June!

We look forward to seeing you at the 2008 AUMA / AMSC Convention ... **AHEAD. Together.**

Sincerely,

AUMA CEO

AHEAD. TOGETHER.

AUMA/AMSC Convention 2008

Tuesday, September 30

9 – 4 pm

Registration and Pre Con Sessions

Wednesday, October 1

8:30 – 11:30 am

Education Sessions

11:30 am – 12 noon

Lunch

12:00 – 1:30 pm

Opening Ceremonies & Keynote

1:30 – 4:00 pm

Standing Committee & Policy Reports

3:30 – 6:30 pm

Trade show soft opening

4:30 – 6:00 pm

Committee Reports / Supplementary Sessions

Sponsor's Networking Evening

Thursday, October 2

7:00 – 8:00 am

Breakfast

9:00

Trade Show opening

8:00 – 9:30 am

AGM & Awards

9:30 – 11:30 am

Resolution Session

11:30 – 12:00pm

Premier's Address

12:00 – 1:30 pm

Trade Show Luncheon

1:30 – 4:30 pm

Dialogue with the Ministers – Session 1 and Session 2

3:00 – 5:00 pm

Trade Show Dessert Reception [*draws commence at 4:45 pm*]

6:30 – 11:30 pm

Gala

Friday, October 3

7:00 – 8:00 am

Breakfast – Legal Issue Session

8:00 – 8:15 am

Election of President

8:15 – 8:45 am

Elections of Director(s)

8:45 – 10:30 am

Resolution Session

9:30 – 9:45 am

Election of Vice President(s)

10:30 – 11:30 am

Plenary Address by Members of the Opposition

11:30 – 12:00

Minister of Municipal Affairs address

12:00 – 1:30 pm

Government Luncheon [Municipal Excellence Awards]

1:30

Draws/Closing



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Lac La Biche - St. Paul

AR38391

Reeve Gregory Alan Newman
Mackenzie County
PO Box 640
Fort Vermilion, Alberta T0H 1N0

Dear Reeve Newman:

To further our students' connection to their communities, I am pleased to announce that Municipal Affairs has developed, Building Communities Through Local Government – A Resource for Municipal Officials. This resource was produced together with municipal officials, teachers, students, and staff at Alberta Education.

The attached complimentary copy of this resource was developed to outline meaningful ways for individuals who work in municipal government to become involved with students and teachers. It effectively supports the new Alberta Grade 6 Social Studies program on local government. This resource provides you with options for effectively interacting and working with Grade 6 students and their teachers.

Active, responsible, and informed public participation is the foundation of a democratic society. Educating students and the public about the relationship between a local government and its citizens aids in building this foundation.

I would like to thank you for using this resource and for helping to educate our future leaders. For more information about Building Communities Through Local Government, call the Municipal Services Branch of Municipal Affairs, toll-free at 310-0000, then 780-427-2225, or visit our website at www.municipalaffairs.alberta.ca/edu_grade6.cfm.

Sincerely,

Ray Danyluk
Minister

Attachment

cc: William (Bill) Kostiw, Chief Administrative Officer

hisa

Carol Gabriel

From: Shahid Gill [Shahid.Gill@gov.ab.ca]
Sent: Monday, June 30, 2008 4:17 PM
To: Bill Kostiw
Cc: Donald Saunders; James Morgan
Subject: FW: Location and assigned Bridge File # 86211 to Km 17 Zama Access Road Culvert
Importance: High

Hi Bill,

Please be advised that the Department has approved the engineering proposal for design of replacement of existing culverts at Km 17 Zama Access Road. Also, please be advised that the Department has assigned **BF # 86211** to this site. Future correspondence for this site should be made referring to this Bridge File # .

Please proceed with the design.

If you have any questions, please feel free to call me at 618 4380.

Thanks & regards,

Shahid Gill, M.E.Sc., P.Eng.
Bridge Engineer
Peace Region
Alberta Transportation
Phone: (780) 618 4380
Fax: (780) 624 2440

From: Shahid Gill
Sent: Monday, June 30, 2008 4:01 PM
To: 'James Morgan'; 'Bill Kostiw'
Cc: Donald Saunders
Subject: Location and assigned Bridge File # 86211 to Km 17 Zama Access Road Culvert

Hi James & Bill,

We have assigned Bridge File # 86211 has been assigned to Km 17 Zama Access Road Culvert over Adair Creek. We went through the Bridge File Maps and TIMS, to us the Legal Land Location for this site is **SW 31-116-23-W5M**. If you think that this LLL is not right, please let the Department know at the earliest.

Thanks & regards,

Shahid Gill, M.E.Sc., P.Eng.
Bridge Engineer
Peace Region
Alberta Transportation
Phone: (780) 618 4380
Fax: (780) 624 2440

Carol Gabriel

From: Joulia Whittleton
Sent: Monday, June 30, 2008 9:25 AM
To: Council; MDSTAFF
Subject: FW: Information Bulletin - Regulated Rate Option will better reflect actual price of electricity ~23892~

Joulia Whittleton

Director of Corporate Services

Mackenzie County
P.O. Box 640, Fort Vermilion, AB, T0H 1N0, Canada
Tel.: (780)-927-3718, Fax: (780)-927-4266
Toll Free: (877)-927-0677
Cell: (780)-841-8343 Email: jwhittleton@mackenziecounty.com

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From: ACNMail@gov.ab.ca [mailto:ACNMail@gov.ab.ca]
Sent: Thursday, June 26, 2008 11:32 AM
To: Joulia Whittleton
Subject: Information Bulletin - Regulated Rate Option will better reflect actual price of electricity ~23892~

Information Bulletin

June 26, 2008

Regulated Rate Option will better reflect actual price of electricity ***Change effective July 1 part of a previously announced five-year transition***

Edmonton... Alberta's Regulated Rate Option (RRO) for electricity will be adjusted July 1 to better reflect actual market prices. Albertans can choose to remain with the RRO or can enter into a long-term competitive contract for their electricity.

The RRO is currently based on a combination of short and long-term electricity price projections. Over the course of 2006 to 2010, the long-term portion is being phased out until the RRO is based entirely on short-term prices. As of July 1, the portion of the RRO set by short-term hedges will increase from 40 per cent to 60 per cent.

The government announced the changes to the RRO in 2005, along with a commitment to conduct two reviews during the transition period. The first review was completed earlier this year. It concluded that Albertans continue to have the appropriate consumer protection and are developing a better understanding of their options for electricity. The second review is scheduled to begin in late 2009.

Albertans can learn more about their electricity options on the Utilities Consumer Advocate's website at www.ucahelps.gov.ab.ca or by calling toll-free 310-4-UCA (310-4822).

Media inquiries may be directed to:

Mike Berezowsky
Alberta Energy
Communications
780 422 5597

To call toll free within Alberta dial 310-0000.

Visit the Government of Alberta media room media.alberta.ca.

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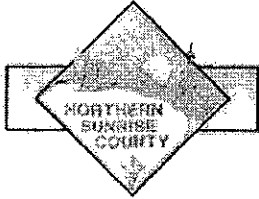
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Carol Gabriel

From: Bob Miles [ramiles@northernsunrise.net]
Sent: Monday, June 30, 2008 2:17 PM
To: Val Weiss; irenec@birchhillscounty.com; cao@clearhillscounty.ab.ca; brogan1@countyp.ab.ca; Bill Kostiw; cao@mdbiglakes.ca; ben@mdfairview.ab.ca; Jim Squire; cao@mdnorth22.ab.ca; harvey@mdopportunity.ab.ca; mdpeace@wispernet.ca; lturcotte@mdsmokyriver.com; mjeffrey@mdspiritriv.ab.ca; tpeach@saddlehills.ab.ca; Rodney.Burkard@woodbuffalo.ab.ca
Cc: donnar@birchhillscounty.com; christine@clearhillscounty.ab.ca; dnellis@countyp.ab.ca; Carol Gabriel; execsecretary@mdbiglakes.ca; lynn@mdfairview.ab.ca; Lori Jean; reindersb@mdnorth22.ab.ca; Helen@mdopportunity.ab.ca; lpele@mdsmokyriver.com; aanderson@mdspiritriv.ab.ca; Lynn Kreke; admin@saddlehills.ab.ca; kevin.greig@woodbuffalo.ab.ca; Anita.Hawkins@woodbuffalo.ab.ca; Judy Tymofichuk; Brad Rabiey
Subject: RE: Open Skies Policy & City Centre Airport
Attachments: OPEN SKIES POLICY.txt.pdf

Hi: Please find a letter sent to CANA regarding the Open Skies Policy & Edmonton City Centre Airport, please pass on to your Council should they wish to write a similar letter of support. Thanks Bob Miles, CAO Northern Sunrise County.



Northern Sunrise County

www.northernsunrise.net

Bag 1300
Peace River, AB
T8S 1Y9
Phone: 780-624-0013
Fax: 780-624-0023

June 26, 2008

Mr. Wayne Ayling, Chair
C.A.A.N.A.
Suite 107, 4990 – 92 Avenue
Edmonton Sun Building
Edmonton AB T6B 2V4

Dear Wayne:

RE: Open Skies Policy

The Council of Northern Sunrise County passed the following motion at their June 12, 2008 meeting in support of the Open Skies Policy.

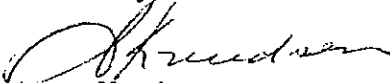
MOVED by Councillor Kolebaba that we write to CAANA to convey our support for the open skies policy, with copies to Premier Stelmach, the Hon. Hector Goudreau, MLA, Frank Oberle, MLA, Pearl Calahasen, MLA, the AAMD&C and AUMA member municipalities from the north. **CARRIED**

Council feels very strongly that the City Centre Airport in Edmonton is a vital link for northern Alberta and must remain open to air traffic. Air ambulances from all over the north use that airport to transport critically ill patients to hospital in Edmonton, and the closure of the City Centre Airport would add an hour at least to the time it would take to get patients into the hospital.

Business and industry in northern Alberta as well as the Northwest Territories rely on the City Centre Airport to fly personnel and supplies in and out of Edmonton. Many businesses have located at the airport for just that purpose. Closing the airport would also put those businesses in jeopardy.

As noted, there are many reasons why Northern Sunrise County supports keeping the City Centre Airport open for many years to come. We hope this letter of support will assist you in your efforts and wish you much success in the ongoing process.

Yours truly,



Agnes Knudsen
Reeve

c.c. Premier Ed Stelmach, Hon. Hector Goudreau, Frank Oberle, MLA, Pearl Calahasen, MLA, AAMD&C Northern Zone Municipalities, AUMA Northern Zone Municipalities

J:\2008 DATA\CORRESPONDENCE\JUNE, 2008\Wayne Ayling, CAANA, June 26.docx
A vibrant and dynamic County, reflecting strong values and progressive attitudes, while balancing nature and economic growth in a global environment



377, rue Bank Street,
Ottawa, Ontario K2P 1Y3
tel./tél. 613 236 7238 fax/télé. 613 563 7861

June 2008

Dear Mayor or Chief Administrative Officer:

Re: Urgent request for submissions to save universal, public postal service

I am writing to let you know that the federal government is conducting a very quick and potentially damaging review of our public post office called the Canada Post Corporation Strategic Review.

The review is looking at fundamental questions such as should our public post office continue to have an exclusive privilege to handle letters so that it has the money to provide universal service, or should the letter market be open to competition. That is, it is looking at deregulation.

CUPW is very concerned that the government's review includes an examination of deregulation. You may be interested to know that postal deregulation in other countries has led to post office closures, less service, fewer jobs and higher postal rates for the public and small businesses.

The union is also concerned that the government is not holding public hearings as part of its review. It is simply asking individuals and groups to make submissions by September 2, 2008.

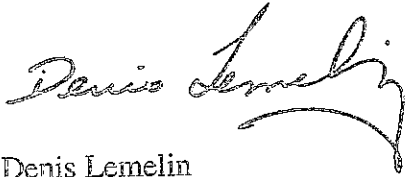
The fact that the government is not holding public hearings and is proceeding at a breakneck pace with its review suggests that it is not really interested in hearing from the real owners of the post office – the public. We want to make sure that the views of the public and public interest groups are considered. Therefore, we would like municipalities to consider passing the enclosed resolution and writing a letter or submission to the Canada Post Corporation Strategic Review. You can get basic information about making a submission from the enclosed fact sheet called *Submissions to save universal, public postal service* and additional information from the other enclosures.

If you decide to write a letter or submission, please do not forget to tell the Canada Post Corporation Strategic Review how you use our public post office. If private sector mail providers do not service your community, make sure you tell the review this as well. You may also wish to point out that it will be difficult for Canada Post to improve public postal service if the government erodes or eliminates the mechanism that funds this service (i.e. the exclusive privilege). Please don't forget to send us a copy of any letter or submission you write.



Thank you very much for considering our request. There's a lot at stake and we appreciate anything you can do to help us preserve and improve our universal public postal system.

Yours truly,



Denis Lemelin
National President

Encl.

c.c. NEC, REC, National URs, Regional URs, Specialists, All CUPW locals

DL/bk cope 225



CANADA POST CORPORATION STRATEGIC REVIEW

WHEREAS the Canada Post Corporation Strategic Review, which was launched by the federal government on April 21, 2008, is looking at deregulating our public post office (i.e. reducing or removing Canada Post's exclusive privilege on letters)

WHEREAS it will become increasingly difficult for our public post office to provide affordable service to everyone, no matter where they live, if the government erodes or eliminates the very mechanism that funds universal postal service - the exclusive privilege.

WHEREAS postal deregulation in other countries has led to post office closures, less service, fewer jobs and higher postal rates for the public and small businesses.

WHEREAS the government is not holding public hearings as part of its strategic review or adequately consulting with the real owners of the post office – the public.

BE IT RESOLVED THAT _____ send a letter or submission to the Canada Post Corporation Strategic Review opposing deregulation of Canada Post and insisting that the government hold public hearings and properly consult with the true owners of Canada Post – the public .

/bk cope 225



Hey Harper – Hands off my post office

Say no to postal deregulation

Submissions to save universal public postal service

1
Fact Sheet

The federal government is reviewing our post office for the first time in 12 years. It has asked an advisory panel to conduct this inquiry, which it is calling the Canada Post Corporation Strategic Review (CPCSR). The panel has a very broad and scary mandate. The Canadian Union of Postal Workers (CUPW) is asking the public, community groups, small businesses and others to consider making submissions to the CPCSR in support of universal public postal service. A submission can be short or long. It can be a letter. This fact sheet provides suggestions for making submissions and highlights a few areas of concern.

Some points you may wish to cover:

1. Deregulation

The government's strategic review will look at a very basic and important issue: Should Canada Post continue to have an exclusive privilege to handle addressed letters or should the letter market be open to competition?

Providing Canada Post with an exclusive privilege to handle addressed letters is a form of regulation. Reducing or eliminating this privilege is deregulation.

Regulations exist for reasons. Canada Post has an exclusive privilege to handle letters so that it is

able to generate enough money to provide affordable postal service to everyone, no matter where they live in our huge country, be it a large urban centre or a rural or isolated community. It will become increasingly difficult for our public post office to provide universal postal service if the government erodes or eliminates the very mechanism that funds universal postal service – the exclusive privilege.

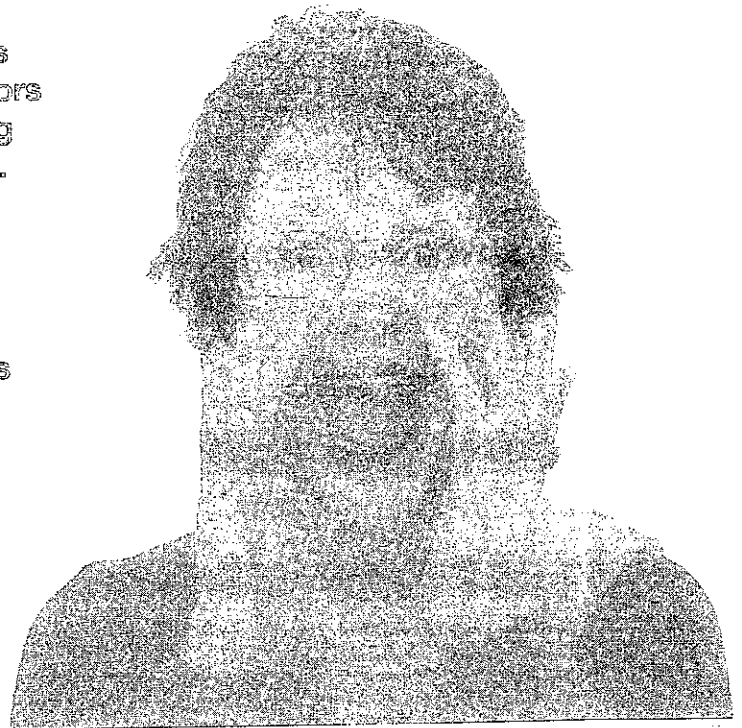
For more information, see *Fact Sheet #4: Five reasons to oppose deregulation of our public post office.*

Inside

Public service or business goals • Public hearings • Suggestions for submissions
How to make your submission

Suggestions for making submissions:

- Postal deregulation in other countries has largely led to fewer jobs, less service and higher postal rates for the public and small businesses.
- Recently, an independent review of the United Kingdom's deregulated postal sector found that "there have been no significant benefits from liberalisation for smaller businesses and domestic consumers." For the report go to: <http://www.berr.gov.uk/publications/index.html>
- Only a few countries have had any long-term experience with postal deregulation. It would make sense to wait and see what happens in other countries before making irrevocable changes to our universal, public post office.
- Hands off our post office. There is no good reason to change the mechanism that funds universal postal service – the exclusive privilege. We currently have one of the lowest standard postage rates in the industrial world. Our postal services are universal and affordable, no small feat in the second largest country in the world.
- Deregulation elsewhere has not proven to be a good thing for the public. People who use deregulated post offices tend to pay a higher postage rate than we do. The standard postage rate in Sweden has increased by 90% since its post office was deregulated in 1993 while the Canadian rate has increased by only 21% during the same period.
- The United Kingdom's Royal Mail has faced intense pressure from competitors since it deregulated in 2006, resulting in falling mail volumes and revenues. Royal Mail says higher prices for stamped letters are inevitable and universal service is at risk.
- Our post office is not broken. It does not need to be fixed, only improved.



2. Public service or business goals

The strategic review will also consider what financial targets are appropriate for our public post office. Currently, the government asks Canada Post to generate business-like profits and dividends. As a result, the corporation tends to focus on major customers and profit-making rather

than on the public and providing a public service. Canada Post needs to shift its focus to public interest objectives.

For more information, see *Fact Sheet #3: Our universal public postal service - Our vision.*

Suggestions for making submissions:

- When our post office became a Crown corporation in 1981, business groups and others insisted that the Canada Post Corporation Act include a provision ensuring that “postage rates shall be fair, reasonable and sufficient to defray the costs incurred by the Corporation in the conduct of its operations under this Act.” They didn’t want the post office to become a cash cow for the government. They wanted all money from postage ploughed back into service.
- The government should stop taking millions in dividends from Canada Post and start investing this money in public postal services like post offices, rural delivery and door-to-door delivery.

3. Public hearings

The federal government has decided not to hold public hearings in connection with its review. It has asked the review’s advisory panel to accept submissions from the public and groups over a four-month period which includes the summer. The decision to forgo hearings and adhere to a tight time frame appears to be designed to limit

input from the real owners of our post office – the public.

You can get additional information about the government’s review from *Fact #2: The Canada Post Corporation Strategic Review.*

Suggestions for making submissions:

- Any review of our public post office should include public hearings. The government should not make any decisions about our public post office until it has properly consulted with the public. The government should also extend the deadline for submissions.

Making a Submission

Submissions are due by September 2, 2008

The Canada Post Strategic Review says a “submission may consist of brief statements, comments or more elaborate analyses and reports”.

Submissions must be in French or English.

Organizations must use official letterhead.

Send your submissions

By Mail:

Canada Post Corporation Strategic Review
330 Sparks Street (HCCR)
Ottawa, Ontario
K1A 0N5

By Fax:

613-990-9033

By E-mail:

Send a PDF or MS Word document attachment to:
info@cpcsr-esscp.gc.ca

Through the CPCSR website:

Make your views known by going to:

<http://www.cpcstrategicreview-examenstrategiquescp.gc.ca/hw-eng.html>

Produced by the Canadian Union of Postal Workers • 377 Bank Street • Ottawa, Ontario • K2P 1Y3
tel.: (613) 236-7238 • fax: (613) 563-7861 • web: www.cupw-stp.org • email: feedback@cupw-stp.org
CUPW information on the Strategic Review of Canada Post: cupw.ca/StrategicReview



CLPS-SCFP 1979





Hey Harper – Hands off my post office

Say no to postal deregulation

The Canada Post Corporation Strategic Review

2
Fact Sheet

The federal government is conducting an inquiry called the Canada Post Corporation Strategic Review. It says it is conducting this review to make sure our public post office “has the right tools and means to fulfill its mandate in the future”. It has even ruled out privatization. This sounds pretty good until you look beyond the reassuring words. An examination of the review’s mandate shows that the government may be looking at some pretty fundamental changes to our universal, public postal system.

The Canada Post Corporation Strategic Review will look at basic questions. What is universal postal service? Should our public post office continue to have an exclusive privilege to handle letters so that it can provide universal service?

Review issues

The government’s review will focus on the following areas:

A. Market and Competition

How have changes in technology, competition and customer demographics shaped the postal market?

What has been the evolution of the markets for lettermail, parcels, advertising mail, and international mail?

What are the emerging needs of postal service customers?

What can be learned from these same developments in the postal services markets in other countries?

Inside

Public Policy Objectives and Responsibilities • Commercial Activities • Financial and Performance Targets • Advisory Panel • Submissions • Guiding Principles

B. Public Policy Objectives and Responsibilities

What are the costs of the universal service obligation and to what extent do revenues generated by Canada Post's exclusive mail collection and delivery privilege offset these costs? How are those costs and revenues expected to evolve in the future?

What have been the financial impacts of public policy obligations placed on Canada Post? How are

the costs of public policy obligations funded?

What are the social impacts of the universal service obligation?

To what extent do all of the public policy obligations imposed on Canada Post meet the needs of Canadians?

CUPW comments:

At the moment, Canada Post's universal service obligation (USO) is not defined. The review will have to define the USO in order to cost it. What will be included? What will be left out? We do not know. Costing the USO is really a means of assigning a dollar figure to providing universal postal services. CUPW believes that we have a social responsibility to maintain valued, secure and universally accessible public postal services for everyone. The exclusive privilege provides Canada Post with the funds necessary to finance these services. The review should not be used to identify the costs of the less economical services, such as delivery to isolated areas, in order to justify eliminating or the contracting out of services.

What are the internal and external challenges and risks faced by Canada Post in its effort to ensure its activities generate reasonable rates of return and contribute to fund its public service obligations?

What are the internal and external challenges and risks faced by Canada Post in its effort to ensure its activities generate reasonable rates of return and contribute to fund its public service obligations?

Which activities or services currently provided should be preserved as exclusive privileges and

which ones should be provided in a more competitive environment?

Does Canada Post have sufficient latitude and flexibility to perform successfully in a competitive market environment?

CUPW comments:

This means the review is considering deregulation of Canada Post. Providing Canada Post with an exclusive privilege to handle addressed letters is a form of regulation. Reducing or eliminating this privilege is deregulation.

continued on page 3...

...continued from page 2

Regulations exist for reasons. Canada Post has an exclusive privilege or monopoly to handle letters so that it is able to generate enough money to provide affordable postal service to everyone, no matter where they live in our huge country, be it a large urban centre or a rural or isolated community. It will become increasingly difficult for our public post office to provide universal postal service if the government erodes or eliminates the very mechanism that funds universal postal service - the exclusive privilege.

Canada Post often talks about the need for more flexibility when referring to the rights and protections in collective agreements. Previous reviews of the post office have taken a superficial look at postal workers' rights and protections. Their recommendations have contributed to difficult negotiations ending in strikes.

D. Financial and Performance Targets

Are the parameters set out in the 1998 Multi-Year Policy and Financial Framework still valid and provide appropriate accountability?

Is there an appropriate policy and financial framework in place to ensure that Canada Post can compete successfully in the marketplace and meet its public policy obligations?

What are appropriate financial and performance targets for Canada Post that will reflect its dual public and commercial objectives, and support its efforts to improve the corporation's cost structure and efficiency and meet future infrastructure needs?

How should service delivery standards be established?

Advisory Panel

The government has appointed a three-person advisory panel to conduct its review.

- Robert Campbell
- Nicole Beaudoin
- Daniel H. Bader

Robert Campbell has published two books on postal services in which he has advocated for the end of postal monopolies. In 2002 he published a paper entitled *It's Time for Serious Postal Reform* in which he stated "Canada's postal system should pursue both liberalization and deregulation. Liberalization should gradually remove the exclusive privilege". To date, the other members of the panel have not written on postal issues.

continued on page 4...

Panel members will rely extensively on information provided by Canada Post. It is not clear whether CUPW and others will get to see the corporation's information and rebut it if necessary. Previous reviewers of the post office have complained about the inadequacy of Canada Post's information.

Submissions

The review's advisory panel is not holding public hearings. Panel members are asking individuals and groups to make submissions by September 2, 2008.

CUPW believes that it is irresponsible and unaccountable for the government to conduct a review of Canada Post without doing everything possible to consult with the real owners of the post office – the public.

Guiding Principles

The government says that the advisory panel will adhere to guiding principles.

These principles are designed to allay people's fears about the government's review of Canada Post. They rule out privatization and include a promise to maintain universal service. They do not rule out deregulation of Canada Post, which would almost certainly put universal service and our one-price-goes-anywhere postage rate at risk.

For more information, go to the following website:

<http://www.cpcstrategicreview-examenstrategiquescp.gc.ca/index-eng.html>

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CUPW information on the Strategic Review of Canada Post: cupw.ca/StrategicReview



Hey Harper – Hands off my post office **Say no to postal deregulation**

Our universal public postal service – Our vision

3
Fact Sheet

The federal government is conducting a review of our post office. It wants individuals and groups to make submissions to the Canada Post Corporation Strategic Review by September 2, 2008. The Canadian Union of Postal Workers will be making a submission that advances our vision of universal, public postal service.

Our public post office delivers. It provides everyone, no matter where they live, with an effective and affordable communication and delivery system. This is no small feat in a huge country with a population spread far and wide.

The post office also provides jobs. And it plays a key role in supporting economic growth by providing the stable infrastructure that communities need to thrive and businesses need to grow.

Will the post office continue to play these roles in the future? This remains to be seen. Currently, there are different views about what role the post office should play in society and what it needs to do to meet the challenges of the future. Post offices around the world face increased competition from

both electronic communications and private sector companies. Many are being deregulated and privatized.

While the Canadian Union of Postal Workers (CUPW) recognizes that our post office must adapt to an ever-changing world, we do not support transforming our service-oriented public post office into a profit-driven business through commercial objectives, privatization or deregulation (i.e. eroding or removing Canada Post's exclusive privilege to handle letters).

There are other ways of dealing with the challenges that our public post office faces in today's world.

This fact sheet contains an outline of our vision.

Inside

**CUPW's vision of public postal service • Is the post office a public service or a business?
The law is on our side**

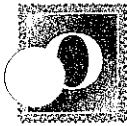
CUPW's vision of public postal service

A truly modern post office would:

- Remain a publicly-owned enterprise, responsible to the public and Parliament
- Adhere to its public service mandate
- Retain the exclusive privilege for letters
- Provide door-to-door delivery in urban areas
- Provide rural delivery
- Deliver admail
- Offer industry-leading parcel and courier services to small businesses
- Develop new products and services
- Keep jobs in communities where the work is located
- Maintain post offices in rural and urban communities
- Maximize the amount of work done "in-house" and minimize the "contracting-out" of work
- Provide employees with safe, unionized jobs, fair wages, and good working conditions
- Share the benefits of technological change with workers and the public
- Maximize environmentally-friendly practices
- Invest profits and dividend payments in services, health and safety and good jobs

You can get a copy of *Our Vision of the Post Office*, with additional details, at: <http://www.publicpostoffice.ca>

Is the post office a public service or a business?



Our vision is of a post office providing quality, affordable service to everyone no matter where they live, accountable to the public and Parliament. It is very different than the one being promoted by the federal government and Canada Post. Our vision is also in keeping with Canada Post's mandate under law.

Canada Post has a legal mandate to provide basic postal service while improving service, operating on a financially self-sustaining basis and balancing the objectives of the corporation with the needs of its employees.

Unfortunately, the government's policy directives for Canada Post are at odds with the corporation's legal mandate, not to mention what people want from their post office. The government has asked Canada Post to act like a commercial enterprise and provide a commercial rate of return, even though there is no legal requirement for the post office to make business-like profits (See *the law is on our side*).

The government's strategic review will consider what financial targets are appropriate for Canada Post. It will also look at whether Canada Post

should be deregulated. But that's a whole other story (See *fact sheet #4: Five reasons to oppose deregulation of our post office*).

Canada Post President Moya Greene will, in all likelihood, continue to call for commercial profits. She has repeatedly stated that the corporation is a commercial enterprise with a business mandate. She has focused on major customers and profit-making rather than on postal workers, the public and providing a public service.

CUPW doesn't think that the public and postal workers are likely to fare well with a post office that is increasingly focused on commercial goals instead of public interest objectives.

Just imagine what Canada Post could do if it focused on public service and postal workers, not just its 200 biggest customers. The corporation could build a better, more accountable, transparent and humane postal service – a truly modern post. It could invest profits in keeping post offices open, maintaining rural delivery, expanding door-to-door service and reducing its horrific injury rate – one of the worst in the federal sector.

The law is on our side

There is no good reason for our public post office to focus on profit-making, nor is there a legal requirement for Canada Post to make business-like profits.

Canada Post Corporation Act

Canada Post has a mandate to provide public postal service. The Act says that our public post office should provide basic customary postal service while having regard for "the need to conduct its operations on a self-sustaining financial basis." In addition to asking the corporation to break even, it says the corporation shall declare and pay a dividend if the corporation can and the government decides it wants a dividend.

The Act doesn't *require* Canada Post to make profits or pay dividends.

continued on page 4...

The Act also says that postage rates shall be fair, reasonable and sufficient to defray the costs incurred by the corporation in the conduct of its operations under this Act. When Canada Post became a Crown corporation in 1981, business groups and others pushed to have this provision included in the Act so that the corporation would not be seen as an easy source of revenue for the government. They wanted money from postage ploughed back into service.

Financial Administration Act (FAA)

The FAA says "there is a reasonable expectation that the corporation [Crown corporations like Canada Post under Part II of Schedule III] will pay dividends" and "ordinarily earns a return on equity."

But there is nothing in the FAA that requires a commercial rate of profit or the kind of dividends that a business might be required to pay.

Government financial and policy framework for Canada Post

The government's financial and policy framework for Canada Post calls on the post office to provide a commercial rate of return (11%) and pay an annual dividend of 40% of net profit. The corporation paid a 15% rate of return in 2005, 8.4% in 2006 and 3.8% in 2007. It has handed over \$547 million in dividends to the government in the last 10 years alone.

CUPW wants Canada Post to start acting like the public service it is. While Crown corporations like Canada Post have both public and commercial activities, they are distinct from commercial enterprises in that they are designed to serve the public interest, not maximize profit.

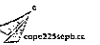
Sources: Canada Post Corporation Act, Canada, R.S., 1985, Section 5(2), 19(2), 27.4 Financial Administration Act, Canada, R.S., 1985, Section 3(5) (a) iii and (i). Section 27.4, Division III, 130.1, 130.2

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Hey Harper – Hands off my post office

Say no to postal deregulation

Five reasons to oppose deregulation of our public post office

4 Fact Sheet

The federal government is conducting a very quick and potentially damaging review of our public post office called the Canada Post Corporation Strategic Review. The government has given the review's advisory panel a very broad mandate. It has ruled out privatization, but not deregulation of Canada Post. There are many good reasons to oppose deregulation. Here are five:

1. Deregulation would jeopardize universal postal service

Our public post office provides universal and affordable service. This is no small feat in a country like ours. Canada has the second largest landmass in the world and one of the smallest population densities.

It is the post office's exclusive privilege or monopoly on letters that allows it to generate enough revenue to provide universal postal service.

When Canada Post was granted the exclusive privilege to deliver letters in 1981, legislators understood that market forces alone could not guarantee a reasonable level of service at affordable prices to all Canadians, especially those living in rural or remote areas. At that time it was estimated that the cost of servicing rural and isolated areas was 'six to ten

times' the existing postage rate of a first class letter.

If the government decides to deregulate our post office by reducing or eliminating the exclusive privilege, it will have to dramatically reduce service or find another way of funding universal service. Of course, government subsidies are highly unlikely in this day and age.

Many postal observers believe deregulation would lead to a downward spiral for Canada Post, as private sector competitors focus on profitable areas and services, leaving the unprofitable parts to our public post office. With fewer profits, Canada Post would find it increasingly difficult to provide public postal service, especially in rural and remote parts of the country.

Inside

Deregulation would raise prices, reduce service, destroy jobs, hurt the environment and reduce the security and privacy of the mail • Postage Rates – The Facts

There appears to be a correlation between countries that have fully deregulated their post offices and higher standard postage rates. *See the chart on the back.*

Why is this? Once a domestic letter market is fully deregulated, competitors typically focus on profitable urban areas and business mail, leaving unprofitable rural delivery and individual mail to a post office. The post office normally loses part of the lucrative letter business to competitors. At some point, the post office can no longer cross subsidize and finance high cost individual mail and rural delivery with the money it makes from large volume urban mailings because competitors have taken this business.

In addition to rate hikes, the public would likely face service cuts if Canada Post is deregulated. If our post office was to follow the example of Sweden's deregulated post office, it would cut back or eliminate retail service, especially in rural areas.

Recently, an independent review of the United Kingdom's deregulated postal sector found that "there have been no significant benefits from

liberalisation for smaller businesses and domestic consumers."



Deregulation is likely to harm postal workers here in much the same way as it has hurt workers in other countries. Only Sweden and New Zealand have had any long-term experience with postal deregulation. Postal workers in New Zealand suffered a dramatic decline in wage levels after their post office was deregulated in 1998. Thousands of postal workers' jobs were eliminated by Sweden Post after it was deregulated. Between 1993 and 2005, Sweden Post destroyed 16,000 jobs while the competition created only 2000 jobs.

There are other good reasons to believe that the number and quality of jobs in the postal sector would decline if the letter market is deregulated and opened to competition. A 1996 study conducted by Coopers Lybrand concluded that deregulation would lead to a massive loss of volumes and positions at Canada Post. The financial crisis resulting from volumes and revenues lost to competition would obviously leave our post office with less money to

provide workers with decent wages, benefits and working conditions.

Rural areas and women would be hardest hit. A financially-strapped post office would not be able to maintain much service or employment in high-cost rural areas. A review of Canada Post conducted from 1995 to 1996 warned that any reduction in rural service would adversely affect women workers, as the post office is one of the few secure, good paying jobs available to women in rural parts of the country. Indeed, 86.9 per cent of rural counter workers and 71.5 per cent of rural route mail delivery staff are female.

**Finland was deregulated early (1994) but there has been little in the way of competition because new entrants are required to make a very high contribution to a universal service fund if they operate in lucrative, high-density areas.*

4. Deregulation would hurt the environment

If the letter market is deregulated and opened to competition, letter companies would vie for business in the same environmentally unsound way as parcel-courier companies. Several competing parcel-courier businesses operate simultaneously in most urban and suburban areas. It is not uncommon to see two or three delivery trucks on the same street on the same day. This system of delivery maximizes fossil fuel consumption, traffic and pollution.

Put another way, if the letter market is opened to competition, the same number of letters would be delivered to the same number of homes and businesses, but these letters would be delivered by more vehicles. This would be damaging from an environmental perspective.

Introducing competition into the letter market would also put financial pressure on Canada Post. This would make it more difficult for the government to insist that our post office operate in a more environmentally-friendly manner or as a role model and leader in good environmental practices. Just as the space program was used to stimulate high-tech

industries, the postal service could be used to develop and test environmental practices that could be extended to other industries.



5. Deregulation would reduce the security and privacy of the mail

Deregulation would also jeopardize the security and privacy of the mail. It is currently a federal offence for anyone to open or tamper with mail without the permission of the recipient or a judicial warrant.

The post office employs a highly trained security force whose primary responsibility is security of the mail. Major postal facilities are equipped with elaborate security systems. As a result, senders and recipients of mail may be reasonably confident that the nature of their business or personal correspondence is private and secure.

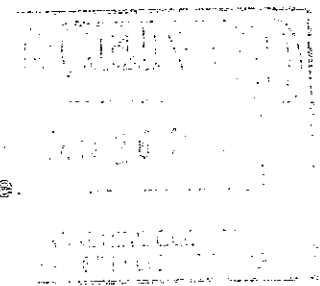
With the introduction of competition, it would be virtually impossible for the federal government to ensure that a myriad of delivery companies lived up to legislation or regulations requiring security of the mail.

Privacy problems would be compounded by the fact that many competitors would be American-based companies that are subject to the terms of the *USA*

Patriot Act. Under the terms of this Act, American subsidiaries delivering mail in Canada can be required to provide the American government with any records they have concerning the sending or receipt of mail.



- o Our country has one of the lowest basic stamp prices in the industrialized world.
- o There appears to be a correlation between countries that have fully deregulated their letter market and higher basic stamp prices.
- o Countries with considerably greater population density often charge higher rates.
- o Ninety-one per cent of respondents to a 1996 Angus Reid poll said that universal postal service at a uniform rate is one of the really great things about Canada Post.



Country	2008 Domestic Rate	Currency	Foreign Currency to CAD\$	20g Rate in CAD\$	Fully Liberalized Domestic Market?	Density (Pop. per Km ²)
Finland	0.70	eur	1.559240	\$1.09	Yes	16
Italy	0.60	eur	1.559240	\$0.94	No	196
Sweden	5.50	sek	0.167719	\$0.92	Yes	20
Austria	0.55	eur	1.559240	\$0.86	No	99
France	0.55	eur	1.559240	\$0.86	No	111
Germany	0.55	eur	1.559240	\$0.86	Yes	232
New Zealand	0.50	nzd	0.778907	\$0.89	Yes	15
Japan	80.0	yen	0.009564	\$0.77	No	338
United Kingdom	0.36	gbp	1.959110	\$0.71	Yes	248
Canada	0.52	cad	1.000000	\$0.52	No	3
United States	0.42	usd	0.989299	\$0.42	No	31

Sources: Universal Currency Converter, 5/25/08; Postage rates worldwide, <http://www.atms.ch/rates>; United Nations: World Population Prospects 2006

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High Level to Sulphur Point 144 kV Transmission Project

PROJECT INFORMATION

June 2008

Summary

ATCO Electric is planning to build new power transmission facilities in the High Level and Rainbow Lake area in northwest Alberta. The project includes:

- About 105 km of new 144 kilovolt (kV) transmission line from the High Level substation in High Level to the Sulphur Point substation east of Rainbow Lake.
- Minor alterations at both existing substations.

This summary is being sent to landowners, occupants, agencies and interested parties in the vicinity of the proposed transmission facilities, to provide information about the project prior to ATCO Electric submitting a Permit and Licence application to the Alberta Utilities Commission (AUC).

Project Need

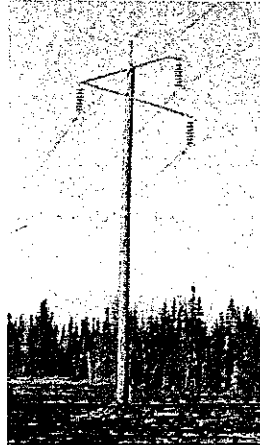
The new facilities are needed to strengthen the transmission system and support increasing transmission needs in fast-growing northwest Alberta. The need for the facilities was identified by Alberta's independent transmission authority, the Alberta Electric System Operator (AESO), as part of the Northwest Alberta Transmission Development project. The need was approved in 2006 and amended in 2007 by the Alberta Energy and Utilities Board (the Board was replaced by the AUC on January 1, 2008).

Proposed Timing

- Consult landowners/agencies..... January to July 2008
- Finalize route, apply to AUC..... July 2008
- Obtain AUC approvals October 2008
- Obtain rights-of-way..... October 2008
- Right-of-way clearing November 2008
- Construction November 2008 to March 31, 2011
- Facilities completed and operating March 31, 2011

Major site activities include conducting field assessments, surveying, clearing & preparing the right of way, installing foundations (steel piles or concrete footings), installing the poles, and stringing the wires.

Timing and other details may vary with final plans.



The picture to the left shows a typical single pole 144 kV "wishbone" structure. Final design may vary.

Further details are shown on the enclosed maps and drawings. While several route options are shown, **ATCO Electric needs to build only one power line on one of the potential routes.**

Public and Agency Referral

Information is being provided to government agencies and landholders within 0.8 km of the proposed facilities, or to those properties in High Level with a potential view to the facilities.

Please contact us as soon as possible with any comments, questions or concerns, or to confirm that you have no concerns. A reply form is included in this package.

Attachments

- Typical Structure (drawing P-01)
- Typical Right-of-Way (drawing P-02)
- Regional Map (drawing P-03)
- High Level Substation Site Plan (drawing P-04)
- Sulphur Point Substation Site Plan (drawing P-05)
- Preliminary Route Mosaics (drawings P-06a to d)
- Transmission Lines and You (general info)
- Reply form
- Open House Invitation

CONTACT INFORMATION

Please contact us with any comments, questions or concerns. **Contact:**

Laurie Jenkin
ATCO Electric
10035 - 105 Street
Edmonton, AB T5J 2V6

Telephone: 780-420-5535
Toll-free: 1-866-600-0022
Fax: 780-420-8017

E-mail: laurie.jenkin@atcoelectric.com
Website: atcoelectric.com

Project Details

The project includes:

- Constructing **105 km of new 144 kV transmission line "7L133"** from the existing High Level substation to the existing Sulphur Point substation.
- Minor changes at the **Sulphur Point substation "828S"** in SW 34-110-6 W6M, including an expanded fence area to accommodate 3 new breakers and related electrical and communication protection for the new transmission line.
- Minor changes at the **High Level substation "786S"** in SW 32-109-19 W5M, including an expanded fence area to accommodate two new breakers and related electrical and communications equipment for the new transmission line.

ATCO Electric is also planning to install a +30 MVAR static VAR compensator ("SVC") at the **High Level substation** as a separate but concurrent project that is part of the overall northwest transmission development plan. Additional property and fence expansion will be required for this new equipment.

144 kV TRANSMISSION LINE DETAILS

- The proposed line will consist of three conductor-wires plus an overhead shield wire strung on wood-pole structures. The typical structure would be a single-pole "wishbone" with a typical span length of about 150 m between poles. A minimum right-of-way (R/W) width is required for construction, safety and maintenance access. Line and right-of-way details are shown on drawings P-01 and P-02.
- Non-typical structures with taller or additional poles and/or anchors and guy wires may be required at corners and end points, for longer spans or to go around or over obstacles.
- In all cases, the ground clearance will meet or exceed the requirements of the provincial safety regulations.
- The new right of way can overlap existing rights of way such as roads, power lines and pipelines, but there still needs to be enough separation for all facilities to be operated safely.

Environmental Protection

- Clearing, construction, reclamation, and subsequent activities will all be carried out in accordance with Alberta Environment's *Environmental Protection Guidelines for Electric Transmission Lines* (C&R/IL/95-2). These transmission facilities are of a class normally not requiring an environmental impact assessment report or approval under the *Environmental Protection and Enhancement Act*.
- ATCO Electric understands from similar projects that the priority concerns of landholders and agencies include avoiding sensitive areas such as watercourses, wildlife habitat, trap lines and traditional use areas. Measures will be taken to address potential issues such as right-of-way rutting, access control, watercourse crossing methods, and construction timing.
- ATCO Electric will address these and other identified situations with the affected parties, and will apply to the appropriate agencies for any additional approvals or permits as required.

Noise and Traffic

- Any significant noise or traffic is generally limited to the initial construction period. Construction traffic would include trucks and heavy equipment for material/equipment delivery, equipment installation and clearing (several trips at each site), and lighter equipment and vehicles for crew access and daily activities (several vehicles daily).
- During long-term operation, the facilities require occasional light traffic and activity (typically weekly at substations and annually for lines) for routine inspection and maintenance, and rare access by heavy equipment for larger repairs (every few years).
- During continuous operations, transmission facilities would not be audible more than a couple of hundred metres beyond the property or right-of-way boundaries. There would be no appreciable noise increase from these proposed facilities relative to adjacent land uses and activities.

Note: timing, layout and other details may vary slightly with final plans.

On direction from AESO, ATCO Electric must apply to the AUC for approval to build and operate transmission facilities. If you have any questions regarding the process for applications to the AUC, please contact the AUC at 780-427-4903, or e-mail Info@auc.ab.ca.

ATCO Electric owns and operates the transmission and distribution systems that deliver electricity to customers in northern and east-central Alberta. For power emergencies call us at 1-800-668-5506. For general enquiries about power lines or meters call us at 1-800-668-2248. For questions about hook-ups or your bill, please contact your energy retailer (see the phone number on your bill).

Study Area

The study area has two distinct regions. The east end of the route is located within the Town of High Level. High Level substation is surrounded by industrial and commercial land uses, while residential areas in town are located on the north side of Highway 58 West.

The remaining study area is forested Crown land in Mackenzie County. The terrain is generally flat with a mix of forested and muskeg areas. The project area has several oil and gas operators, a forest management agreement area, several deciduous timber allocations and seven registered trapping areas.

The Chinchaga River and several creeks within the study area may have crossing and activity timing restrictions.

Routes Options

Based on assessment of the key routing criteria, ATCO Electric has identified a preliminary route option or options, as shown on the attached maps.

ATCO Electric would consider other route and site options that may be identified through stakeholder consultations.

Only one transmission line route will be required. Subject to consultation with affected parties and AUC approval, the final route may be a combination of different options, and may include entirely new options identified during consultations.

Route & Site Selection

Route options were chosen based on key technical, economic, environmental and land-use criteria, to:

- Follow existing rights-of-way in forested areas to improve accessibility, minimize clearing and reduce the number of new corridors.
- Minimize impacts with landholders and documented historical sites.
- Follow existing or proposed development boundaries and land use plans where possible and reduce impacts to future activities.
- Keep routes as straight as possible to reduce line length and avoid costly corner structures.
- Avoid environmentally sensitive areas such as watercourses, wet or steep areas and wildlife habitat.

The final route and substation site are ultimately based on a balance of all of the above and does not necessarily satisfy all of the above criteria.

"Node" identifiers (e.g., "A1") are used as reference points to distinguish the route options on the preliminary route mosaics (drawings P-06a to d) and in the descriptions that follow.

Eastern Routing

(See High Level detail mosaic P-06a)

North Loop Option C1-E1-E2

This route goes west and north out of the High Level substation. From C1 to E2, the route follows an undeveloped access trail until joining Highway 58 West corridor and heading out of town.

Central Loop Option C1-E1-C2-C3

From C1 to E1 the route follows the same undeveloped access trail. At E1 the route goes cross-country, first west then turning north at C2 until intersecting the highway corridor at C3 and before turning west again.

South Loop Option C1-S1-S2

This route leaves the substation and goes south paralleling Highway 35, a service road and an existing power transmission line. At S1, the route turns northwest, and goes cross-country until joining the Highway 58 West corridor at S2.

Central Routing

From E2 to A106, the proposed route follows the south side of Highway 58 West. At A99 to A106, the route also follows an existing power distribution line.

Western Routing

(See Sulphur Point substation site drawing P-05)

East Loop Option A106-A108-A109-A110-A111

From A106 to W1, the route crosses Highway 58 West and follows an ExxonMobil pipeline and a power line corridor. At A108, the route turns west and enters Sulphur Point substation on the north side, either by A109 or by A110 to A111.

West Loop Option A106-A107-W5-W4-W3-W6

After crossing the highway (A106 to A107) this route goes west along the south side of Sulphur Point substation, between the highway and existing power lines. At the west side of the substation, the route would wrap around the site and turn into the substation at A111 for connection to the existing substation infrastructure.

Definition of Terms

Transmission Line: Transmission lines (69 kilovolts or more) are higher voltage and have the ability to transmit power over a longer distance to local substations where the distribution lines (25 kilovolts and lower) deliver power to homes, farms and businesses. Transmission lines are like major highways for longer distance travel, whereas distribution lines are comparable to secondary roads and local streets.

144 kilovolt (144 kV): A 144 kilovolt line is a higher capacity type of line, usually transmitting bulk power between regions, from generators or to large industrial loads.

Substation: A fenced enclosure containing equipment such as transformers that connect the transmission lines to the distribution system. Substations are also designed to operate and protect the electric system similar to in-home breaker units but are a much more sophisticated, larger scale version.

Static VAR Compensator (SVC): An "SVC" is an electrical device for stabilizing voltage levels on the transmission system. This type of equipment helps increase the quality of power and the ability to transfer power over the transmission lines.



SVC Equipment

Study Area: The area in which we are examining both the opportunities for routing such as existing power lines, roads, high ground, etc., and the constraints such as muskeg, sensitive environmental or cultural features, conflicting developments, etc.

Route or Route Option: A possible location for the proposed transmission line and right of way, selected to try to meet the technical, economic, environmental and land use criteria. The route selection process also involves obtaining essential feedback from agencies and landholders toward ensuring we minimize environmental or land use impacts. Preliminary routes require further refinement and may be rejected, or may shift by several hundred metres depending on information gathered through further examination, surveys and the feedback from landholders and interested parties. In the final analysis, only one new line is needed along an acceptable route.

Right of Way: An area that is cleared of trees, brush or debris to allow access for construction and ongoing maintenance and operation of the transmission line. Right of way also means the legal rights to use the land, normally obtained by a power line agreement or easement.

Alberta Utilities Commission (AUC): The AUC is an independent, quasi-judicial agency of the Government of Alberta. Its mission is to ensure that the delivery of Alberta's utility services take place in a manner that is fair, responsible, and in the public interest. The AUC ensures that electric facilities are built, operated, and decommissioned in an efficient and environmentally responsible way. All new transmission facilities require the approval of the AUC.

Alberta Electric System Operator (AESO): A corporation established under provincial law, the AESO acts as the independent system operator, directing the reliable and economic operation of Alberta's interconnected electric system. The AESO plans the transmission development in Alberta by identifying present and future needs, and contracts with transmission facility owners such as ATCO Electric to provide the needed transmission services and facilities. The AESO is independent of any industry affiliations and owns no transmission assets.

ATCO Electric: ATCO Electric owns and operates the power transmission and distribution systems in northern and east-central Alberta. With a service area covering almost two-thirds of the province, ATCO Electric provides safe, reliable delivery of electricity to Alberta homes, farms, and businesses. ATCO Electric also reads the electricity meters and provides consumption information to the retailer, which passes these charges on to their customers. ATCO Electric costs are regulated by the Alberta Utilities Commission.



REPLY BY FAX

DATE: _____

FAX TO: Laurie Jenkin, ATCO Electric, Fax No. 780-420-8017

PROJECT: High Level to Sulphur Point Transmission Line Project

Do you have any facilities or developments in the area that may be affected by the project?

No. Yes, and they are as follows:

Do you have any concerns about the project?

No. Yes, and they are as follows:

Is there anyone else we should be contacting about this project?

No. Yes, and they are as follows:

Do you have any other comments or questions?

No. Yes, and they are as follows:

If we have any errors in your name and address, please provide corrections.

Sent By: Name _____

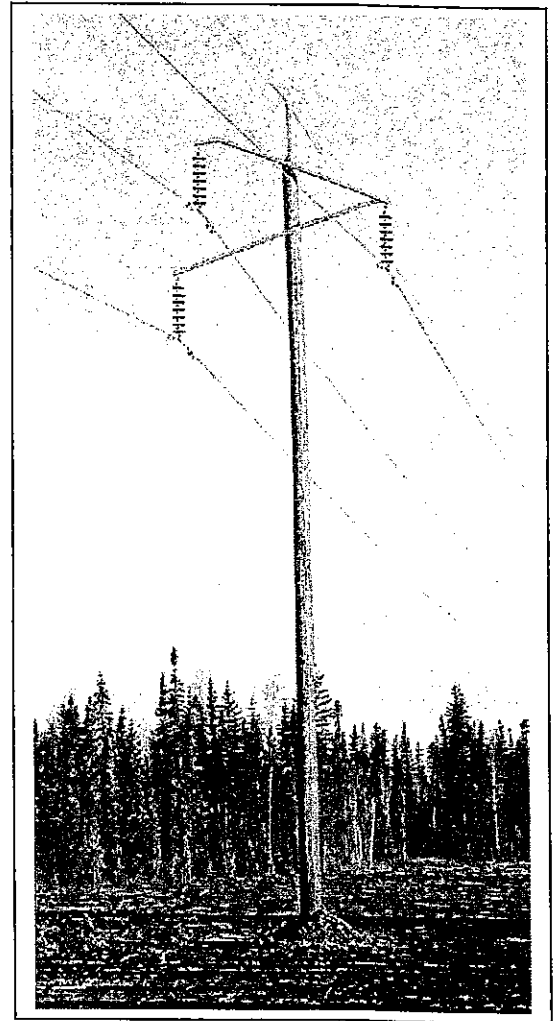
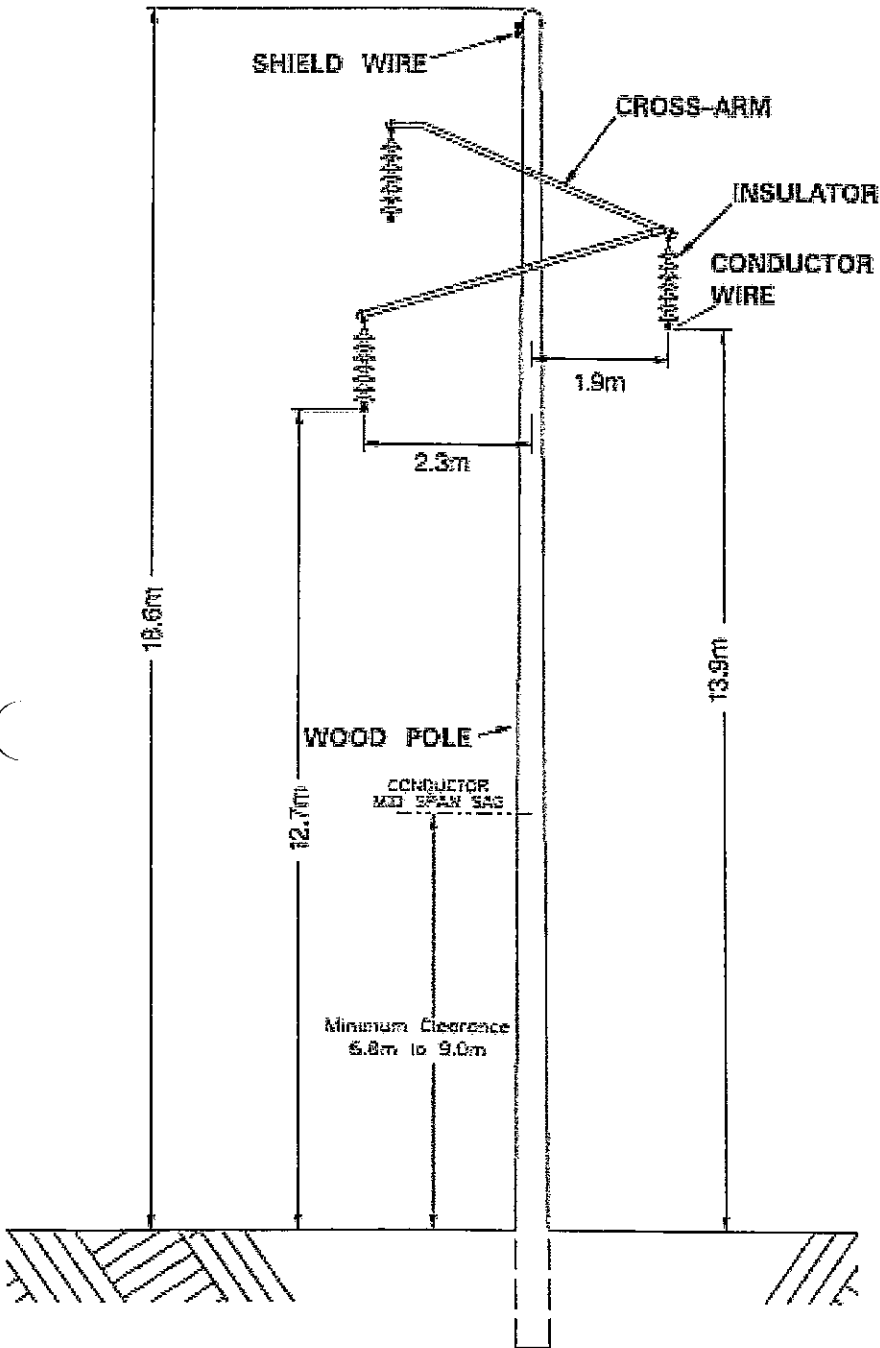
Agency/Company Name _____

Address _____

Phone No.: _____ Fax No.: _____

E-mail/Other: _____

Typical Single-Circuit 144 kV "Wishbone" Structure



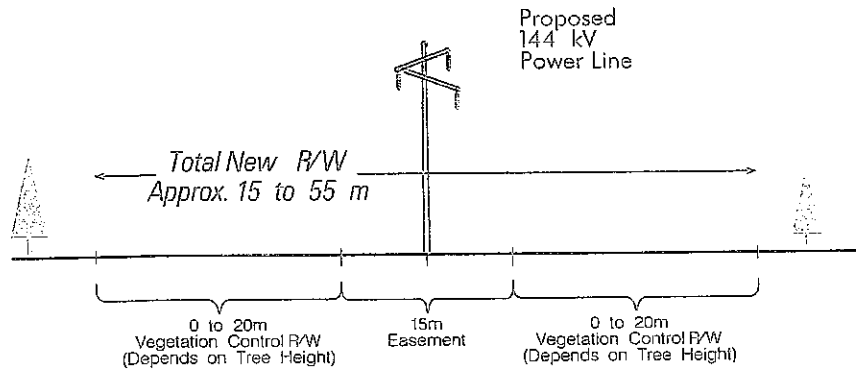
Approximate Dimensions	
Height	18.6 m
Max. Width	4.2 m
Distance between Structures.....	150 m

ATCO Electric

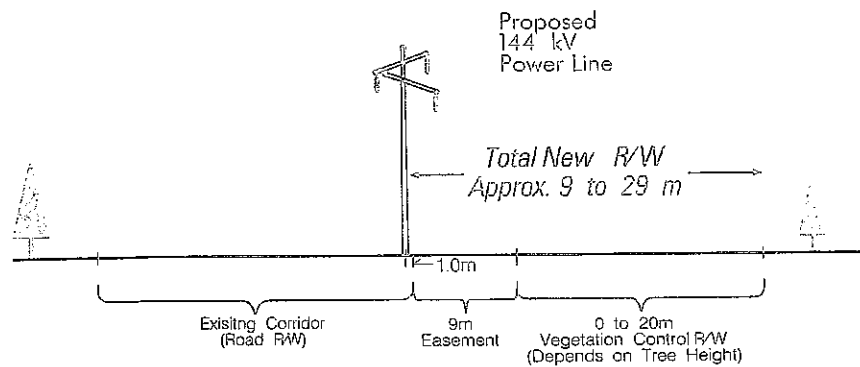
High Level to Sulphur Point
144 kV Transmission Project

TYPICAL STRUCTURE

Typical Right-of-Way Cross – Country Alignment



Typical Right-of-Way Along Highway



Right-of-Way Required

A minimum right-of-way (R/W) width is required for construction, safety and maintenance access. R/W width and structure placements vary with structure type. Typical R/W widths are shown on the drawings above. The minimum R/W width is typically 15 m for a cross-country alignment, and 9m along a road boundary. The width of the R/W may increase:

- * For anchors, guy wires, additional poles and/or wider spacing at non-typical structures which are used for corners and to go around or over obstacles.
- * For safe separation from other facilities such as pipelines, roads and other power lines.
- * In treed areas to ensure trees cannot fall on the transmission line. Clearing is related to tree height. For example, trees that are 10 m tall are removed if within about 17.5 m of centre line, 20 m trees are removed if within about 20 m, etc.

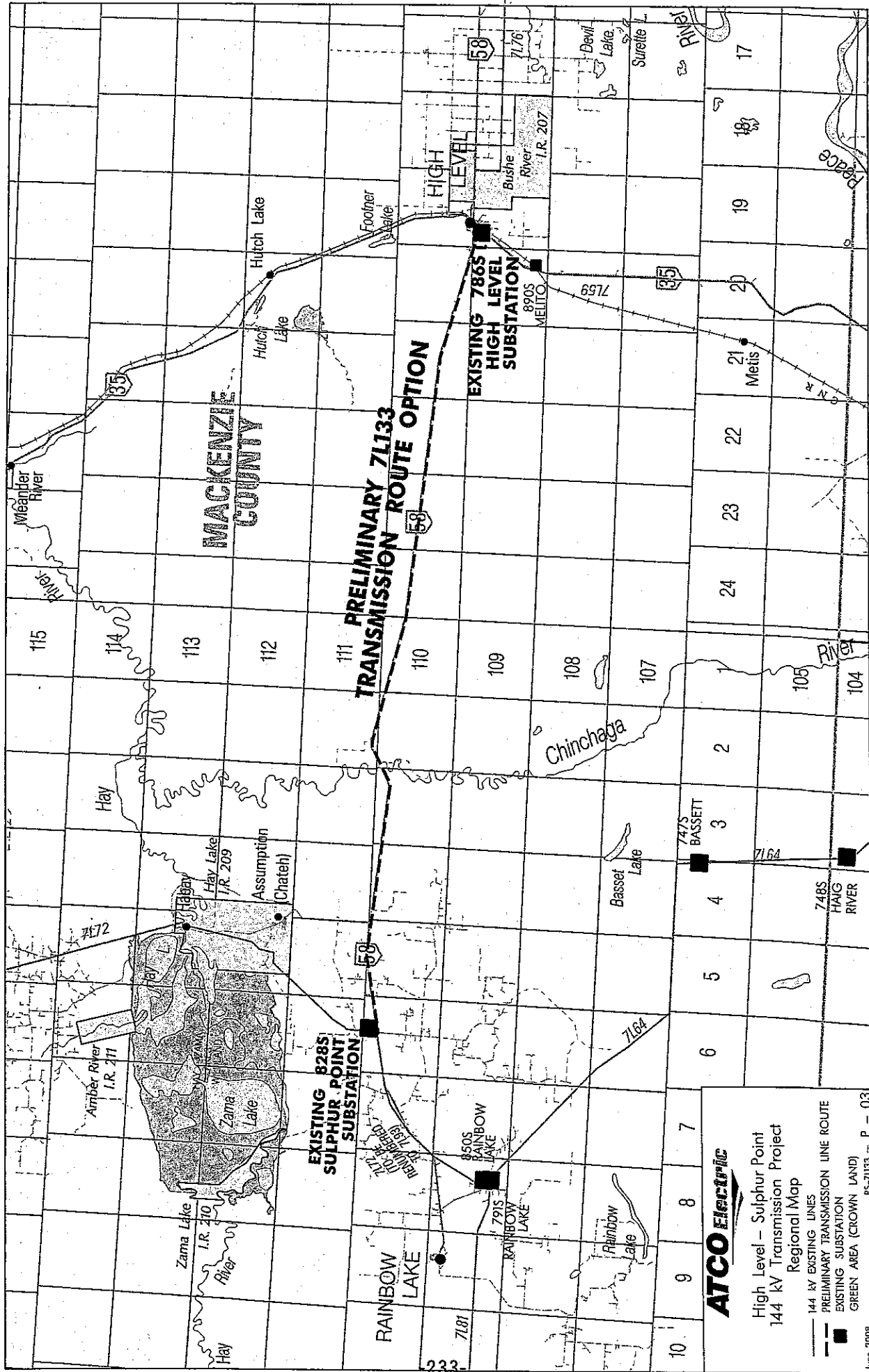


Details may change with final designs and locations.

Cartography by Jason Yorke June 2008

TYPICAL RIGHT-OF-WAY

DWG No. RS-7L133 – P – 0;



High Level - Sulphur Point
144 kV Transmission Project
Regional Map

- 144 kV EXISTING LINES
- - - - - PRELIMINARY TRANSMISSION LINE ROUTE
- EXISTING SUBSTATION
- GREEN AREA (CROWN LAND)

June 2008
Cartography by George Idema
HL_SP_RegionalMap.dgn
Approved by Laurie Jenkin

Carol Gabriel

Info

From: Mighty Peace Tourist Association [info@mightypeace.com]
Sent: Wednesday, July 02, 2008 2:21 PM
To: Western Budget; Tourisme Smoky River Tourism Association; Town of Falher; Town of Rycroft; Townofmclennan; Steve Macintyre; Smoky River FCSS; Sandy King; Rocky Rombs; Rebecca Wurz; Pierre Frigon; Peace Valley Inns; Peace Fest; Pamela MacKay; Nova Hotel Peace River; Northbase Outdoor; Nicole Woychuk; Nampa museum; Misery Mountain Ski Hill; Michel Buitendyk; MD Fairview; Mathieu Vaillancourt; Mark Rieder; Mark Heckbert; Manning CAO; Lisa Wardley; Leslie Bunn; leanne walmsley; Laurie Hand; John Haney; Jo Kelemen; Jessica Dreidger; Jenny Wallace; jchomiak@highlevel.ca; info@tapawingolodge.com; Heather Porrill; Harry Aspin; Grimshaw; Gord McLeod; Gene Wadsworth; Ged Clegg; Gary Chrisopherson; Fort Vermillion Heritage centre; Donna Gillon; Don Ames; Dave Brochu; Crystal Draper; coconut2@telus.net; Carol Gabriel; Carmen Ewing ; Carla Loree; Brian Harcourt; Wanda Laurin; Larry Chorney; Gilles Doucet; Allen Gairns; Ashley Zavisha; Barbara Bos; Bernadette Wearden; Brenda Taylor; Rhonda Davidson; Gail Sandboe; Jim Lewis; jim@reynoldsplumbing.com; Frances Davies; Klause Noruschat; Laura Gloor; Peter F. Braun; ro at home; Wayne Frank; Blue Sky Outfitters; agriffiths; Ada Lovmo; hlchambr@incentre.net; info@dunveganinn.com
Subject: brochures
Attachments: Brochures Intent Fall 2008-09.pdf; Postcard Intent Fall 2008-09.pdf

Hello all

Travel Alberta is doing the brochure and postcard run again. Please look over attachments and email or call me if you have any questions at the toll free below. If you can't afford the \$215 for 2000 postcards, please let me know and I will find a partner to share your costs.

A good-day to everyone!

Nicole Halvorson

Executive Director

Mighty Peace Tourist Association

www.mightypeace.com

1-800-215-4535



Mighty Peace Tourist Association June report to Council

Trade Shows

This month, MPTA worked in the Travel Alberta North booth at the Extreme Country Fever music festival in Grande Prairie. There were tons of folks from outside of the Peace Region, coming from as far away as 8 hours to get information about northern Alberta. Many of our Grande Prairie neighbours received a Mighty Peace Country Vacation Planner.

Nicole received an incredible comment at the show: a lady from Buttertown profusely thanked us for including Buttertown in the Vacation Planner. (She came back 3 times with different family members to thank me!)

The North Peace Trade Show in Grimshaw brought 2 visitors to the MPTA booth looking for help starting tourism businesses. That's a first! Residents were happy to discover some of the "forgotten jewels" listed in our Vacation Planner.

Marketing

Final issue of North West Business magazine was done for Mackenzie County. The results of the magazine were acceptable and this project will be considered for future years.

The event calendar featured in the Peace Country Sun resulted in a mass of phone calls to the MPTA office. The July papers will feature our partners advertising.

Annual General Meeting

Rhonda Davidson was re-elected as president, serving her fourth year as president and 14th year as a board member. Jim Reynolds left his position with our board but will stay on as our representative on the Alberta North board of directors.

Thank you to the Village of Nampa and Northern Sunrise County for hosting our AGM.

SWOT analysis

MPTA is working with marketing committies to complete SWOT analysis and marketing plans for Clear Hills and MD of Fairview as well as Peace River. Once these are completed we will begin a five year strategic marketing plan for the region as a whole. If your community would benefit from completing a SWOT and marketing plan, please contact Nicole.

Please direct any questions concerning this report to Nicole; 338-2364.



Intent to Participate

Company Name: _____

Contact Person: _____

Address: _____

Phone: _____

Fax: _____

Email: _____

Destination Marketing Organization in your region: _____

I will track the success of the program that I participate in and provide this information to Travel Alberta North upon request.

All deadlines outlined are final. Any participant not able to comply with these deadlines will under no circumstances be included in the print. If at anytime Menzies has put any time into developing a product for a participant, applicable charges will be directed to the participant even though the product will not be printed and/or delivered within the outlined timeframe.

Signature: _____

Date: _____

Travel Alberta North Representative

Signature: _____

Date: _____

3 PANEL BROCHURES 2008/2009

Travel Alberta North
#2, 4907 - 51 Street
Athabasca, AB T9S 1E7
1-800-756-4351

OFFICE USE ONLY
Brochure # _____ Quantity _____

Specific Terms

1. Every operator that wishes to create a brochure through this program must complete this Intent to Participate form and submit it no later than **August 30, 2008**.
2. Copy and photos must be submitted to your respective District Marketing Organization (DMO). **Deadline is September 15, 2008**. Final deliver is expected for November 2008.
3. **Two rounds of proofs** will be included in your program cost. Any additional changes will be charged at the graphic artist's design rate directly to the operator.
4. Any changes to the final proof must be dated and signed by both the operator and the DMO and submitted by **October 15, 2008**.
5. Brochures that are not proofed by both the operator and the DMO before the proofing deadline will **not** be printed.
6. Please select **one** of the following categories:
 - Fishing
 - Outdoor Adventure
 - Golf
 - Festivals & Events
 - Museums & Heritage
 - Campgrounds
 - Accommodation (Hotels, Motels, B & B's cabins)
 - Northern Alberta Experiences

Cost of Brochures

Brochures are \$215 (GST included) for 2,000 pieces. 1750 pieces go to the operator and the remaining 250 will be split between the DMO and TDR for distribution.

Payment Terms

Full payment must be made to Travel Alberta North prior to product being shipped.

Participation is on a first come, first serve basis.
Please fax this form to: Travel Alberta North @ 780-675-3788
It will be signed and coded upon receipt and returned by fax for confirmation.

3 PANEL BROCHURES 2008/2009

Material Specifications

Materials for the program must be submitted to your DMO no later than **September 15, 2008.**

INQUIRY FULFILLMENT PROGRAM

- A 130 word description of who you are and a description your company
- Logo
- Images – 3 for front cover, 2 to 5 for inside, 1 or 2 for feature package panel
- location information for locator map
- dates and hours of operation
- any **truly unique** services/specialties you offer
- 150 word bulleted point form of what you offer
- Contact information (address, phone #, website/email)

HELPFUL TIPS:

- ✓ Try to use your wording to reinforce an *experience* – what will your customer come away with in terms of a life-long memory?
- ✓ Your customers look at your pictures more than they read – do you need to put captions under your images?
- ✓ If your customers are generally older, why not try larger print?
- ✓ People enjoying themselves at your facility always make for the best photos – your potential customers mentally put themselves into these pictures
- ✓ Using a one-time offer or incentive unique to this brochure helps you track its effectiveness – **this technique is strongly recommended.**

Please send materials to your local DMO as listed below:



Nicole Halvorson
Mighty Peace Tourist Association
Box 419
Berwyn, AB T0H 0E0
Phone: 1-800-215-4535 (780) 338-2364
Fax: 780-338-3811
Email: mpta@telusplanet.net

Material Requirements

PLEASE PROVIDE TEXT AS:

- Microsoft Word .rtf or .doc
- As body copy of an e-mail
- Macintosh – simple text
- A writer is available at \$75 per hour if needed

PHOTO/LOGO FORMATS

A print or slide is best but if you already have it as a high resolution scan make sure it is an EPS, TIF, or JPG (Photoshop files). Please ensure all images are at a resolution of 300 dpi/ppi at 6" wide minimum at full size (100%) and in CMYK (not RGB) mode.

LOGOS – For best results send an .eps vector file

Please note: If logos are in an unacceptable format and require editing or rebuilding, charges at \$75 per hour will apply.

Scanning anything smaller than 5" x 7", full color, is \$20 per image.

Text and Photo/Logos should be e-mailed to your DMO.

When e-mailing files, please clearly indicate which company your information belongs to.

If your files are too large to e-mail (larger than 5 MB) please supply your files on CD or ZIP 100 MB with your return address.

Proofing Policy

Brochure proofs will be emailed in Adobe pdf format. Participants will receive two proofs to make changes on. All indicated changes made and a final proof will be sent for sign-off. Any additional changes to the final proof will be subject to additional charges.



POSTCARDS for 2008/2009

Travel Alberta North
#2, 4907 – 51 Street
Athabasca, AB T9S 1E7
1-800-756-4351

Intent to Participate

Company Name: _____

Contact Person: _____

Address: _____

Phone: _____

Fax: _____

Email: _____

Destination Marketing Organization in your region: _____

I will track the success of the program that I participate in and provide this information to Travel Alberta North upon request. All deadlines outlined are final. Any participant not able to comply with these deadlines will under no circumstances be included in the print. If at anytime Menzies has put any time into developing a product for a participant, applicable charges will be directed to the participant even though the product will not be printed and/or delivered within the outlined timeframe.

Signature: _____

Date: _____

Travel Alberta North Representative

Signature: _____

Date: _____

OFFICE USE ONLY	
Postcard# _____	Quantity _____

Specific Terms

1. Every operator that wishes to create a postcard through this program must complete this Intent to Participate form by **August 30, 2008**
2. Copy and photos must be submitted to your respective District Marketing Organization (DMO). **Deadline is September 15, 2008.** Delivery is expected for November 2008.
3. **Two rounds of proofs** will be included in your program cost. Any additional changes will be charged at the graphic artist's design rate directly to the operator.
4. Any changes to the final proof must be dated and signed by both the operator and the DMO and submitted by **October 15, 2008.**
5. Brochures that are not proofed by both the operator and the DMO before the proofing deadline will **not** be printed.

Cost of Postcards

Postcards are \$100.00 (GST included) for 1,000 pieces. 800 pieces go to the operator and the remaining 200 will be split between the DMO and TDR for distribution.

Payment Terms

Full payment must be made to Travel Alberta North prior to Postcards being shipped.

Participation is on a first-come, first-served basis.
Please fax this form to: Travel Alberta North 780-675-3788
It will be signed upon receipt and returned by fax for confirmation.

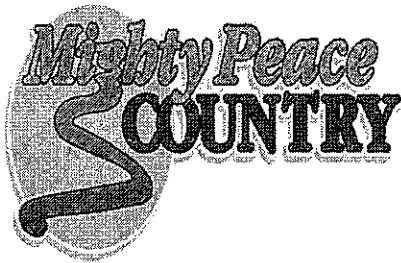
Material Specifications

Materials for the postcards must be submitted to your DMO no later than **September 15, 2008**.

INQUIRY FULLFILLMENT PROGRAM

- A 40 word brief description (initial paragraph) of who you are
- Logo
- 1 image minimum 6" wide x 4" high (if only one image supplied – the size of the postcard) at 300dpi.
- NOTE: Images pulled off the internet are not acceptable as they are only 72dpi.
- dates and hours of operation
- Contact information (address, phone #, website/email)

Please send materials to your local DMO as listed below:



Nicole Halvorson
Mighty Peace Tourist Association
Box 419
Berwyn, AB T0H 0E0
Phone: 1-800-215-4535 (780) 338-2364
Fax: 780-338-3811
Email: mpta@telusplanet.net

2008/2009 POSTCARDS

Material Requirements

PLEASE PROVIDE TEXT AS:

- Microsoft Word .rtf or.doc
- As body copy of an e-mail
- Macintosh – simple text
- A writer is available at \$75 per hour if needed

PHOTO/LOGO FORMATS

A print or slide is best but if you already have it as a high resolution scan make sure it is an EPS, TIF, or JPG (Photoshop files). Please ensure all images are at a resolution of 300 dpi/ppi at 4" minimum at full size (100%) and in CMYK (not RGB) mode.

LOGOS – For best results send an .eps vector file

Please note: If logos are in an unacceptable format and require editing or rebuilding, charges at \$75 per hour will apply.

Scanning anything smaller than 5" x 7", full color, is \$20 per image.

Text and Photo/Logos should be e-mailed to your DMO.

When e-mailing files, please clearly indicate which company your information belongs to.

If your files are too large to e-mail (larger than 5 MB) please supply your files on CD or ZIP 100 MB with your return address.

Proofing Policy

Postcard proofs will be emailed in Adobe pdf format. **Participants will receive two proofs to make changes on. All indicated changes made and a final proof will be sent for sign-off.** Any additional changes to the final proof will be subject to additional charges.



**CANADIAN FEDERATION
OF INDEPENDENT BUSINESS.**

237 - 8th Avenue SE, Suite 410

Calgary, Alberta T2G 5C3

760 - 10665 Jasper Ave.

Edmonton, Alberta T5J 3S9

July 2, 2008

Reeve Gregory Alan Newman and Council Members
Mackenzie County
PO Box 640
Fort Vermilion, Alberta T0H 1N0

Sent Via Fax: (780) 927-4266

Dear Reeve Newman:

The Canadian Federation of Independent Business is a non-partisan political action organization for the interests of small- and medium-sized businesses. We are pleased to announce that we now represent 10,000 business members in Alberta. We are writing to let you know we are releasing our second annual Alberta Property Tax Report tomorrow and to share the results for your community:

In 2007, Mackenzie County, charged businesses \$1,103 per \$100,000 in assessed property value. At the same time Mackenzie County charged residents \$689 per \$100,000 in assessed value - the ratio between the two is 1.60. This 1.60 is what we refer to as a *Property Tax Fairness Gap*.

- A gap of 1 means non-residential and residential mill rates are the same
- A gap of *more than 1* means non-residential mill rates are *higher than* residential mill rates
- A gap of *less than 1* means non-residential mill rates are *lower than* residential mill rates

Among 304 Alberta municipalities (excluding summer villages), 78 charged the same mill rate to non-residential and residential properties, one charged less to the non-residential sector, and 225 municipalities charged more.

This report follows up on our Alberta Municipal Spending Watch which was released last month. At that time, many municipal leaders justified high levels of spending by saying they are simply responding to the demands of residents for more services. However, our review of municipal property tax mill rates reveals that most municipalities rely on their business community to subsidize services to residents.

To see how your municipality compares with others in the region and to review CFIB's recommendations, please see the report at: <http://www.cfib.ca/research/reports/tr3064.pdf>. If you have any questions, please do not hesitate to contact us at (780) 421-4253 or (403) 444-9290.

Sincerely,

Danielle Smith
Director of Provincial Affairs, Alberta

Janine Halbesma
Senior Policy Analyst

Powered by Entrepreneurs.

Carol Gabriel

From: Joulia Whittleton
Sent: Thursday, July 03, 2008 9:12 AM
To: Council
Cc: Bill Kostiw
Subject: FW: News Release - First milestone reached in Alberta's Livestock and Meat Strategy ~23935~

Joulia Whittleton

Director of Corporate Services

Mackenzie County
P.O. Box 640, Fort Vermilion, AB, T0H 1N0, Canada
Tel.: (780)-927-3718, Fax: (780)-927-4266
Toll Free: (877)-927-0677
Cell: (780)-841-8343 Email: jwhittleton@mackenziecounty.com

The information in this message is confidential and may be privileged, intended for the sole use of the addressee. If you are not the intended recipient of this message, any disclosure, copying, distribution or action taken or omitted in accordance with this message is prohibited. If you have received this communication in error, please destroy & delete from your computer immediately and notify us by email, fax or phone as per the above contact numbers.

From: ACNMail@gov.ab.ca [mailto:ACNMail@gov.ab.ca]
Sent: Thursday, July 03, 2008 9:05 AM
To: Joulia Whittleton
Subject: News Release - First milestone reached in Alberta's Livestock and Meat Strategy ~23935~

News Release

July 3, 2008

First milestone reached in Alberta's Livestock and Meat Strategy *Minister appoints chair and board members to new agency*

Edmonton... The Alberta government's strategy to revitalize the provincial livestock and meat industry has reached its first major milestone by naming the chair and the initial board members of the Alberta Livestock and Meat Agency (ALMA).

Joe Makowecki, President of Heritage Frozen Foods, has been appointed as the first chair of ALMA and Ted Bilyea, Charlie Gracey and Kee Jim have been named as its first board members. The board will now begin its work leading the recently created agency to help transition Alberta's livestock industry into competitiveness and sustainability.

"This agency will play a vital role in re-invigorating Alberta's livestock industry and it was essential that we found the right people to lead it," said George Groeneveld, Minister of Agriculture and Rural Development. "As chair, Joe Makowecki brings a wealth of knowledge, experience and a long history of success. Under his direction, the agency is well prepared to spear-head the kind of fundamental changes that are required."

First announced in June as part of the provincial government's *Alberta Livestock and Meat Strategy*, the new agency is modeled after similar successful organizations in other countries. It will redirect government funds, resources and programs to help revitalize the livestock sector, enhance the value chain and achieve the necessary changes to build a competitive livestock industry.

7/3/2008

-243-

“Alberta faces intense competition in the domestic and international marketplaces for livestock products,” said Makowecki. “Our competitors are well organized - we must be too. I am looking forward to working with the new board as we work to create an environment where Alberta’s livestock industry can thrive and prosper.”

ALMA will help market Alberta as a leader and innovator in Canada and throughout the world. This year, the Government of Alberta will provide \$56 million to support its work.

-30-

Attachment: Biographies of the board members

Media inquiries may be directed to:

Alberta Ag Media line
780-422-1005

To call toll free within Alberta dial 310-0000.

The following document has been posted to the Government of Alberta website to view this document online and/or additional information/backgrounder <http://www.alberta.ca//acn/200807/23935E9580B38-A486-702C-6D328BF28A4AA397.html>

Visit the Government of Alberta media room media.alberta.ca.

To remove yourself from this subscription, please visit the following link:

<http://alberta.ca/home/newsSubscriptions.cfm?xID=17372&strEmail=jwhittleton@mackenziecounty.com>

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